Maryland's Office of
Overdose Response

Notice of Funding Availability

2027 Opioid Restitution Fund Grant Program

Released: July 15, 2026
Revised: July 23, 2026

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STATE OF MARYLAND
MARYLAND'S OFFICE OF OVERDOSE RESPONSE
NOTICE OF FUNDING AVAILABILITY (NOFA)
KEY INFORMATION SUMMARY SHEET

Notice of Funding Availability:	MOOR Opioid Restitution Fund Grant Program
NOFA Issue Date:	July 15, 2026
NOFA Revision Date	July 23, 2026
NOFA Issuing Office:	**Maryland's Office of Overdose Response**
Primary Contacts:	**Khalil Cutair, Fiscal Chief** **Avery Meyer, ORF Program Director** Maryland's Office of Overdose Response 100 Community Place Crownsville, MD 21032 orf.grants@maryland.gov
Applications are to be sent to:	**Maryland's Office of Overdose Response** **Smartsheet Submission Link**[1]
Closing Date and Time:	**September 15, 2026, 4:59:59 pm, Eastern Time**
Pre-Application Webinar:	**July 24, 2026 (11 am EDT)** **Meeting Link:** https://meet.google.com/bfc-wxsm-ibw **Join by Phone:** +1 (650) 781-1124 **Meeting PIN:** 314 020 922#
MOOR ORF Grant Office Hours	**August 17, 2026 (12 pm EDT)** **Meeting Link:** https://meet.google.com/srr-txco-zhs **Join by Phone:** +1 (662) 506-2256 **Meeting PIN:** 173 198 741# **September 1, 2026 (12 pm EDT)** **Meeting Link:** https://meet.google.com/vaj-shvw-vym **Join by Phone:** +1 (316) 803-1847 **Meeting PIN:** 740 133 816#

Will **accommodate** any requests for **accessibility** to access the webinar or office hours.

[1] https://app.smartsheet.com/b/form/019f4c87594b75f1bebf7bc78ff7f4da

SECTION 1: General Information

1.1 Summary Statement

1.1.1 Maryland's Office of Overdose Response (MOOR) promotes collaboration across all state and local agencies working to address substance use and overdose in the State. It coordinates the inter-agency process to identify Maryland's strategic priorities for preventing overdoses and works to promote the Governor's policy agenda by focusing on programs and policies under five pillars: *Prevention*, Meeting People where They Are, *Treatment*, *Recovery*, and *Public Safety*. MOOR is issuing this Notice of Funding Availability (NOFA) for the 2026 Opioid Restitution Fund Grant Program. MOOR intends to fund services and activities, as specified in this NOFA and consistent with the requirements under Md. Annotated Code 3-771 et. seq., through Grant Agreements between applicants and Maryland's Office of Overdose Response.

1.1.2 In this section, the following words have the meanings indicated.

I. "Grant" means a legal instrument of financial assistance between a State grant-making entity and a local government not party to the opioid settlements or a nonprofit organization exempt from taxation under § 501(c) of the Internal Revenue Code[2] that is:

a. used to enter into a relationship the principal purpose of which is to transfer anything of value from the State grant-making entity to the grant recipient to carry out a public purpose authorized by law and not to acquire property or services for the direct benefit or use of the State grant-making entity;

b. used to provide for one or more payments in reimbursement for services or other performance under the agreement on a scheduled or other incremental basis;

c. distinguished from a cooperative agreement in that it does not provide for substantial involvement between the State grant-making entity and the grant recipient in carrying out the activity contemplated by the award; and

d. executed, renewed, or extended on or after June 1, 2023.

1.1.3 The anticipated initial project period for awards issued pursuant to this NOFA is calendar year (CY) 2027 through 2028. Projects may extend up to two years from the initial start date of January 1, 2027.

1.1.4 The Office, also known as MOOR, may make awards as a result of this NOFA. All awards are subject to availability of funding and successful implementation of the services specified in this NOFA.

[2] https://www.irs.gov/charities-non-profits/charitable-organizations/exemption-requirements-501c3-organizations

1.1.5 Applicants, either directly or through their subcontractor(s) or subrecipient(s), must be able to provide all services and meet all requirements specified in this NOFA, and successful grant applicants shall remain responsible for performance regardless of subrecipient and/or subcontractor participation in the work.

1.1.6 Unless expressly provided by law, MOOR award decisions may not be appealed.

1.2 Award Type

1.2.1 Awards resulting from this solicitation shall be cost-reimbursement grants in accordance with COMAR 21.01.02.01(b) (46).

1.2.2 Grantees may request up to 25% of their grant budget in an advance payment, on a quarterly basis. If actual costs are not incurred with this funding, or insufficient documentation is not provided during quarterly invoicing, MOOR will deduct this amount from future reimbursements. Approval of such requests is at MOOR's discretion.

1.3 Questions

1.3.1 Written questions from prospective applicants will be accepted by the Grant Monitors. Questions to a Grant Monitor shall be submitted via e-mail to the e-mail address above. Please identify in the subject line the Application Organization and Project Title.

1.3.2 Questions are requested to be submitted at least 30 days prior to the Application due date. The Grant Monitors, based on the availability of time to research and communicate an answer, shall decide whether an answer can be given before the Application due date.

1.4 Application Closing Date & Time

1.4.1 Applications, in the number and form set forth in the NOFA, including Section 4.2 "Applications," must be submitted to the Smartsheet submission portal no later than 4:59:59 (Eastern Time), on September 15, 2026, to be considered for award under this NOFA.

1.4.2 Applications which are submitted 30 days before the due date will be subject to a preliminary review by MOOR grants staff. This review will be to determine the completeness of the application, with respect to the documentation required per the NOFA and eligible applicant type. MOOR staff will reach out to the responsive applicant to request missing documentation. Applicants will have until the due date listed above to fulfill these requests and create a complete application; no additional documentation will be included in the application after the deadline.

1.4.3 Requests for extension of this time or date will not be granted. Applications received after, or not completed by, the due date and time listed in this section may not be considered for review.

Questions regarding this Application should be directed (**by e-mail only**, no phone calls will be accepted) to the Grant Monitors.

1.4.4 Applications may be modified or withdrawn by written notice received by the Grant Monitor Officer before the time and date set forth in this section for receipt of Application.

1.5 Award Basis

1.5.1 Grants shall be awarded to responsible and responsive applicants submitting Applications that have been determined to be the most advantageous to the State and for purposes of opioid abatement, considering evaluation factors set forth in this NOFA, for performing the activities as specified in this NOFA. **See NOFA Section 5 for further award information.**

1.6 Changes of the NOFA

1.6.1 If it becomes necessary to revise this NOFA before the due date for Applications, MOOR will provide addenda to the website where the NOFA is posted or which are otherwise known by the Contract Officer to have obtained this NOFA. Addenda made after the due date for Applications will be sent only to those applicants that submitted a timely Application and that remain under award consideration as of the issuance date of the addenda.

1.6.2 Acknowledgment of the receipt of all addenda to this NOFA issued before the Application due date shall be included in the Application. Acknowledgement of the receipt of addenda to the NOFA issued after the Application due date shall be in the manner specified in the addendum notice. Failure to acknowledge receipt of an addendum does not relieve the grant applicant ("Applicant") from complying with the terms, additions, deletions, or corrections set forth in the addendum.

1.7 Cancellation of the NOFA

2.1.1 MOOR reserves the right to cancel this NOFA, accept or reject any and all Applications, in whole or in part, received in response to this NOFA, waive or permit the cure of minor irregularities or informalities, and conduct discussions with all qualified or potentially qualified Applicants in any manner necessary to serve the best interests of the State. MOOR reserves the right, in its sole discretion, to award a grant based upon the written Applications received without discussions or negotiations and is not required to permit the cure of irregularities or informalities.

SECTION 2: Mandatory Requirements

2.1 Applicant Eligibility

2.1.1 Applicants must meet the minimum requirements listed below to be eligible for consideration under this NOFA. Applicants must include documentary proof of meeting these eligibility requirements with their application as detailed in Section 4.2 "Applications." Applications that do not include required eligibility documentation may be excluded from review and further consideration for award.

2.1.2 The applicant may be:

I. A Qualifying Non-Litigating Subdivision as outlined in the State Subdivision Agreement of 2022.[3] These entities are governments that are not already party to the opioid settlement agreement in Maryland.

II. A non-profit entity classified by the IRS as tax-exempt under section 501(c)(3) of the Internal Revenue Code. These applications must include, as attachments to the application, documentation of tax-exempt status of the Applicant or the Applicant's fiscal sponsor, and the most recent 990 (e.g., IRS tax-exempt status determination letter and nonprofit tax return).

   a. In order for a non-profit to be considered, they must not provide billable services, unless their project provides billable services for disproportionately impacted populations or youth as outlined in 3.2.2. Billable services are defined as those that bill insurance, public or private.

2.1.3 The Applicant must be in good standing with the State of Maryland Department of Assessments and Taxation (SDAT) to be considered for award, and they must provide proof of this requirement by providing a copy of their SDAT certificate of good standing dated within 90 days of submission of their award application.

2.1.4 Charitable organizations must also complete Form COR-92 Instructions for Registration Statement and Additional Documentation Needed for Initial Registration (COR-92), provided by the Maryland Secretary of State's Office at the Maryland OneStop Portal for Initial Charity Registration, and file it with the Secretary of State along with the required fees.[4]

2.1.5 The entity must not be subject to debarment under state law. MOOR staff will review the state's database on debarred agencies prior to award.

2.1.6 Applicants that operate a Recovery Residence must be Maryland Certification of Recovery Residences ("MCORR") certified and must maintain this certification at all times during the

[3] https://nationalopioidsettlement.com/wp-content/uploads/2022/02/Maryland-State-Subdivision-Agreement.pdf
[4] https://onestop.md.gov/forms/sos-charities-initial-registration-form-62f3e1807f7e3200016a5def

grant award, and provide a copy of the certification as part of their application. Applicants that are seeking certification or renewal should notify MOOR during the application process, which will work with the MCORR team to determine eligibility. MCORR certification must be established before the grant period begins. The Applicant Residence must have a policy in place stating that they do not discriminate on the basis of a person's use of any Federal Drug Administration-approved medication for Opioid Use Disorder, in order to be considered for funding.

2.1.7 Any subrecipient agreements entered into by the grantee must be recorded in a written agreement in the form of a a subrecipient agreement containing all required terms and conditions hereunder and grantee must provide such agreements with the application for approval and if entered into after approval by MOOR, the grantee is required to promptly notify MOOR of any modifications, revisions, and/or changes and additional subrecipient agreements and submit such agreement for approval, which is at the full discretion of MOOR. Additionally, the grantee shall submit any subcontractors used in their services or programs, along with the subcontractor agreement, for prior approval by MOOR in order to utilize such subcontractor in the MOOR-approved project.

2.1.8 The State of Maryland standard Non-discrimination clause and Americans with Disabilities Act (ADA) compliance provisions shall be required in every subrecipient agreement and subcontractor agreement as required by the Grant Agreement entered into by Grantees and MOOR.

2.1.9 Within six months of award notice, grantees must obtain designation as a Recovery Friendly Workplace (RFW). To learn more about becoming an RFW, visit the Maryland Department of Labor's website.[5]

2.1.10 Grantees receiving an award under the NOFA will be required to attend a virtual onboarding session.

2.2 Funding Specifications

2.3.1 All budgeted spending must fall within the allowable uses of the National Settlement Agreement Exhibit E List of Opioid Remediation, hereafter referred to as "Exhibit E."[6] These include the Core Strategies, Approved Uses, and Other Strategies.

2.3.2 All applicants' projects must include a budget for 2 years of funding.

2.3.3 Applications may not include a funding request that exceeds $1,000,000 in total funding limit between all project periods. As an example, a project with a $1,020,000 budget would have $1,000,000 of total funding. Applicants may submit multiple projects that total less than, or equal to, the funding limit. Applications that include a two-year budget that exceeds the funding limit may be excluded from further consideration for award under this NOFA.

[5] https://labor.maryland.gov/employment/rfworkplace.shtml
[6] https://nationalopioidsettlement.com/wp-content/uploads/2023/02/TEVA-Exhibit-E.pdf

SECTION 3: Scope of Work

3.1 Background

3.2.1 The purpose of the Opioid Restitution Fund (ORF) Grant Program is to distribute funding across the proposed project focus areas, with programming distributed across the entire state. Projects must align with a provision in Exhibit E, and address areas of greatest need across the state. MOOR is issuing this Notice of Funding Availability (NOFA) for the 2027 ORF Grant Program. MOOR intends to fund services and activities, as specified in this NOFA, through Agreements between selected Applicants and Maryland's Office of Overdose Response.

3.2.2 The ORF is intended to be the last source of funding utilized for services. Applicants should utilize free resources for the project focus area before using grant funds. Examples would be pro bono legal counsel, free dental clinics, etc. ORF funding can be used to fill gaps after these free resources are exhausted or deemed unavailable.

3.2.3 MOOR considered the following in preparing this NOFA: The Opioid Restitution Fund Advisory Council 2025 Recommendations,[7] American Institutes for Research: Insights for Policymakers Making Opioid Settlement Dollars Count report,[8] A National Roadmap for Spending Settlement Funds in 2026: Supporting Communities & Ending the Overdose Crisis[9] endorsed by over 230 organizations, TRUTHPharm's Community Solutions, State Exclusions,[10] National Academy for State Health Policy's resource guide, How States Can Better Partner with Community-Based Organizations to Reduce Overdoses,[11] and public feedback we have received in our strategic planning process.

3.2 Scope of Work – Requirements

General Requirements

3.2.1 All direct services and other activities supported by this grant shall be for the purposes within the allowable uses of Exhibit E. This funding is intended to fund services for Maryland residents. Service providers are required to be registered in Maryland and in good standing, and if applicable, all charitable organizations must be registered with the Secretary of State and have paid annual registration fees. All applicants must not have outstanding taxes owed to the State

[7] https://stopoverdose.maryland.gov/wp-content/uploads/sites/34/2025/10/ORF-Advisory-Council-Recommendations-2025.pdf

[8] https://stopoverdose.maryland.gov/wp-content/uploads/sites/34/2026/07/AIR-Making-Opioid-Settlement-Dollars-Count-Evidence-Informed-Priorities-for-Maryland.pdf

[9] https://opioidsettlementroadmap.org/

[10] https://truthpharm.org/community-solutions-state-exclusions-the-misalignment-of-new-yorks-opioid-settlement-funds/

[11] https://nashp.org/report/how-states-can-better-partner-with-community-based-organizations-to-reduce-overdoses/introduction/

of Maryland unless there is an open dispute without final determination at the time of application submission.

3.2.2 Project Focus Areas:

I. **All services must be for individuals:**

   a. **with Opioid Use Disorder "OUD";**

   b. **with OUD and any co-occurring substance use disorder (SUD) or mental health conditions; or**

   c. **at risk of opioid overdose/OUD.**

II. For this funding opportunity, MOOR will only consider projects that address the topics below:

   a. Services specifically for individuals who are part of the following disproportionately impacted populations, including:

      i. Black Marylanders ages 55 and over;

      ii. Hispanic youth under the age of 25;

      iii. LGBTQ+ populations; and

      iv. pregnant and parenting people.

   b. Youth SUD treatment and recovery support services.

   c. Support for individuals leaving the criminal justice system, to include re-entry planning for those on MOUD while incarcerated.

   d. Recovery Continuum, including but not limited to:

      i. record expungement;

      ii. childcare costs;

      iii. financial education;

      iv. necessary costs to establish housing;

      v. transportation to clinical, social support services, and other activities documented as necessary for recovery; and

      vi. necessary dental care, pursuant to a dentist examination and recommendation. Includes dentures.

e. Family Support, including but not limited to:

i. Costs to support family reunification and compliance with Dept of Human Services/Child Protective Services plans of care.

ii. Supportive costs for families parenting children at risk of OUD or of children who have lost a parent to overdose.

a) Examples: School supplies, extracurricular activities that are tied to resilience or other strategies to reduce impact of Adverse Childhood Experiences (ACEs).

iii. Professional counseling for families who have lost a loved one to overdose.

iv. Support groups for families who have lost a loved one to overdose

v. Harm reduction supplies
a) safe use supplies only for Opioid–Associated Disease Prevention and Outreach Programs (OADPOP);

vi. Capacity building initiatives to expand harm reduction services (be specific)

vii. Linkage to care programs, including certified peers in Emergency Departments; and

viii. Peer integration into non-clinical settings such as recovery housing and schools.

Note: Please refer to Attachment A for more information about specific allowable uses.

The Americans with Disabilities Act

3.2.3 The Americans with Disabilities Act (ADA) protects all individuals with disabilities from discrimination on the basis of disability in services, programs, and activities that are provided by the state and local government regardless of whether a contractor is providing the service or technology.[12] Accessibility and inclusion of diverse populations are essential to reduce health disparities for vulnerable populations. Grant recipients must comply with all ADA requirements, including the state regulations governing nonvisual accessibility for websites and applications, in their work to ensure the needs of persons with disabilities and other vulnerable populations are met. Additionally, grantees must include a provision requiring compliance with these ADA requirements in any contract or subgrant agreement. This includes, but is not limited to:

I. Facilities and any venues used for meetings/conferences are accessible;

II. Requested accommodations are provided in a timely manner; and

[12] https://www.ada.gov/

III. Written and printed materials developed in accessible formats (easy to read, large print, etc.), in conformance with DOJ Title 2 requirements on web accessibility, satisfying the WCAG Level 2 2.1 standard.

IV. For grants involving the provision of direct patient care or service delivery through a program, the ADA requires entities to provide full and equal access for people with disabilities. This includes but is not limited to: making accessibility an integrated and existing element, providing reasonable modifications of policies, practices, and procedures; effective communication if requested; and accessible facilities that allow everyone to obtain services without barriers that prevent access.

3.3 Invoicing & Expenditure Reporting

General

3.3.1 All Grantees are required to submit quarterly reporting, consisting of reimbursement requests and project reports to MOOR for costs incurred under an award.

3.3.2 MOOR may alter these Conditions of Award before or after issuance of an award under this NOFA.

3.3.3 MOOR will provide a Reimbursement Form and Project Report Form. These two documents must be included with the quarterly reporting submissions. Documentation substantiating actual costs and documentation to substantiate performance measures must be provided in order to receive disbursement. Supporting documentation must clearly provide evidence that funding was spent as per the proposed project and grant budget justification, consistent with the requirements of Exhibit E, and must affirm that these expenses have already been paid and are not subject to reimbursement.

3.3.4 "Proper invoice" means a bill, a written document, or an electronic transmission readable by the State grant-making entity, provided by a grant recipient, that:

I. requests an amount that is due and payable by law under a written grant agreement; and

II. meets the requirements of subsection (e) of this section.

3.3.5 A proper invoice, required as payment documentation, shall include without error:

I. the grant recipient's federal employer identification number;

II. the grant agreement identification number or another adequate description of the grant agreement; and

III. any documentation required by regulation or the grant agreement.

3.3.6 For the purposes of determining a payment due date and the date on which interest will begin to accrue if a payment is late, an invoice shall be deemed to be received:

I. for invoices that are mailed, when a proper invoice is received by the State grant-making entity, as of the date the State grant-making entity annotates the invoice with the date and time of receipt; or

II. for invoices electronically transmitted, on the date the transmission is received by the State grant-making entity, or the next business day if received after 5 PM Eastern Time.

NOTE: FAILURE TO PROVIDE NECESSARY FINANCIAL INFORMATION MAY RESULT IN CHANGES TO GRANTEE STATUS, FUTURE GRANT REDUCTIONS, OR TERMINATION OF THE AGREEMENT. MOOR HAS THE RIGHT TO ENTER ON THE GRANTEE PREMISES WITHOUT WARNING FOR SITE CHECKS TO CONFIRM STATED ACTIVITIES AS REPORTED BY GRANTEE. THE GRANTEE AGREES THAT MOOR HAS THE RIGHT TO CONDUCT AUDITS OF FINANCIAL RECORDS IN THE POSSESSION OF GRANTEE AND FURTHER AGREES THAT THE GRANTEE SHALL INCLUDE IN ANY AND ALL OTHER LEGAL AGREEMENTS (e.g. subrecipient grant, procurement, third party vendor) INVOLVING THE USE OF MOOR FUNDS, THE RIGHT OF MOOR TO INSPECT THE FINANCIAL RECORDS AND CONDUCT AN APPROPRIATE AUDIT IF MOOR DEEMS IT NECESSARY TO MAINTAIN THE INTEGRITY OF MOOR GRANT FUNDS.

3.3.7 All reimbursement requests must be accompanied by itemized receipts and other direct evidence of actual expenditures. Examples of documentation are given in the table below.

3.3.8 Before utilizing ORF grant funds, grantees agree to pursue available free resources, for example: housing vouchers, pro bono legal services, etc.

Table 1: Supporting Documentation Examples

Expenditure Type	Examples of Supporting Documentation
Personnel and Fringe Costs	● Methodology used to track time charged to the grant ● Itemized budget line items that provide details for every reimbursement request ● The information related to any and all entities operating as a subrecipient or subgrantee, including any vendors providing services and supplies, even if there is no cost to the grantee. ● Job titles & name of individual in that role along with a description of the person's training, credentials, and experience that is appropriate for such a position. ● Receipts for payment of any fringe benefits to employees. ● Invoices for expenses that are not provided with the necessary official documentation. ● Payroll registers and proof of employment via enrollment in the payroll system. Failure to provide any employee with the correct amount as provided in the reimbursement form will be subject to recoupment to MOOR. ● Grantees are now able to request and receive 10% of salary costs as fringe without additional backup after providing regular payroll.
Equipment	● Purchase orders ● Contracts for procurement of goods and services, including ANY subcontractor agreements as well, if applicable. ○ Invoices/Receipts ○ Proof of payment
Other Costs	● Contracts ● Cooperative Agreements ● Memoranda of Understanding ● Intergovernmental Cooperative Purchasing Agreements ● Master Contract Invoices ● Task Orders ○ Purchase orders ○ Invoices/Receipts ○ Proof of payments ● Subrecipient Agreements ● Interagency Agreement

Expenditure Type	Examples of Supporting Documentation
Travel/Transportation Costs	• Grantees should document transports to include the date, a de-identified client identifier such as a client number, purpose (within the allowable uses), and mileage. The documentation should include the origination and destination points for all travel requests seeking reimbursement. ***Note:*** *MOOR does NOT require the disclosure of Protected Health Information (PHI) or Personally Identifiable Information (PII), and the Grantee must implement and enforce a media sanitization procedure that protects all PHI and PII. The de-identified information must remain protected by the Grantee, and MOOR disclaims any and all liability for the unauthorized disclosure or breach of the data because it is the Grantee who is in possession of the information.*
Recovery Housing Support	• Grantees will be required to provide information to allow verification that MDRN funding has been exhausted. Residences must be MCORR-certified and allow individuals using MOUD/MAT. See Section 4.4.5 for more information.
Transitional Housing Costs	• Lease signed by all parties. Grantees should redact names and place de-identified client identifiers, such as a client number. • Receipts for household item purchase, application fee
Dental Care	• Letter from dentist with estimate for services and statement that services are medically necessary. Grantees should redact names and place de-identified client identifiers, such as a client number. • Letter from dentist with estimate for dentures. Grantees should redact names and place de-identified client identifiers, such as a client number.

Expenditure Type	Examples of Supporting Documentation
Subcontract Costs	● Request for Proposal or Invitation for Bid Documentation. ● Responses to the RFP or IFB and a list of the places the notice was made available to the public. ● Any procurement policies and procedures utilized in selecting the vendor for procurement of the necessary supplies, services, or goods. If applicable, the number of bids/proposals deemed non-responsive or not responsible by the procurement officer. ● The total number of received bids or proposals for the relevant procurement. ● The disclosure of vendor financial statements that demonstrate responsibility of the vendor in accordance with the state procurement policies. ● Confirmation of the vendor's status with SDAT, payment of taxes to SDAT, and confirmation that the vendor is not disbarred under state law. ● Signed agreements with the chosen vendor that demonstrate the costs as provided in the vendor's bid or proposal. ● Agreements must contain required state law provisions for vendors conducting procurement activities in Maryland, including those related to consequential damages. ● Proof of task orders, change orders, purchase orders, invoices, receipts for purchases obtained by the vendor for approved projects. ● Proof of payment to the vendor consistent with the bid/quote contained in the submitted vendor proposal/bid. ● Subcontractor's backup/cost substantiation materials
Supplies	● Documentation of the necessary supplies based on project or program requirements as outlined in the project. ● Documentation via receipt or invoice that shows the line item costs and total costs of the supplies.

Partial Invoice Payment

3.3.9 MOOR may, at times, choose to issue partial invoice payments while it is reviewing additional financial supporting documentation. Specifically:

I. Any grantee who has not submitted adequate financial documentation or has outstanding issues in their financial documentation based on the documentation requirements above might receive a partial payment of funds.

II. MOOR will communicate the decision to process partial payment to the grantee through a memorandum sent by email.

III. The grantee will approve an invoice for the partial payment and will include an explanation in the memo section of their invoice.

IV. MOOR will include the memo as an attachment to the invoice submission in Smartsheet to ensure a proper audit trail.

3.3.10 Grantees are advised that the information provided in the memorandum is evidence that the grantee certifies that certain payments are compliant with all applicable federal and state laws, as well as Exhibit E requirements. The submission of false information to MOOR under this section will be subject to appropriate consequences. When full documentation is submitted and approved by MOOR, the grantee can submit another invoice for the balance of the payment amount.

SECTION 4: Application Format

4.1 Submission

4.1.1 As referenced above, the full application package must be submitted through the Smartsheet portal to MOOR no later than September 15, 2026, at 4:59:59 PM Eastern Time. Late or incomplete applications will not be accepted. The full application package includes the following components:

I. complete application form Exhibit A (PDF ***and*** Word);

II. complete budget template Exhibit B with the related attachments (PDF **and** Excel);

III. organization information, including financial statements, tax form, etc.

a. Business Standing: Proof that the business is legally registered and authorized to operate in Maryland

b. Proof of Nonprofit Status under IRS Section 501(c) category applicable to organization;

c. Copy of organization's 2025 Form 990 Return of Organization Exempt from Income Tax filing

d. Current IRS W-9 with EIN (must be signed and dated; and include contact person name and phone number);

e. Proof of Good Standing via SDAT Certificate;

f. Proof of Good Standing with the Secretary of State if subject to the Maryland Solicitations Act filed, such as Form COR-92.

g. A list of any affiliated organizations and entities associated with the organization, regardless of affiliation involvement. An organizational chart mapping out the entire relationship between all related parties is best for purposes of ensuring transparency of organizational structures.

IV. References from at least two organizations that have engaged in activities or conducted partnership activities with the Applicant similar to those proposed in the project contained in the application, along with contact information for the listed references. These references may be contacted in advance of the award of funds for due diligence purposes.

V. A list of any legal disputes, regardless of disposition, that have been brought against the applicant in the last 5 years and any pending legal disputes that are currently in the process of being resolved by the parties. Please include a detailed explanation of the issues disputed and any relevant facts or details that may be relevant to our assessment of the legal matter in the context of this grant application.

VI. Current copies of any licensures/certifications necessary to operate in the State of Maryland;

VII. Federal Indirect Cost (IDC) Rate Agreement with the Applicant's relevant federal cognizant agency (if applicable)

VIII. A detailed letter of acknowledgement from each agency, organization, or business where products/services will be provided is required in order for Applicants to be considered for grant funding for those products/services. As an example, an Applicant who seeks to provide training opportunities in schools should include a letter of acknowledgement from the schools where training will be provided, endorsing the Applicant and proposed project. Applicants are not eligible to submit an application for products/services that will be utilized by another organization unless that organization has previously documented that they are seeking this product/service and has selected the Applicant as their top choice to provide that product/service.

4.2 Applications

4.2.1 The Application Package should be submitted through MOOR's Smartsheet form, with the link provided above. Please complete all fields on the submission form. Contact the grant monitors with any questions. Please note that the submission form is limited to 10 attachments, less than 25Mb in total. Zipped files may be necessary to reduce the number of files included in your submission.

4.2.2 "Grant application form" means a grant application template and related materials required to be submitted by grant applicants.

4.2.3 Applications will be shown only to State employees, members of the Evaluation Committee, or other persons deemed by MOOR to have a legitimate interest in them.

NOTE: All information submitted as part of this application is subject to release under the Maryland Public Information Act (MPIA). If an Applicant submits any information that they believe to be confidential commercial or confidential financial information, or trade secret information, the Applicant must include a separate redacted copy of the application materials and MUST identify the specific PIA exclusion that applies to that information. The disclosure of Applicant materials will be subject to review and disclosure by MOOR, consistent with the MPIA.

4.3 Application Form

4.3.1 The **Application Form** shall include the following documents and information in the order specified as follows:

I. Project Title: The project title should be brief, precise, and should reflect what is being funded. For example, "Baltimore County Youth Substance Use Prevention Program."

II. Jurisdiction of Proposed Project: Please identify the name of the jurisdiction. If the project benefits more than one jurisdiction, please select the jurisdiction or region that will benefit the most by this project.

III. Applicant Organization: Please provide the name of the entity that is eligible to apply for grant funds. If the project is being administered for the direct benefit of any other entity, include the names of all applicable entities and all other entities associated with the applicant organization.

IV. Application Organization Type: Identify applicant organization type to verify eligibility. Non-profits not providing billable services or non-profits providing billable services for disproportionately impacted populations or youth are eligible. Qualifying Non-Litigating Subdivision governments are also eligible. These are governments that were not party to the opioid settlements.

V. Applicant FEIN: Please supply the Federal Employer Identification Number for the organization. This is used by MOOR during grant reimbursement.

VI. Allowable Use in Exhibit E: Applicants should identify which provision in Exhibit E their proposed programming aligns with.

VII. Project Scope: Is the project proposing a new program, expanded services under an existing program, or supporting an existing program without expansion? If it is an existing program without expansion, please explain why funding is necessary (i.e., did the program lose funding?). ORF cannot be used to supplant, meaning it cannot replace other funding streams.

VIII. Point of Contact: Please provide a position, phone, and email for a contact person for this grant.

IX. Project Priority Area: Please identify which priority area is addressed in this project based on the information included above. If the project addresses more than one priority area, please select the primary priority area addressed in the grant.

X. Total Project Cost: Please provide the total project budget (i.e., the requested award amount) and the total project cost. Priority may be given to projects that are not fully funded by the state in MOOR's discretion.

XI. Project Summary: Please provide a brief summary about the Applicant entity performing the work project. Please include a description of your entity and the specific program or unit performing the project. The project summary should provide a concise summary of the Applicant and project for the grant and be limited to 300 words or less. Please use the following template:

a. The Applicant (for non-governmental organizations) [*Organization Name*] was founded in [*year*] and [*Provide description of general activity and/or mission*]. [*Organization Name*]'s [*Project Name*] aims to [*Indicate what the program proposes to do in general terms (e.g., reduce existing gaps in services, foster collaboration and cooperation among partner agencies and stakeholders, etc.)*]. The program [*1-2 sentences describing the program's main function and who the program benefits/serves, and how it addresses the selected Exhibit E provision*]. [*The last sentence summarizes the budget items proposed to be funded*.] Also include the organizational structure, including if staff have lived experience, and affiliated and auxiliary organizations or entities that are not explicitly named in the application but related to the applicant as a matter of corporate structure.

b. The Applicant (for governmental organizations) [*Organization Name*] [*Provide description of general activity and/or mission*]. [*Organization Name*]'s [*Project Name*] aims to [*Indicate what the program proposes to do in general terms (e.g., reduce existing gaps in services, foster collaboration and cooperation among partner agencies and stakeholders, etc.)*]. The program [*1-2 sentences describing the program's main function and who the program benefits/serves, and how it addresses the selected Exhibit E provision*]. [*The last sentence summarizes the budget items proposed to be funded*.]

XII. Problem Statement/Needs Justification: Briefly describe why the proposed project is needed and, therefore, important to pursue. Identify the most significant issues, problems, trends, gaps, or opportunities that will be addressed via the proposed project. Please also describe how this addresses opioid abatement.

a. Please also describe the number of individuals the program will target and provide a demographic description of the target community. This problem statement/needs justification must describe how the program will impact the target population in reference to the jurisdictional information provided by MOOR. You can find information on substance use and overdose statistics for your region on Maryland's Overdose Data Dashboard.

XIII. Program Measurement/Performance Indicators: Identify performance measures you will use to evaluate the project's success and the target for the fiscal year. Each defined performance measure must be SMART: (a) Specific (i.e., clear and unambiguous); (b) Measurable (i.e., observable and quantitative (numeric)); (c) Attainable (i.e., realistic and achievable); (d) Relevant (i.e., pertinent to stated purpose and scope of project); and (e) Time-Bound (i.e., have defined starting and end points). Performance measures should be unique to this grant, and only include impacts directly related to this grant (e.g., individuals served by the grant-funded staff, rather than 100% of the organization). These should include only significant performance measures that demonstrate project impact, rather than a greater number of less meaningful performance measures. These must include **Processes, Outcomes, and Key Performance Indicators**.

a. *FOR EXAMPLE:* Activity Type: Employment and workforce development. Required Performance Measures and Targets:

   i. **Process:** Establish 5 partnerships with employers and job training programs within the first 6 months of the grant period

   ii. **Output:** 33% increase in client employment referrals quarter-over-quarter from historic performance.

   iii. **KPI**: 7 participants will be employed by the end of the grant period.

XIV. **Reporting Requirements for Program Measurement/Performance Indicators:** Grantees will be required to report on program performance, as it pertains to the grant's goals. Progress towards each performance measure, including support for progress achieved, must also be provided to MOOR on a quarterly basis (instructions will be provided upon award). Documentation is required to substantiate the reported progress.

XV. MOOR may collaborate with grantees to revise performance measures prior to the project start.

XVI. The following is a sample list and is not inclusive of all potential performance measures. Grantees may also consider the OSPRI tool,[13] which has performance metrics that align with Schedule A of Exhibit E.

Table 2: Example Performance Measures

Activity Type	Performance Measure(s)
Naloxone training	• Process: Naloxone ordered through ORP system • Process: Number of naloxone trainings hosted (target #: __) • Output: Number of individuals who received training (target #: __) • KPI: Percentage of trained individuals who express confidence intervening in an overdose (target %: __)

[13] https://opioidprinciples.jhsph.edu/ospri/

Activity Type	Performance Measure(s)
Referral to treatment or recovery services	● Process: Protocol developed for identifying individuals who need referrals and organizations to send them to ● Output: Number of individuals referred to treatment and/or recovery services (target #: __) ● KPI: Percentage of individuals referred to treatment and/or recovery services who engaged with treatment or recovery services (target %: __)
Peer recovery specialists	● Process: Peer recovery specialist hired ● Output: Number of individuals engaged by peer recovery specialists (target #: __) ● KPI: Percentage of individuals referred to additional services by peer recovery specialists who were admitted or engaged in referred service (target %: __)
Transportation to recovery support services	● Process: Form for transport created to document trips ● Output: Number of individuals transported to recovery support related appointments ● KPI: Number of individuals sustaining recovery or taking next step in recovery as result of transportation (employment for example)
Family grief support services	● Process: Schedule and staffing for grief support group identified ● Output: Number of family grief support sessions held ● Output: Number of individuals attending family grief support sessions ● KPI: Percentage of attendees returning to sessions after initial attendance

XVII. Timeline: Applicants must submit a detailed timeline/work plan. This timeline/work plan should reflect the individual, intermediate steps needed to achieve program goals and must include the following: (a) key tasks that must be carried out to implement the program successfully; (b) person(s) responsible for seeing that each task is completed within the proposed timeline; (c) how you will measure success or completion of each task/activity; (d) target dates for task/activity completion; and (e) deliverables. A table format is required for this section (sample table is provided in application). Steps in timeline must be clearly broken out, and dates assigned that demonstrate the project's progression.

XVIII. Budget Narrative: Clearly define the major categories contained in the budget and provide the basis and justification for cost projections, as they relate to the grant project goals and objectives, in narrative form. Please also include a brief summary of any other grant opportunities which the organization may be seeking to support this project. Grantees will identify any other funding sources used to achieve program outcomes. State, local, or federal funds that are being used will also be identified by agency along with the funding source/grant name, and describe how the budgets will work together and not overlap. Applicants should identify why funding through MOOR and the ORF is appropriate for the project, and identify other potential funding sources which are not appropriate for the project. MOOR will direct Applicants to appropriate funding sources such as the Behavioral Health Administration (BHA) of the Maryland Department of Health (MDH) or the Governor's Office of Crime Prevention and Policies ("GOCPP"), where applicable.

XIX. Program Sustainability Plan: Briefly describe how this program will be sustained financially in future fiscal years.

XX. Applicant Signature: The application should be signed by the organization's authorized representative. The signatory for the application warrants and represents that they have been duly authorized to sign and to bind the Applicant and have obtained any necessary legally binding approvals, and will provide documentation of such authority upon request.

4.3.2 **Nongovernmental Documentation Checklist:** The Applicant shall submit documentation required to establish eligibility to receive an award under this NOFA (see Section 2), including:

I. Proof of IRS federal tax-exempt status and/or letter of affirmation. The Applicant organization's name and EIN on all documents must match that shown on the IRS letter;

II. Proof of your organization's status in good standing with the State of Maryland's Department of Assessments and Taxation (SDAT), and your IRS letter of Federal Tax Exemption from registration. Submit a PDF of the webpage showing your good standing status or a PDF copy of your organization's SDAT certificate dated within 90 days of the application.

III. Current IRS W-9 with EIN (must be signed and dated; and include contact person name and phone number);

IV. Copy of organization's 2025 Form 990 Return of Organization Exempt from Income Tax filing.

V. The most recent completed financial audit for the organization, consistent with Generally Accepted Accounting Practices, within the past year, including the statement of financial position, statement of activities, and statement of cash flows.

VI. Current copies of any licensures/certifications necessary to operate in the State of Maryland. Please also disclose any legal disputes and/or enforcement investigations that your organization may be undergoing (licensure or otherwise);

VII. Current copies of any licensures/certifications necessary to operate in the State of Maryland for all service contractors.

VIII. The Federal Indirect Cost (IDC) Rate Agreement with the Applicant's relevant federal cognizant agency (if applicable) from a recent federal award

IX. Documentation of current status as a nonprofit entity registered with the Maryland Secretary of State pursuant to the Maryland Solicitations Act.

X. Documentation of the entire nonprofit organization structure, including any and all affiliated and auxiliary organizations that are not directly named in the application but still have a legal affiliation with the organization and are integrated into the organization regardless of role or extent of control and involvement in the organization's daily operations.

XI. A minimum of two references from organizations that have engaged in activities or conducted partnership activities with the Applicant similar to those proposed in the project contained in the application, along with contact information for the listed references.

XII. Letters of support from partnered organizations are not required, but are welcome to be included as substantiation of community synergy, except when implementing project activities at a partner organization, as they are then required.

   a. Applicants are not eligible to submit an application for products/services that will be utilized by another organization unless that organization has previously documented that they are seeking this product/service and has selected the Applicant as their top choice to provide that product/service. A detailed letter of recommendation from each agency, organization, or business where products/services will be provided is required in order for Applicants to be considered for grant funding for those products/services. As an example, an Applicant who seeks to provide training opportunities in schools should include a letter of recommendation from the schools where training will be provided, endorsing the Applicant and proposed project.

XIII. MOOR reserves the right to request additional documentation as may be needed under applicable laws, regulations and policies of the State of Maryland.

4.4 Budget Template & Budget Detail

General

4.4.1 All budget documents submitted shall be for the period starting January 1, 2027. Projects may extend up to a maximum of two years, to December 31, 2028. A budget should be prepared for each calendar year.

4.4.2 The total amount of funding requested in the Budget Template shall not exceed the funding limit, as determined by MOOR (see Section 2.2).

4.4.3 Applicants shall ensure that the Budget Template does not include any costs that are unallowable under the MOOR 2027 ORF Grant Program. Unallowable costs will not be reimbursable, even if included in the application budget.

Budget Detail

4.4.4 Applicants must submit a completed MOOR 2027 ORF Budget Template Microsoft Excel workbook detailing all proposed costs for the CY 2027–2028 award period, also known as "Exhibit B" or the "Budget Template." The Applicant understands the budget to be an estimate of costs throughout the period, and that the budget does not serve to establish any regular amount or rate of expense for reimbursement, except for indirect costs. Reimbursement may be made only for actual expenditures. When completing the budget form, please review the CY 2027–2028 Allowable/Unallowable Costs Document, Exhibit B.

4.4.5 All Applicants must submit a CY 2027–2028 Budget Template Microsoft Excel workbook (Exhibit B) that provides a narrative calculation and justification for each line item in the Budget Detail & Narrative section contained in Exhibit A, which is posted with the NOFA on MOOR's website, StopOverdose.maryland.gov/Grants. Line items in the Budget Template shall be organized by the following budget categories:

4.4.6 **Salary**: The salaries for staff required to implement the project are listed in the personnel category. Timesheets must be maintained for all personnel and contractual positions included in the grant project. Additionally, please include an attachment with the name, title, job description, hours worked per week, and wage amount for all personnel included in this section of the budget.

I. **FOR EXAMPLE:** The justification for a sample salary line item is as follows: "The Community Outreach Trainer makes presentations at hospitals and other medical facilities. Annual salary is $40,000. She will be devoting 25 percent of her time to this project. We are requesting $40,000 *.25 = $10,000 in grant funds to support her time on this project. Her hourly rate is $19.23."

II. This grant funding is intended to support staff who are involved in the grant project. MOOR will review budgets and request justification for positions that do not appear to be directly involved in the grant project day-to-day.

4.4.7 **Fringe**: Fringe benefits, comprised of retirement/pension subsidies, unemployment insurance (UI), Federal Insurance Contributions Act (FICA), Medicare insurance, health insurance, and retiree health insurance, may be budgeted not to exceed 30 percent of any staff member's reported salary costs for non-government organizations, and are only allowable for staff required to implement the project and supported by this grant. Fringe will be reimbursed at 10% of personnel salary costs, or up to 30% for non-government organizations, with documentation of actual expenditures, or recorded actual expenditures for government agencies up to 30% of personnel salary costs. Documentation to exceed the 10% fringe allowance will include the employer's share of the cost of fringe expenses via the actual invoices with grant employees identified from benefit providers (e.g., Health Insurance), and the proof of payment to those vendors. The 10% allowance represents the employer's share of FICA, UI, and Workers' Compensation Insurance. Actual costs for fringe for the employee must be substantiated for reimbursement, through payments to the fringe benefit providers and proof of coverage. Health Coverage stipends provided by the employer are limited to $250 per 1.0 FTE per month.

I. FOR EXAMPLE: The justification for fringe benefits may be: "Fringe benefits budgeted @ 30 percent of salary. Annual salary is $50,000 * .30 = $15,000 for [Name of Employee]." Reimbursement of this may be processed at 10% without documentation, or up to 30% with documentation of actual costs, to the extent they exceed 10% for health insurance, retirement contributions, or other fringe costs. This documentation will include the vendor payment with proof of coverage for the individual.

4.4.8 **Travel**: Travel expenses for staff and travel required to implement this project, and supported by this grant, may include mileage and/or other transportation costs, meals, and lodging consistent with the State of Maryland travel regulations and cannot exceed the State of Maryland reimbursement rate specified below. Travel is only allowable for staff required to implement the project and supported by this grant and as permitted by state policy.

4.4.9 For client/participant transportation, documentation must be kept by the grantee, including the date, as appropriate, any de-identified information on the clients served, purpose (within the allowable uses), and mileage. De-identified information may include redacted names, or client IDs in the form of numbers or another Key ID that conceal a person's identity, while still demonstrating unique clients receiving services. On a testing basis, MOOR will sample the documentation for travel and transportation to include the start and end addresses to confirm mileage, and confirm the purpose of the destination addresses. Failed tests will result in reduced reimbursement in future payments subject to the discretion of MOOR.

I. Mileage maximum: Cannot exceed the State of Maryland's mileage reimbursement rate ($0.7250/mile as of 1/1/2026).

II. Meal Allowance as given by the current Maryland Meal & Incidental Expenses Reimbursement Rates. Per diem meal allowances during travel are reimbursable to the lower of actual expenditures or the organization's **documented** per diem rate. In either case, actual expenditures must be substantiated. Meal reimbursement is based on an employee's time in travel status, defined as the time commuting to and from a work location, as well as time at a work location that is not their regular place of work.

III. The cost of breakfast is reimbursable when an employee in travel status must leave home on official business 2 hours or more before the beginning time of the employee's place of business.

IV. The cost of dinner is reimbursable when an employee in travel status cannot get home within 2 hours after the employee's normal quitting time.

V. In both cases, the 2 hours are in addition to the normal commuting time. In cases when an employee meets the conditions of both breakfast and lunch, and is in travel status for the entire day, but not overnight, the employee's lunch is also reimbursable. When an employee is in travel status involving absence from home overnight, all meals are reimbursable. If the registration fee for a conference, convention, seminar, or training meeting includes the cost of meals, no additional reimbursement will be made for those meals.

VI. Reimbursement for lodging shall be in an amount equal to the actual cost of the least expensive available rate for reasonable accommodations based on single occupancy.

VII. Grantees must document review of a minimum of three (3) accommodations when selecting lodging for an event. Grantees should select the most cost-appropriate lodging based on lodging expense and location. Lodging reimbursement is only allowable when the destination is more than 50 miles from the home office, and the event begins before 8 am for lodging the night before, or ends after 8 pm for lodging the night of the event, and the traveler is in travel status (reasonable round-trip travel time plus event time) for at least 12 hours.

4.4.10 **Equipment:** Equipment is defined as having a useful life in excess of one year and a cost of $5,000 or more. Costs may include taxes, delivery, installation, and similarly related charges (documentation required). The procurement process used must be consistent with the Applicant's written procurement guidelines. Please include a description of the equipment, quantity, and unit cost as an attachment to the budget template. For vehicle purchases, the State may take a lien on the vehicle for a period of time to ensure the vehicle is used for intended purposes beyond the grant period. Further terms will be provided in the grant agreement.

4.4.11 **Supplies:** Please include a description of the materials/supplies, quantity, and unit cost as an attachment to this budget. Please review the Allowable/Unallowable Costs document when budgeting for supplies.

4.4.12 **Trainings/Conferences/Development:** Trainings and Conferences should be limited to those covering topics in Exhibit E. Training should not be geared primarily toward alcohol, cannabis, tobacco, or vaping. Please provide a description and justification for any training activities that are noted in the application form.

4.4.13 **Subcontractor Costs**: Subcontractors are identified through competitive procurement processes by the grantee to provide services. Specify the services to be provided in the justification section of this document. Each service for which a competitive procurement will be made should be listed on a separate row. The various contractor costs, such as salary, must additionally be broken out into separate line items by personnel and expense type. Subcontract administrative/indirect expenses are included in, and not additional to, the amount of indirect costs in the awarded budget from MOOR to the Grantee. Indirect costs for Grantee subcontractors are not in addition to the initial award. **Subcontractors should be monitored responsibly and will be held to the same standards of this agreement, including documentation, as the grantee.** Subcontracts with vendors should be provided with the Application Package as necessary. Applicants submitting subcontracts that identify a payment schedule for services provided. E.g., "Hourly" should prepare the subcontractor to submit documentation of hourly work, and cost. If contract pricing is based on an estimated number of work hours, and those hours have not been demonstrated to have been reached by the end of the grant period, excessive hours billed for the grant period will be deducted from the final reimbursement.

4.4.14 **Subrecipients/Subgrantee Costs:** Subrecipients/Subgrantees are specific vendors selected to provide project services. Specify the subrecipient/subgrantee's name in the justification section of this document. Each subrecipient should be listed on a separate row. The various subrecipient costs, such as salary, must additionally be broken out into separate line items by personnel and expense type. Subrecipient administrative/indirect expenses are included in, and not additional to, the amount of indirect costs in the awarded budget from MOOR to the Grantee. Indirect costs for subrecipients are not in addition to the initial award's indirect costs. **Subrecipients should be monitored responsibly and will be held to the same standards of this agreement, including documentation, as the grantee.** Subrecipient contracts/MOUs should be provided with the Application Package as necessary. Applicants submitting subrecipient contracts that identify a payment schedule for services provided. E.g., "hourly" should prepare the subcontractor to submit documentation of hourly work and cost. If contract pricing is based on an estimated number of work hours, and those hours have not been demonstrated to have been reached by the end of the grant period, excessive hours billed for the grant period will be deducted from the final reimbursement.

4.4.15 **Recovery Housing:** Recovery residences must submit copies of current MCORR certification. MCORR certified recovery residences must allow MOUD/clients participating in any form of FDA-approved MOUD. Maryland Recovery Net (MDRN) funding must be shown to have been exhausted for individuals in recovery residences which are MDRN certified. Grantees will be required to provide information to allow verification that MDRN funding has been exhausted.

4.4.16 **Residence Eligibility, MCORR Certification, and MDRN funding:** MOOR supports MCORR housing nights for individuals who meet the following criteria, depending on the residence's participation in the MDRN program**.** The eligibility of MOOR funding also depends on the cross-check of dates by BHA. There should be no overlap of dates between MOOR funding and MDRN funding. **Please take note of this eligibility checklist when reviewing individual eligibility for MOOR funding.**

I. If an individual's MDRN funding is not exhausted, and the individual is in an MDRN-participating residence, and is eligible for MDRN – they are ineligible for MOOR funding. MDRN funding should be exhausted first.

II. If an individual's MDRN funding <u>IS</u> exhausted, and the individual is in an MDRN-participating residence, and is eligible for MDRN – they are eligible for MOOR Funding.

III. If the individual is in an MCORR-certified residence that does not participate in the MDRN program – they are eligible for MOOR Funding.

IV. If the individual is not MDRN-eligible, and is at an MCORR certified recovery residence – they are eligible for MOOR funding.

4.4.17 **Other:** Include all other anticipated expenditures which are not included in the previous categories (e.g., registration fees). For each line item entered, you must include a justification that ties that item to the goals described in your application.

4.4.18 **<u>Total Direct Costs</u>:** This row is set up to automatically calculate the total of all categories above**.**

4.4.19 **Indirect Costs:** Any indirect costs, defined as costs that are not directly tied to the grant's provision of services, may not be budgeted to exceed 15 percent of direct project costs, or the rate identified as appropriate in the Applicant's Federal Indirect Cost (IDC) Rate Agreement with the Applicant's relevant federal cognizant agency (if applicable) as required by State Finance and Procurement 2-208. Specific indirect expenditures, such as rent, administrative salaries/services/costs, payroll expenses, office supplies, insurance, utilities, etc., may not be included elsewhere in the budget. **All indirect costs must be tied to a program that supports opioid remediation. If an organization provides services outside of the scope of Exhibit E, indirect costs cannot be used to support those services.** Grantees will affirm in the grant agreement that they will not use indirect costs to support non-opioid remediation administrative costs.

4.4.20 During reimbursement, indirect costs will be reimbursed at a rate consistent with the awarded budget. Indirect costs must directly support the awarded project, and grantees may not use multiple state grants to pay for the same line item expense.

SECTION 5: Evaluation Committee, Evaluation Criteria, and Selection Procedure

5.1 Evaluation Committee

5.1.1 The grant review process consists of three stages. MOOR staff will first perform an initial review to confirm that the application conforms to the grant eligibility and submission criteria requirements, addresses at least one Project Focus Area, has a timeline and request amount that matches grant criteria, and is complete in its entirety. Any applications that are considered incomplete will be removed from consideration by the Grants Evaluation Committee. The Evaluation Committee will review and evaluate Applications in accordance with the Application Form and Budget Template evaluation criteria established in Sections 5.2 and 5.3, below. MOOR reserves the right to utilize the services of individuals outside of the established Evaluation Committee for advice and assistance, as deemed appropriate. Then, MOOR's Grants Evaluation Committee will submit a recommendation to the Special Secretary of Overdose Response. The Special Secretary of Overdose Response will make the final determination regarding the Committee's recommendations.

5.2 Application Form Evaluation Criteria

5.2.1 The criteria to be used to evaluate each eligibility of the Application Form are listed below.

I. The Applicant meets the Mandatory Requirements as detailed in Section 2 of the NOFA, including the minimum eligibility requirements detailed in Section 2.1, and the Application Form includes all required documentation listed in the documentation checklist in 4.3.2. Applications that do not meet these requirements may be excluded from further review and consideration for award.

II. The Applicant identifies and aligns with a provision under Exhibit E.

III. The Applicant identifies and aligns with a Project Focus Area.

IV. The Applicant demonstrates strong prior work in outreach and engagement with people who use drugs, and specifically individuals at high risk for overdose, and indicates a willingness to build capacity and competency.

V. The Applicant's provided references support the integrity and responsibility of the Applicant in other non-ORF programs, operations, and activities, such as to show a commitment to fulfillment of proposed and outlined project goals and timelines.

VI. The organization and staff information in the Applicant's Project Narrative demonstrates sufficient capacity to perform the proposed activities.

VII. The Applicant acknowledged agreement to meet the Americans with Disabilities Act and nondiscrimination Statement in Section 3.2 and will meet all requirements.

VIII. Applicant and affiliated organizations/subrecipients/subcontractors are compliant with all relevant federal and state laws, and are not debarred entities.

5.3 Budget Template & Narrative Evaluation Criteria

5.3.1 The project narrative will be evaluated on the following criteria:

I. the project aligns with an evidence-based program or practice;

II. the Applicant demonstrates why ORF is necessary for the project and is not supplanting funds;

III. the project is filling a needed gap in the community;

IV. project activities are well defined;

V. the Applicant has established relationships and coordination with necessary entities located in close proximity and/or the same jurisdiction that are also preliminarily vetted by the Applicant for responsibility and fiscal integrity in their operations;

VI. performance metrics are identified in detail, measurable, and demonstrate meaningful outcomes; and

VII. quality and feasibility of project timeline.

5.3.2 The Budget Template will be evaluated based on the following criteria:

I. Alignment with the Applicant-specific annual funding limit. Budget justifications should be detailed, clearly stated, and sufficient to understand intended use of funds, preferably consistent with Government Acceptable Accounting Practices.

II. Reasonableness and appropriateness of the costs given the time and effort described in the Project Narrative.

   a. Costs directly align with grant project focus areas, goals, and objectives.

   b. Personnel positions, time commitments, and salaries are reasonable for tasks outlined in project summary.

   c. Services, purchases, and other expenditures are competitively obtained, and the process for procurement is explained and directly in line with the scope of the project.

III. There are no other known funding streams available for the services/purchases included in the project. Applicants should identify why funding through MOOR and the ORF is appropriate for the project, and identify other funding sources which are not appropriate for the project. MOOR will direct Applicants to appropriate funding sources such as BHA or GOCPP, where applicable.

IV. Alignment with allowable costs under the MOOR Grant program (see Attachment B).

5.4 Selection Procedures

General

5.4.1 Any award decisions are within the discretion of MOOR. Grants will be awarded in accordance with the evaluation criteria outlined in this NOFA and awarded in the form of a written and signed Grant Agreement that is not subject to modification by the Grantee.

5.4.2 MOOR may determine an Applicant to be non-responsive and/or an Applicant's Application to be not reasonably susceptible of being selected for award at any time after the initial closing date of this NOFA. If MOOR finds an Applicant to be not responsive and/or an Applicant's Project Narrative to be not reasonably susceptible of being selected for award, that application will be removed from consideration or award.

Determination of Awards

5.4.3 Upon completion of the evaluation of the Application Form and Budget Template of each Application, the Evaluation Committee will determine the overall score and ranking for each Applicant and report the results to the Grant Monitor.

5.4.4 The Grant Monitor will recommend awards to responsible Applicants that submitted Applications determined to be the most advantageous to MOOR. Award Decisions will be conveyed to the Applicant by November 29, 2026 (tentative).

NOFA Attachments

ATTACHMENT A: NOFA Document Checklist

Use this checklist to ensure that the required documents for the Application are completed.

ATTACHMENT B: Allowable/Unallowable Costs Document

Use this document to get further detail about what is considered allowable and unallowable costs under this grant opportunity.

EXHIBIT A: Application Form

Complete this document for the narrative part of your application. This form can be accessed at StopOverdose.maryland.gov/Grants.

EXHIBIT B: Budget Template

Complete this document for the budget part of your application. This form can be accessed at StopOverdose.maryland.gov/Grants.

ATTACHMENT A: NOFA Document Checklist

Project Narrative Checklist:

- ❑ Application Form (*See Exhibit A, Application Form*)
- ❑ Signed Corrected 2027 Opioid Restitution Fund Grant Program Notice of Funding Availability Acknowledgement Form
- ❑ Nongovernmental Organization
    - ○ Proof of IRS federal tax-exempt status and/or letter of affirmation. The Applicant organization's name and EIN on all documents must match that shown on the IRS letter;
    - ○ Proof of your organization's status in good standing with the State of Maryland's Department of Assessments and Taxation (SDAT) or exemption as a governmental entity. Submit a PDF of the webpage showing your good standing status or a PDF copy of your organization's SDAT certificate. This must be dated within 90 days of the application.
    - ○ Current IRS W-9 with EIN (must be signed and dated; and include contact person name and phone number);
    - ○ Copy of organization's 2025 Form 990 Return of Organization Exempt from Income Tax filing.
    - ○ Current copies of any licensures/certifications necessary to operate in the State of Maryland. Please also disclose any investigations that your organization may be undergoing (licensure or otherwise);
    - ○ Current copies of any licensures/certifications necessary to operate in the State of Maryland for all service contractors.
    - ○ Federal Indirect Cost (IDC) Rate Agreement with the Applicant's relevant federal cognizant agency (if applicable)
- ❑ References from entities or organizations that have previously worked with the applicant on similar projects, including updated contact information that is capable of providing MOOR with a sufficient background of the Applicant's work in previous positions.
- ❑ A list of any legal disputes, regardless of disposition, that have been brought against the applicant in the last 5 years and any pending legal disputes that are currently in the process of being resolved by the parties.
- ❑ If applicable, a detailed letter of acknowledgement from each agency, organization, or business where products/services will be provided.

Budget Template Checklist:

- ❑ Budget Form (See Exhibit B – Budget Form in Excel)

ATTACHMENT B: Allowable/Unallowable Costs

Allowable	
Cost	*Clarifying Details*
Fuel and maintenance for outreach vehicles	Commensurate with vehicle use for project activities, supported by actual expenditures. Limited to either actual fuel and maintenance costs, or reimbursement of mileage at the current state rate of $0.725/mile as of 1/1/2026. Documentation must be retained by the grantee to attest to the recipient, start and end locations, mileage, date, and purpose (within the allowable uses described in this document and approved in grant budget). MOOR will sample this documentation from time to time.
Salary and fringe for staff	Fringe will be reimbursed at 10% of personnel salary costs, or up to 30% for non-government organizations, with documentation of actual expenditures, or recorded actual expenditures for government agencies up to 30% of personnel salary costs. Documentation to exceed the 10% fringe allowance will include the employer's share of the cost of fringe expenses via the actual invoices with grant employees identified from benefit providers (e.g., Health Insurance), and the proof of payment to those vendors.
Staff training and conference attendance	Training relevant to overdose response, prevention, or behavioral health and substance use topics. This is generally limited to individuals paid a salary through this grant, unless previous authorization is provided.
OUD and co-occurring SUD/MH conditions, and any other condition increasing the risk of overdose/OUD treatment	Evidence-based substance use treatment is allowable. Includes treatment for co-occurring SUDs, mental health conditions, and any other condition increasing the risk of overdose. If using "other condition increasing the risk of overdose/OUD " provision, justification may be needed. These conditions may include those that are due to substance use, such as Hepatitis C.
Medications for OUD and co-occurring SUD/MH, and any other condition increasing the risk of overdose/OUD	For example, buprenorphine doses, antidepressants, etc. Includes medication for co-occurring SUDs, mental health conditions, and any other condition increasing the risk of overdose. If using the "other condition increasing the risk of overdose/OUD" provision, justification may be needed. These conditions may include those that are due to substance use, such as Hepatitis C.

Allowable	
Cost	*Clarifying Details*
PPE, Ancillary supplies for outreach activities, naloxone kits	Including gloves, rescue breathing face shields, and bags for kits. Other items may be allowable, if approved in advance.
Wound care supplies	Intended for people who use drugs.
Transportation	Transportation to harm reduction, treatment, or recovery support services. Treatment may include SUD or co-occurring mental health appointments. Recovery support services are detailed in the section following this one. May also include purchase of scooters, bikes or other means for transportation under $250 for participants. To access services at applicant organization and other in-state locations, recovery support services (described below), government services (IDs, SSA, etc.) in a timely, safe, clean, and reliable manner by a properly licensed party. If a Grantee uses a staff, volunteer, or organization's vehicle, mileage costs cannot exceed the State's current mileage rate of $0.725/mile as of 1/1/26. Documentation may be requested to attest to the recipient, start and end locations, mileage, date, and purpose (which must fall within the allowable uses described in this document). Non-emergency medical transportation services are to be used when the individual receiving recovery supports and services lacks both means and mode to arrange for their transportation, and the Applicant is arranging the transportation.
Recovery Support Services Related to persons with OUD or co-occurring SUD/MH conditions	Recovery Support Services are non-clinical services that assist individuals and families affected by substance use disorders in establishing stability. This can include a full range of services that facilitate recovery and wellness contributing to an improved quality of life. These services may be provided prior to, during, and/or after treatment and may include: social services appointments (ID, Medicaid, etc.), supervised visits and other activities to comply with DHS/CPS plans of care, costs related to family reunification, Driver’s Ed courses, financial education courses, costs related to health issues caused by SUD, and job interviews. On a temporary or emergency basis: groceries, rental or utility assistance. Other services that would address a barrier to treatment or recovery identified by a grantee outside of this list may be considered on a case-by-case basis.

Allowable	
Cost	*Clarifying Details*
Legal Supports	Transportation to/from court dates or probation/parole appointments, court fees related to record expungement, attorney's fees for expungement capped at $1,000.
Family supports	Costs related to professional counseling or support groups for family members impacted by SUD or overdose of a loved one.

Allowable with Limitations	
Cost	*Clarifying Details*
Safer use supplies including syringes and needles, and safer smoking devices	Only permissible for opioid associated disease prevention programs.
Miscellaneous client assistance costs	Costs related to IDs and other documents, seeking employment, emergency gap funding to maintain basic needs such as utilities. Other barriers to recovery or treatment identified by a grantee outside of this list may be considered on a case-by-case basis. Must be detailed in the application budget.
Vehicle purchase	There will be technical requirements if this purchase is made. Vehicle must be used for opioid remediation purposes for five years. For example, MOOR may take a lien on the vehicle. More details will be included in the grant agreement.
Recovery Housing	Recovery residences must submit copies of current MCORR certification. MCORR-certified recovery residences must allow MOUD/clients participating in any form of FDA-approved MOUD. Maryland Recovery Net (MDRN) funding must be shown to have been exhausted for individuals in recovery residences which are MDRN certified. Grantees will be required to provide information to allow verification that MDRN funding has been exhausted.

Allowable with Limitations	
Cost	*Clarifying Details*
Childcare	Must be at a licensed facility. This grant may cover the cost of up to three months of full-time childcare. Grantees may opt to cover more months with partial coverage in latter months to ease participants into the cost of childcare.
Support for children impacted by overdose	Costs related to activities that support children who have lost a parent to an overdose. Grantees should be able to explain how the activity reduces ACEs impact and/or builds resilience. Grantees must have a policy for how to continue to engage the individual receiving support. Costs may include: School required supplies, extra-curricular activities, summer camps, co-pays for medications for disorders increasing risk of developing SUD, transportation to medical appointments. Other services identified by a grantee outside of this list may be considered on a case-by-case basis.
Dental care	For medically necessary dental care and dentures (capped at $3000 per arch, $6000 total). If the person is eligible for Medicaid, that resource must be exhausted first.
Consultant/ Subcontract costs	The Grant Agreement requires subcontracts to be submitted with the application, or when establishing the contract. The contracted service will be relevant to the project. Subcontracts and subrecipient agreements should be monitored responsibly and held to the same standards of agreement and backup documentation as the grantee. Subcontracts that indicate the vendor will invoice at a given level of effort (hours per week) will be reimbursed at the corresponding level of effort. If the subcontract is not submitted with the application, or approved by MOOR before execution, the grantee risks not being reimbursed. Bidding processes should demonstrate that Maryland companies were given preference, and that at least 3 bids were received and reviewed. If the lowest bid was not accepted, an explanation should be provided.

Allowable with Limitations	
Cost	*Clarifying Details*
Indirect Costs	Such as utilities, office supplies, organization rent, phone, insurance, accounting, business administration/support. Up to 15% of indirect costs may be requested in an application, and if requesting 15%, no other indirect costs may be requested. Applicants with a negotiated indirect cost rate from a federal award may be reimbursed at that rate, as determined by the award budget. All indirect costs must be tied to a program that supports opioid remediation. Grantees will have to agree in the grant agreement that they will not use indirect costs to support non-opioid remediation administrative costs.
Per Diem costs for travel	Costs for travel are reimbursable at the lowest of either the actual cost or the per diem rate. In either case, actual expenses (invoices/receipts, proof of payment) must be provided. In order to be considered as travel status: ● The employee would need to be more than 2 hours from their home and main business location. ● To be reimbursed for accommodations the night prior to the in-state event/activity, the employee must be in travel status for more than 2 hours prior to the start of their regular workday (so, if their normal office hours are 9–5, then they would be required to leave either home or office prior to 7 am to be considered for accommodations the night before). The fastest route available is the one that should be utilized. ● In order to be reimbursed for accommodations the night following the in-state event/activity, the employee must be in travel status for more than 2 hours beyond the end of their regular workday (so, if their normal office hours are 9-5, then they would not arrive back to either home or office until after 7 pm in order to be considered for accommodations following the event/activity). The fastest route available is the one that should be utilized. ● In order to select accommodations, estimates should be received from at least three viable options, selecting the least expensive overall (after consideration of room charge, mandatory fees, and transportation). ● Mileage will be reimbursed to the work location, less the distance to their main business location. If multiple individuals ride together in the same vehicle, only the vehicle utilized for travel can have mileage reimbursed. The fastest route available is the one that should be utilized.

Allowable with Limitations	
Cost	*Clarifying Details*
Food for staff during travel	Costs related to food or meals for grant-supported staff during travel are allowable. The below describes the procedures for establishing appropriate meal reimbursement to be applied to grant expenditures. ● Meal Allowance as given by the Maryland Meal & Incidental Expenses Reimbursement Rates for FY27. Per diem meal allowances during travel are reimbursable to the lower of actual expenditures or the organization's documented per diem rate. In either case, actual expenditures must be substantiated. Meal reimbursement is based on an employee's time in travel status, defined as the time commuting to and from a work location, as well as time at a work location that is not their regular place of work. ● The cost of breakfast is reimbursable when an employee in travel status must leave home on official business 2 hours or more before the beginning time of the employee's place of business. ● The cost of dinner is reimbursable when an employee in travel status cannot get home within 2 hours after the employee's normal quitting time. ● In both cases, the 2 hours are in addition to the normal commuting time. In cases when an employee meets the conditions of both breakfast and lunch, and is in travel status for the entire day, but not overnight, the employee's lunch is also reimbursable. When an employee is in travel status involving absence from home overnight, all meals are reimbursable. If the registration fee for a conference, convention, seminar, or training meeting includes the cost of meals, no additional reimbursement will be made for those meals.
Housing support costs, transitional, temporary, or emergency housing (client rental assistance, etc.)	Applicants/grantees should have protocols defining how these client support funds would be administered and monitored. Transitional housing costs limited to application fees capped at $100, first and last months rent capped at $2,000, utility start-up costs capped at $200, and basic household items capped at $1,000.
Food for participants/clients	Providing snacks/light meals during client activities, during outreach for engagement, or for drop-in centers. Light snacks/candy, etc during public awareness events are allowable, but should receive limited funding.

May be Allowable (*Justification and approval required, dependent upon funding availability.*)	
Cost	*Clarifying Details*
Clothing for outreach staff	For example, winter weather gear or identifying uniforms (branded hoodies/tshirts)
Clothing/hygiene supplies for clients	Clothing and/or hygiene supplies during outreach or for program participants may be allowable.
Client incentives, including gifts or cash equivalents	Client incentives for Contingency Management Programs to encourage participation in recovery programs in the form of gift cards or cash equivalents are allowable uses of grant funds subject to applicable law. Client incentives can not be provided in violation of the Stark Law anti-kickback statutes. Client incentives such as tangible prizes are also allowable subject to the monetary restrictions below. Grantees need to have an approved contingency management/gift card policy in place. All incentives must be tracked and distributed to clients by the end of the period. Client incentives in the form of cash equivalent or gift card must not total more than $1,200 in a calendar year per participant. Client incentives are only available to individuals under a contingency management protocol. Grantees must ensure that all gifts or cash equivalents and client incentives are provided in accordance with all laws, including public ethics laws of the State of Maryland and any granting entity. MOOR will not directly provide any client incentive, including gifts, cash, or cash equivalents to recipients. Gifts cannot be provided that would impair impartial judgment by the grantee or have an inherent conflict of interest or or self-dealing. Grantees, and their employees, agents and contractors may not solicit client incentives of any kind for their personal gain. Grantees may not provide client incentives to any parties with whom they have a business, regulatory, or lobbying relationship.
Vehicle modification	Educational purposes (buildout, identification purpose (wraps), outreach vehicles (equipment)

May be Allowable (*Justification and approval required, dependent upon funding availability.*)	
Cost	*Clarifying Details*
Construction /Improvements for MCORR certification	Improvements to owner-operated locations to attain MCORR certification requirements may be allowable for existing owner-operated recovery residences for compliance in accordance with the Life Safety Code, National Fire Protection Association (NFPA), and state and local zoning codes. Construction for ADA accessibility may be an allowable cost in conjunction with a sprinkler system. Construction must align with existing hazard mitigation plans and be performed by a properly licensed contractor. MOOR is not responsible for costs associated with permitting and obtaining all necessary governmental approvals. Funding is contingent on the recovery residence providing housing on a non-discriminatory basis. This funding is not intended for new construction, such as development from a concrete slab. Work must be completed within the performance period and in a workmanlike manner. Grantees must ensure that recipients of funding do not sell or transfer the recovery residence for use for another purpose during the performance period.
Renovations	Improvements to locations to attain certification requirements may be allowable. Alterations to buildings to allow for direct services may also be considered.
Transportation tips	In certain circumstances, tips at the lesser of the State of Maryland's Department of Budget and Management rate or up to 15% for allowable transportation may be allowable for properly licensed taxis and ride share services. Please check with MOOR to see if tips will be allowable for the project. Tips can not be paid directly to Grantees for transportation services provided by the Grantee.

Unallowable	
Cost	*Clarifying Details*
Indirect Costs above 15%, the prior Federal Award Rate, or not related to opioid remediation programs	When a request for 15% indirect costs is included in the budget, other indirect costs should not be included.
Naloxone	Provided free by the Maryland Department of Health

Unallowable	
Cost	*Clarifying Details*
Fentanyl/Xylazine test strips	Provided free by the Maryland Department of Health
Sales tax for Non-profit and Governmental entities	Should not be billed to or from government or non-profit entities
Building/land purchase, Depreciation Costs	This funding may not be used for building/land purchase
Research	This grant funding is not intended for research projects
Fundraising and Lobbying	This grant funding may not be used for fundraising or lobbying purposes
Pre-Award Costs	All costs must pertain to purchases and services received during the grant period. Costs before the start, or after the end, of the grant period are not reimbursable.
Supplanted expenses	Supplanting is the use of MOOR grant funds to replace local or federal funds which were previously appropriated for, or otherwise would have been spent on, the specific purpose for which the grant project has been awarded. Any salaries, positions, personnel expenses, contractual expenses, equipment, travel, and other expenses paid for with MOOR grant funds must be used to supplement the organization's existing budget, and may not replace any funds that were already included in your entity's existing or projected budget.