



Maryland's Office of **Overdose Response**

FY 2027 COMPETITIVE GRANTS PROGRAM

Khalil Cutair

Grants Program Director

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Overview of Grant Program

- Competitive Grant Program: Distributes funding to the highest-scoring proposals across the state (\$6 million annually) to address substance use and overdose in the state.
 - Available to state agencies; local government entities (including local school systems); and nonprofit community-based partners.
 - Scored based on a uniform set of criteria applied to all applicants.
 - Required to align with the Strategic Priorities listed in the NOFA
 - Applicant Organizations should embody principles of Stigma Reduction, Equity, Data, Community Voice, and Collaboration.



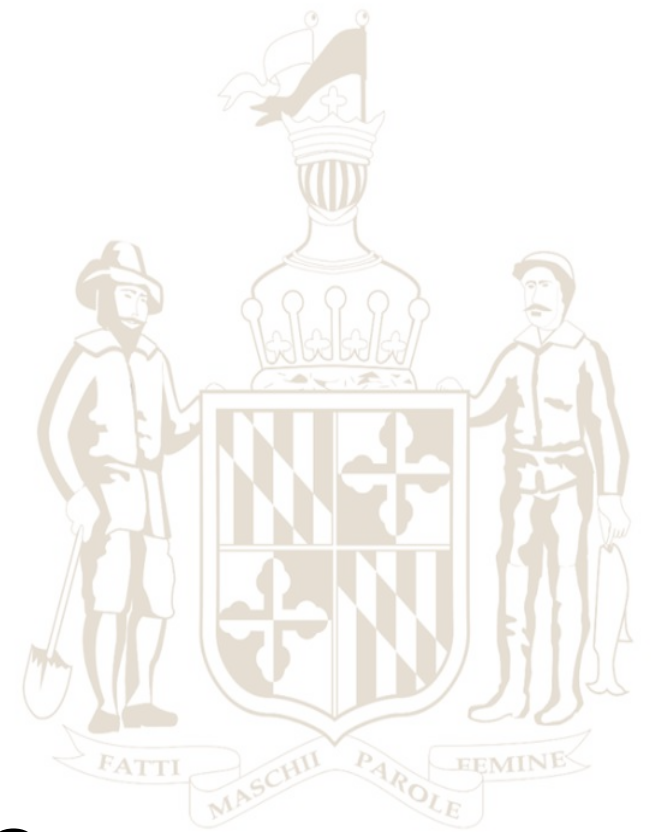
Changes for FY 2027 Competitive Grant Program

- Application Process & Materials
 - Goals/Objectives/Performance Measures consolidated.
 - ENOUGH Initiatives and Community Quarterback Organizations.
- Funding Specifications
 - Updates to the allowable/unallowable costs document.
 - Increase of IDC allowance to 15% or federal award rate. Applicants should not include IDC elsewhere in their budget.
- Post award processes
 - Reimbursement for fringe expenses in excess of 10% requires backup of costs outside of FICA, WC, UI.



Overview

Competitive Grant Program



Pre-Award Stage

- Available to state agencies; local government entities (including local school systems); and nonprofit community-based partners.
- Application Process & Materials
 - Notice of Funding Availability invites eligible organizations based in Maryland to apply released 1/21/26.
 - Application, budget template, and supporting documentation are required.
 - Due March 6 by 5:00:00 pm
- Funding Specifications
 - Awards up to \$500,000 (average \$209,975 in the 30 FY26 awards).
 - Allowable/Unallowable Costs document provides more specificity.



Application Form Instructions

Project Summary

- Standard Template (200 words or less)
 - Please provide a brief summary about the applicant (non-governmental organizations only) and project. The project summary should provide a concise summary of the applicant and proposal and be limited to 200 words or less.
 - Using the template for the organization will help evaluators quickly understand the organization, the goal, and the action to be taken in the project.



Application Form Instructions

Problem Statement/Needs Justification

- Briefly describe why the proposed project is important to pursue. Identify the most significant issues, problems, trends, or opportunities that will be addressed via the proposed project.
- Please also describe the number of individuals the program will target and provide a demographic description of the target community.



Application Form Instructions

Resources

- **Maryland Department of Health Dashboard**
<https://health.maryland.gov/dataoffice/Pages/mdh-dashboards.aspx>
- **United States Census Bureau**
census.gov
- **Local Health Departments**
<https://health.maryland.gov/Pages/departments.ASPX>



Application Form Instructions

- **Program Measurement/Performance Indicators:** Identify at least one performance measure you will use to evaluate the success of each project goal and set a target for the fiscal year. Performance measures should be unique to this grant, and only include impacts directly related to this grant. These should include Processes, Outcomes, and Key Performance Indicators.
- During the grant period, you will need to report on these performance measures, and provide backup to document the progress towards the target.
- **FOR EXAMPLE:** Activity Type: Employment and workforce development. Required Performance Measures and Targets:
 - Process: Establish 5 partnerships with employers and job training programs within the first 6 months of the grant period
 - Outcome: 33% increase in client employment referrals quarter-over quarter from historic performance. (quantity, and percentage)
 - KPI: 7 participants will be employed by the end of the grant period.



Application Form Instructions

Budget Narrative

- Explains the major categories contained in the budget and serves to connect the budget template to the project proposal.
- Provides information to the reviewer about other grant opportunities which the organization may be seeking.
- The format of the budget allows for a good amount of detail to be given to each item. Use this section to give more information on the responsibilities of given positions or the use of certain items which may otherwise be unclear. If the project has specific timing of large expenditures, eg a single event in December, this is where that can be detailed.



Application Form Instructions

Program Sustainability Plan

- Briefly describe how this program will be sustained financially in future fiscal years. MOOR's competitive grant awards are intended to be one-time sources of funds. While an organization can apply multiple years in a row, funding for consecutive years is never guaranteed.



Application Form Instructions

Documentation for non-governmental organizations (social organizations (501(c)3))

- Company description including the number of employees, EIN, and form of organization;
- Financial statements: statement of financial position, statement of activities, and statement of cash flows from prior fiscal/calendar year;
- Most recent financial audit (if audited);
- Statement of Good Standing from the Maryland State Department of Assessments & Taxation (must be clearly dated within 60 days of this application), may be a screenshot;
- Current copies of any licensures/certifications necessary to operate in the State of Maryland.
- Disclose any investigations that your organization may be undergoing (licensure or otherwise);
- Internal Revenue Service (IRS) nonprofit determination letter and IRS form 990 (if applicable).
- Letters of support are welcome but not required, and demonstrate community partnership.
- Letters of Support from an ENOUGH Community Quarterback for services provided to that community (if applicable).



Budget Basics

- The Competitive Grant Program uses the MOOR Quarterly Budget Template
- Each item on the budget should include a description of the purchase or service, including individual positions and purchases within the same category
- The items on the budget should be reflected on the budget narrative and vice versa.



Budget Basics – Competitive Form

- A. Salaries & Wages - Staff costs, not including fringe
- B. Fringe Benefits budget limited to 30% of salary - Fringe for Staff, such as FICA, UI, WC, HI, RI, etc. Fringe reimbursement above 10% will require backup outside of FICA, UI, and WCI.
 - State Agencies: Combine fringe per position to one line
- C. Travel - travel for grant project limited to approved purposes.
- D. Equipment - Equipment purchases for grant project.
- E. Materials & Supplies - Materials and supplies
- F. Trainings/Development - Training provided/received for grant project
- G. Contractual Services - Contractual services purchases by grant funding.
- H. Other (Please Specify) - Items not aligned with any category above
 - Total Direct Costs (A - H) - Total of above eight categories
 - Total Indirect - indirect costs should not exceed 15 percent of direct project costs. Indirect expenses should not be included elsewhere in the budget, and will not be reimbursed if they are. Reimbursement of indirect costs will not require backup.
 - Total Project Amount



Budget Basics – Competitive Form

When developing your budget, consider the following:

- Are the items on your budget strongly related to supporting prevention efforts, recovery or treatment access, drug user health services or public safety resources?
- Are the costs specific to substance use and overdose prevention?
- Are the costs specific to supporting Marylanders?
- Are the costs administrative in nature, such as positions with less direct impact on the grant work, or office supplies? These would not be included in an award.
- Are the costs included in the allowable/unallowable costs document?



Award Stage

- Initial Qualification
 - Performed preliminary review to ensure application package is complete (prior to deadline).
 - Performed second, detailed review to confirm that application package is complete and minimum threshold is met (e.g., confirm SDAT licensure, etc.).
- Grants Scoring Committee
 - Comprised of subject matter experts from various local and state agencies, community partners, and recovery organizations
- Evaluation and Scoring
 - Scored based on eight different criteria.
- Award letters and grant agreements are then prepared.



Evaluation Procedures

- Project Scope and Problem Statement - Aligns with MOOR Strategic Priorities and/or Priority Projects, is evidence-based or promising practice, has clearly defined activities, that fill a gap in coordination with other local partners
- Project Audience/Equity - Supports racial or jurisdictional equity, serving a population that has a disparity in health outcomes, or that is difficult to reach.
- Performance measures - Has specific, measurable, and documented work that is significant to the outcome of the project.
- Timeline - Uses the template provided that identifies relevant information, that ties back to the performance measures.
- Budget and Budget Narrative - Costs are well defined, reasonable for the tasks outlined and appropriate for the funding. Grantee demonstrates other financial investment, and why MOOR funding is appropriate.



Evaluation Procedures

- Organizational/financial capacity - Organization has handled similar programs and demonstrated fiscal responsibility, and has appropriate resources to manage grant and budget
- Jurisdictional equity - MOOR Staff will review overdose deaths by jurisdiction, and apply this adjustment to final scores.
- Past grantee performance - Score generated on the prior-year average score for past grantees. Applicants with no prior history receive this automatic score for this criteria.



Post-Award Stage

- Reimbursement requests and Reporting are submitted by grantees on a quarterly basis.
- Monitoring occurs through quarterly reporting and site visits/desk reviews:
 - Quarterly Reporting

Period of Performance	Reporting Deadline
July–September	October 30
October–December	January 30
January–March	April 30
April– June	July 30

- Budget modifications are received regularly. The final deadline for modification requests is May 30th.



Reimbursement and Reporting Forms

- MOOR will provide Reimbursement and Report Forms to grantees for use in quarterly reimbursement, in accordance with grant guidelines.
- The reimbursement form provides the budget lines from the approved awarded budget.
- The report form includes the performance measures from the approved awarded application
- Documentation for costs and performance measures must be included for reimbursement.



Questions?

Khalil Cutair, Grant Program Director
khalil.cutair@maryland.gov

Deborah Davis, Grant Program Coordinator
deborahs.davis1@maryland.gov

Bree McMorrow, Grant Program Administrator
breeanna.mcmorrow@maryland.gov

Randa Collins, Grant Program Administrator
randa.collins@maryland.gov



Stay in Contact



Maryland's Office of Overdose Response

100 Community Place, Crownsville, MD 21032

Web: StopOverdose.maryland.gov | **Email:** StopOverdose@maryland.gov



@StopOverdoseMD