



# Maryland's Office of **Overdose Response**

## **FY 2027 Call for Proposals:**

Competitive Grant Program  
Notice of Funding Availability

Released: January 21, 2026

**STATE OF MARYLAND  
MARYLAND’S OFFICE OF OVERDOSE RESPONSE  
NOFA KEY INFORMATION SUMMARY SHEET**

<b>Notice of Funding Availability:</b>	<b>MOOR Competitive Grant Program</b>
<b>NOFA Issue Date:</b>	<b>January 21, 2026</b>
<b>NOFA Issuing Office:</b>	<b>MARYLAND’S OFFICE OF OVERDOSE RESPONSE</b>
<b>Primary Contact:</b>	<b>Khalil Cutair Grant Program Director Maryland’s Office of Overdose Response 100 Community Place Crownsville, MD 21032 khalil.cutair@maryland.gov</b>
<b>Applications are to be sent to:</b>	<b>Maryland’s Office of Overdose Response <a href="#">Smartsheet Submission Link.</a></b>
<b>Closing Date and Time:</b>	<b>March 6th, 2026 4:59:59 pm, Local Time</b>
<b>Pre-Application Webinar:</b>	<b><a href="#">Wednesday, January 28th, 11:00 Local time.</a></b>
<b>URL:</b>	<b><a href="#">meet.google.com/wrd-hhzz-gcd</a></b>
<b>Join by phone:</b>	<b>(US) +1 513-781-9566 PIN: 218 178 319#</b>

## **SECTION 1 - GENERAL INFORMATION**

### **1.1 Summary Statement**

- 1.1.1 Maryland's Office of Overdose Response (MOOR) promotes collaboration across all state and local agencies working to address substance use and overdose in the State. It coordinates the inter-agency process to identify Maryland's strategic priorities for preventing overdoses and works to promote the Governor's policy agenda by focusing on programs and policies under five pillars: Prevention, Drug User Health, Treatment, Recovery, and Public Safety. MOOR is issuing this Notice of Funding Availability (NOFA) for the FY27 Competitive Grant Program. It is MOOR's intention to fund services and activities, as specified in this NOFA, through Agreements between selected applicants and Maryland's Office of Overdose Response.
- 1.1.2 The anticipated initial project period for awards issued pursuant to this NOFA is state fiscal year (FY) 2027, i.e. July 1, 2026, to June 30, 2027.
- 1.1.3 The Department, also known as MOOR, may make awards up to a total of \$6 million as a result of this NOFA. All awards are subject to availability of funding and successful implementation of the services specified in this NOFA
- 1.1.4 Applicants, either directly or through their subcontractor(s) or subrecipients(s), must be able to provide all services and meet all requirements specified in this NOFA and successful grant applicants shall remain responsible for performance regardless of subcontractor participation in the work.
- 1.1.5 Unless expressly provided by law, MOOR award decisions may not be appealed.

### **1.2 Award Type**

Awards resulting from this solicitation shall be cost-reimbursement grants in accordance with COMAR 21.01.02.01(b) (46).

### **1.3 Grant Monitors**

The Grant Monitors are:

Khalil Cutair  
Grant Program Director  
[khalil.cutair@maryland.gov](mailto:khalil.cutair@maryland.gov)

Deborah Davis  
Grant Program Coordinator  
[Deborahs.davis1@maryland.gov](mailto:Deborahs.davis1@maryland.gov)

Bree McMorrow  
Grant Program Administrator  
[Breeanna.mcmorrow@maryland.gov](mailto:Breeanna.mcmorrow@maryland.gov)

Randa Collins  
Grant Program Administrator  
[randa.collins@maryland.gov](mailto:randa.collins@maryland.gov)

MOOR may change the Grant Monitor at any time by written notice.

## **1.4 Questions**

Written questions from prospective applicants will be accepted by the Grant Monitors. Questions to the Grant Monitor shall be submitted via e-mail to the e-mail addresses above. Please identify in the subject line the Application Organization and Project Title.

Questions are requested to be submitted at least **10** days prior to the Application due date. The Grant Monitors, based on the availability of time to research and communicate an answer, shall decide whether an answer can be given before the Application due date.

## **1.5 Application Due Closing Date and Time**

Applications, in the number and form set forth in the NOFA, including Section 4.2 “Applications” must be submitted to the [Smartsheet submission portal](#) no later than 4:59:59, **Local Time** on **March 6th, 2026** to be considered for award under this NOFA.

Requests for extension of this time or date will not be granted. Applications received after, or not completed by, the due date and time listed in this section may not be considered for review. Questions regarding this Application should be directed (**by e-mail only**, no phone calls will be accepted) to the Grant Monitors.

Applications may be modified or withdrawn by written notice received by the Grant Monitor Officer before the time and date set forth in this section for receipt of Application.

## **1.6 Award Basis**

Grants shall be awarded to responsible applicants submitting Applications that have been determined to be the most advantageous to the State, considering price and evaluation factors set forth in this NOFA, for performing the activities as specified in this NOFA. See NOFA Section 5 for further award information.

## **1.7 Revisions to the NOFA**

If it becomes necessary to revise this NOFA before the due date for Applications, the MOOR shall endeavor to provide addenda to all prospective applicants that were sent this NOFA or which are otherwise known by the Contract Officer to have obtained this NOFA. Addenda made after the due date for Applications will be sent only to those applicants that submitted a timely Application and that remain under award consideration as of the issuance date of the addenda.

Acknowledgment of the receipt of all addenda to this NOFA issued before the Application due date shall be included in the Application. Acknowledgement of the receipt of addenda to the NOFA issued after the Application due date shall be in the manner specified in the addendum notice. Failure to acknowledge receipt of an addendum does not relieve the grant applicant (“Applicant”) from complying with the terms, additions, deletions, or corrections set forth in the addendum.

## **1.8 Cancellation**

MOOR reserves the right to cancel this NOFA, accept or reject any and all Applications, in whole or in part, received in response to this NOFA, waive or permit the cure of minor irregularities or informalities, and conduct discussions

with all qualified or potentially qualified Applicants in any manner necessary to serve the best interests of the State. MOOR reserves the right, in its sole discretion, to award a grant based upon the written Applications received without discussions or negotiations and is not required to permit the cure of irregularities or informalities. Applicants for the grant must provide any specific exceptions requested to the grant agreement or the NOFA at the time of their Application with a justification and proposed resolution for consideration during evaluation.

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## **SECTION 2 – MANDATORY REQUIREMENTS**

### **2.1 Applicant Eligibility**

Applicants must meet the minimum requirements listed below to be eligible for consideration under this NOFA. Applicants must include documentary proof of meeting these eligibility requirements with their application as detailed in Section 4.2 “Applications”. Applications that do not include required eligibility documentation may be excluded from review and further consideration for award.

- 2.1.1 The Applicant shall be a “social organization” as defined per Section 7-402 [“Social organization” means an association or corporation that is operated for a charitable, cultural, educational, historical, humane, industrial, medical, or military purpose.] of the State Finance and Procurement Article of the Annotated Code of Maryland, or a local or state government agency, public college, or state university.
- 2.1.2 For social organizations Applicants (not a local or state government agency, public college, or state university), the Applicant shall be classified by the IRS as tax-exempt under section 501(c)(3) of the Internal Revenue Code. These applications must include, as attachments to the application, documentation of tax-exempt status of the Applicant or the Applicant’s fiscal sponsor, and the most recent 990 (e.g. IRS tax exempt status determination letter and nonprofit tax return).
- 2.1.3 The Applicant must be in good standing with the state of Maryland to be considered for award, they must provide proof of this requirement by providing a copy of their certificate of good standing with the state dated within 90 days in their award application, as applicable.
- 2.1.4 Applicants that operate a Recovery Residence must be Maryland Certification of Recovery Residences (“MCORR”) certified and must maintain this certification at all times during the grant award. The Applicant Residence must have a policy in place stating that they do not discriminate on the basis of a person’s use of any Federal Drug Administration-approved medication for Opioid Use Disorder, in order to be considered for funding.
- 2.1.5 Applicants are not eligible to submit an application for products/services that will be utilized by another organization unless that organization has previously documented that they are seeking this product/service and has selected the Applicant as their top choice to provide that product/service. A detailed letter of recommendation from each agency, organization, or business where products/services will be provided is required, in order for Applicants to be considered for grant funding for those products/services. As an example, an Applicant who seeks to provide training opportunities in schools should include a letter of recommendation from the schools where training will be provided, endorsing the Applicant and proposed project.
- 2.1.6 MOOR is partnering with the Governor’s Office for Children to support Maryland’s “Engaging Neighborhoods, Organizations, Unions, Government, and Households” (ENOUGH) Initiative. Applicants who work within ENOUGH communities to provide prevention, drug-user health, recovery, and treatment services should work with their local ENOUGH community quarterback to attain a letter of support. Applicants with a letter of support from an ENOUGH community quarterback will be reviewed for award using a separate portion of the available funding. Applicants can learn more about the ENOUGH initiative at <https://goc.maryland.gov/Pages/enough-initiative.aspx>

## **2.2 Applicant-Specific Annual Funding Limit**

- 2.2.1 Applications may not include a funding request that exceeds the \$500,000 funding limit. Applicants may submit multiple projects that total less than, or equal to, the funding limit. Applications that include a one-year budget that exceeds the funding limit may be excluded from further consideration for award under this NOFA.

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## **SECTION 3 – SCOPE OF WORK**

### **3.1 Background and Purpose**

3.1.1 Maryland’s Office of Overdose Response (“MOOR” or “Department”) promotes collaboration across all state and local agencies working to address substance use and overdose in the state. It coordinates the inter-agency process to identify Maryland’s strategic priorities for preventing overdoses and works to promote the Governor’s policy agenda by focusing on programs and policies under five pillars: Prevention, Drug User Health, Treatment, Recovery, and Public Safety.

3.1.2 The purpose of our Competitive Grant Program is to distribute funding to the highest-scoring projects that align with Maryland’s strategic overdose response priorities and address areas of greatest need across the state. MOOR is issuing this Notice of Funding Availability (NOFA) for the FY27 Competitive Grant Program. It is MOOR’s intention to fund services and activities, as specified in this NOFA, through Agreements between selected Applicants and Maryland’s Office of Overdose Response.

3.1.3 MOOR grantee organizations consider the following guiding principles in their day-to-day and long-term planning, development, and delivery of services.

- **Stigma Reduction**

Negative attitudes and a lack of understanding about substance use disorders can discourage individuals from seeking help and inhibit the ability of policymakers to expand access to substance use care, such as through establishing treatment and recovery programs or ensuring that naloxone is widely available in all communities. Strategies to reduce stigma, such as reframing substance use disorders as health conditions rather than as moral failings or using non-stigmatizing, person-centered language, can bolster our collective efforts to reduce and prevent overdoses.

- **Equity**

Every Marylander deserves access to substance use care regardless of their race, ethnicity, or any other determining factor, such as their age, where they live, or what language they speak. Addressing health equity is also increasingly urgent as disparities in overdose outcomes continue to widen.

- **Data**

Efforts to reduce overdoses should be guided by data, and interventions should be evidence-based and culturally informed. Interventions should be focused on addressing the needs of underserved communities, balancing input from people with lived experience about the needs of their communities with proven strategies that have been shown to be effective in reducing overdose.

- **Community Voice**

Any policies or programs that affect individuals who use drugs and those with substance use disorders should give consideration to input from those most impacted by such policies or programs.

- **Collaboration**

No single agency or organization has all the requisite tools for reducing overdoses. Collaboration is essential for ensuring that Maryland approaches the overdose crisis holistically



### 3.1.4 Strategic Priority Areas

The Moore-Miller Administration’s overarching goal of reducing and preventing overdoses in Maryland is centered on our five priority areas of Prevention, Drug User Health, Treatment, Recovery, and Public Safety while adhering to the above guiding principles.

- **Prevention**

Prevention efforts include strategies that seek to prevent current and future substance use. Prevention strategies aim to reduce individual and environmental risk factors while increasing protective factors to prevent or delay the onset or severity of drug use. There is evidence to suggest that delaying initial use of any substance is key in reducing the likelihood of an individual developing a substance use disorder. Prevention efforts should be evidence-based, with substantiation provided by the grantee.

- **Drug User Health**

Drug User Health refers to programs and policies that seek to promote the health and safety of people who use drugs and meet people where they are, free of judgment. Drug User Health strategies are trauma-informed and directly serve people who use drugs by empowering them with the tools they need to stay safe. Historically, Drug User Health services have included Opioid–Associated Disease Prevention and Outreach Programs,, overdose education, drug checking, naloxone distribution, infectious disease testing and treatment, and access to low-threshold substance use services.

- **Treatment**

Substance use disorder is complex, and there is not a one-size-fits-all approach to treatment. Treatment services, interventions, and care settings should be tailored to provide individuals with the greatest opportunity for successful outcomes. Individuals should be able to access all levels of substance use treatment, ranging from outpatient services to medically managed, intensive residential care.

- **Recovery**

Substance use disorder is a long-term, sometimes relapsing health condition, and comprehensive recovery services help support the health and wellness of individuals following periods of active substance use and/or treatment. Like treatment, there is no one-size-fits-all recovery strategy, and resources need to be individualized. Various recovery efforts can help reduce the risk of relapse and overdose by increasing access to fundamental supportive factors, such as counseling, housing, transportation, and employment and other recovery support services.

- **Public Safety**

Public safety officials are important partners in our collective efforts to address the overdose crisis. This sector includes professionals from many settings: police departments, fire departments, emergency medical services, and juvenile and adult corrections. Public safety officials are often the first to come into contact with individuals who use drugs and individuals in crisis, and they have the opportunity to connect individuals to essential treatment and recovery services. Public safety partners can help create pathways for individuals to receive care rather than entering the criminal-legal system. They can also provide access to treatment and recovery services for incarcerated individuals.

## 3.2 Scope of Work - Requirements

### General Requirements

- 1.2.1 All direct services and other activities supported by this grant shall be for the purpose of supporting prevention, drug user health, treatment, recovery and/or public safety services as described in the priorities

above. Individuals receiving services must be Maryland residents and SUD service providers are limited to Maryland entities.

## **MOOR Priority Projects**

3.2.2 All projects must address the overdose crisis via the priorities of Prevention, Drug User Health, Treatment, Recovery and Public Safety. Additionally, MOOR prioritizes projects that focus on the specific activities below. Applications which primarily serve to support these priority projects will receive additional points during the scoring and review period.

### **Prevention - Interrupt Pathways to Substance Use Disorders**

MOOR will prioritize funding for projects that:

- Address the social determinants of health and protective factors
- Address adverse childhood experiences (ACEs) and trauma
- Support evidence-based prevention

### **Drug User Health - Improve Health And Safety for People Who Use Drugs (PWUD)**

MOOR will prioritize funding for projects that:

- Provide low and no-threshold services that reach people where they are
- Increase access to risk reduction tools
- Enhance efforts related to targeted overdose education and naloxone distribution, especially for populations facing a disparate risk of overdose

### **Treatment - Make Evidence-Based Treatment Accessible for People with Substance Use Disorders**

MOOR will prioritize funding for projects that:

- Increase access to medications for opioid use disorder (MOUD), including for people who are incarcerated and people in rural settings
- Reduce barriers to care, such as lack of transportation or culturally sensitive treatment options
- Provide holistic care for PWUD/ people with SUD, such as wound care, and HIV/HCV testing and treatment.

### **Recovery - Build and Sustain Community Infrastructure that Promotes Recovery Capital**

MOOR will prioritize funding for projects that:

- Support employment for people in recovery, including workforce training and education, Recovery Friendly Workplaces and peer support
- Enhance community-based recovery supports

### **Public Safety - Improve Outcomes for PWUD who Encounter the Criminal Legal System**

MOOR will prioritize funding for projects that:

- Expand alternatives to incarceration, including diversion and deflection programs.
- Increase access to MOUD, counseling, and Peer services in carceral settings.
- Provide connections to community-based SUD services upon reentry

## **The Americans with Disabilities Act**

3.2.3 The Americans with Disabilities Act (<https://www.ada.gov/>) protects qualified individuals with disabilities from discrimination on the basis of disability in services, programs, and activities. Accessibility and inclusion of diverse populations are essential to reduce health disparities for vulnerable populations. Contractors must comply with all ADA requirements in their work to ensure the needs of persons with disabilities and other vulnerable populations are met. This includes, but is not limited to:

- Facilities and any venues used for meetings/conferences are accessible;
- Requested accommodations are provided in a timely manner; and
- Written and printed materials developed in accessible formats (easy to read, large print, etc.), or providing access to alternative formats.

For contracts which include direct patient care or service delivery through a program, the ADA requires entities provide full and equal access for people with disabilities. This includes but is not limited to: reasonable modifications of policies, practices, and procedures; effective communication; and accessible facilities.

### 3.3 Invoicing & Expenditure Reporting

#### General

- 3.3.1 All Grantees are required to submit quarterly reporting, consisting of reimbursement requests and project reports to MOOR for costs incurred under an award.
- 3.3.2 Invoicing and expenditure reporting processes are detailed in section 3.3.3. MOOR may alter these Conditions of Award before or after issuance of an award under this NOFA
- 3.3.3 MOOR will provide a Reimbursement Form and Project Report Form. These two documents must be included with the quarterly reporting submissions. Documentation substantiating actual costs and documentation to substantiate performance measures must be provided in order to receive disbursement. Supporting documentation must clearly provide evidence that funding was spent as per the grant budget justification, and that these expenses have already been paid and are not subject to reimbursement. All reimbursement requests must be accompanied by itemized receipts and other direct evidence of actual expenditures. Examples of documentation are given in the table below

Expenditure Type	Examples of Supporting Documentation
Personnel and Fringe Costs	<ul style="list-style-type: none"> <li>• Methodology used to track time charged to the grant</li> <li>• Job titles &amp; descriptions/description of work charged to the grant</li> <li>• Payroll registers</li> <li>• Accounting records of fringe or special payroll items</li> <li>• Documentation of actual fringe coverage and expense for grant-funded staff</li> <li>• Proof of payment for fringe coverage</li> </ul>
Equipment	<ul style="list-style-type: none"> <li>• Purchase orders and/or contracts</li> <li>• Invoices/Receipts</li> <li>• Proof of payment</li> </ul>
Other Costs	<ul style="list-style-type: none"> <li>• Contracts</li> <li>• Purchase orders</li> <li>• Invoices/Receipts</li> <li>• Proof of payments</li> </ul>
Travel/Transportation Costs	<ul style="list-style-type: none"> <li>• Documentation for Reimbursement of Travel and Transportation Expenditures must include the date, individual, <b>purpose (within the allowable uses)</b>, and mileage. On a testing basis, MOOR will sample the documentation for travel and transportation to include the start and</li> </ul>

Expenditure Type	Examples of Supporting Documentation
	end addresses to confirm mileage, and confirm the purpose to the destination addresses. Failed tests will result in reduced reimbursement in future payments and the full documentation requirement.
Recovery Housing Support	<ul style="list-style-type: none"> <li>• Grantees will provide name, date of birth, residence address, start and end date of stay, and dates for reimbursement for joint review by MOOR and the Maryland Department of Health Behavioral Health Administration's Maryland Recovery Network team (BHA MDRN). Residences must be MCORR certified, and allow individuals using MOUD/MAT. See Section 4.4.5 for more information.</li> </ul>
Subcontract Costs	<ul style="list-style-type: none"> <li>• Applications, if applicable</li> <li>• Agreements</li> <li>• Invoices/Receipts</li> <li>• Proof of payment</li> <li>• Subcontractor's backup/cost substantiation materials</li> </ul>
Supplies	<ul style="list-style-type: none"> <li>• Invoices/Receipts</li> <li>• Proof of payment</li> </ul>

#### 3.3.4 Partial Invoice Payment

MOOR may, at times, choose to issue partial invoice payments while it is reviewing additional financial supporting documentation. Specifically:

- Any grantee who has not submitted adequate financial documentation or has outstanding issues in their financial documentation based on the documentation requirements above might receive a partial payment of funds.
- MOOR will communicate the decision to process partial payment to the grantee through a memorandum sent by email.
- The grantee will approve an invoice for the partial payment and will include an explanation in the memo section of their invoice.
- MOOR will include the memo as an attachment to the invoice submission in Smartsheet to ensure a proper audit trail.

When full documentation is submitted and approved by MOOR, the grantee can submit another invoice for the balance of the payment amount.

## **SECTION 4 – APPLICATION FORMAT**

### **4.1 Submission**

As referenced above, the full application package must be submitted via smartsheet to **MOOR no later than Friday, March 6, 2026 at 4:59:59 P.M.** Late or incomplete applications will not be accepted. The full application package includes the following components:

1. complete application form Exhibit A (PDF *and* Word);
2. complete budget template Exhibit B with the related attachments (PDF *and* Excel);
3. organization information, including financial statements, tax form, etc. (This item applies only to social organizations.)
  - a. Letters of support from local government, community organizations or partnerships, while not necessary, are welcome with the application.
  - b. Applicants are not eligible to submit an application for products/services that will be utilized by another organization unless that organization has previously documented that they are seeking this product/service and has selected the Applicant as their top choice to provide that product/service. A detailed letter of recommendation from each agency, organization, or business where products/services will be provided is required, in order for Applicants to be considered for grant funding for those products/services. As an example, an Applicant who seeks to provide training opportunities in schools should include a letter of recommendation from the schools where training will be provided, endorsing the Applicant and proposed project.
  - c. Debarment and Lobbying Affidavit.
4. Organizations that operate in coordination with an ENOUGH Community Quarterback should seek a letter of support from that QB, to include in their application.

### **4.2 Applications**

- 4.2.1 The Application Package should be submitted [via Smartsheet form](#), with the provided link. Please complete all fields on the submission form. Contact the grant monitors with any questions. Please note that the submission form is limited to 10 attachments, less than 25Mb in total. Zipped files may be necessary to reduce the number of files included in your submission.
- 4.2.2 The Application Package will consist of the Application Form, Budget Template, and Nongovernmental Documentation Checklist (with all attachments).
- 4.2.3 Applications will be shown only to State employees, members of the Evaluation Committee, or other persons deemed by MOOR to have a legitimate interest in them.

**\*All information submitted as part of this application is subject to release under the Maryland Public Information Act (MPIA). If an Applicant would like Maryland’s Office of Overdose Response (MOOR) to consider redactions in the event that your application is subject to a MPIA request, submit a proposed MPIA copy including justifications for each redaction and under what statute that justification is qualified for redaction.**

### **4.3 Application Form**

4.3.1 The **Application Form** shall include the following documents and information in the order specified as follows:

- **Project Title:** The project title should be brief, precise, and should reflect what is being funded. For example, “Baltimore County Youth Substance Use Prevention Program.”

- Jurisdiction of Proposed Project: Please identify the name of the jurisdiction. If the project benefits more than one jurisdiction, please select the jurisdiction or region which will benefit the greatest by this project.
- Applicant Organization: Please provide the name of local government, state agency, community-based entity, etc. that is eligible to apply for grant funds. If the project is being administered for the direct benefit of other organizations, include the names of all recipients.
- Applicant FEIN: Please supply the Federal Employer Identification Number for the organization. This is used by MOOR during grant reimbursement.
- MOOR Strategic Priority: While the project may address more than one objective, please select the **primary** objective of the project: *Prevention, Drug User Health, Treatment, Recovery and Public Safety*.
- MOOR Priority Project: If the project largely addresses one of the priority projects outlined above, please select the priority from the given list. If the project addresses more than one priority project, please select the primary priority project addressed in the grant.
- Total Project Cost: Please provide the total project budget (i.e., the requested award amount) and the total project cost. Priority may be given to projects that are not fully funded by the state in MOOR's discretion
- Project Summary: Please provide a brief summary about the Applicant entity performing the work project. For governmental organizations, a description of your entity and the specific program or unit performing the project. The project summary should provide a concise summary of the Applicant and project for the grant and be limited to 200 words or less. Please use the following template:
  - The Applicant (for non-governmental organizations) [Organization Name] was founded in [year] and [Provide description of general activity and/or mission]. [Organization Name]'s [Project Name] aims to [Indicate what the program proposes to do in general terms (e.g., reduce existing gaps in services, foster collaboration and cooperation among partner agencies and stakeholders, etc.)]. The program [1-2 sentences describing the program's main function and who the program benefits/serves.]. [The last sentence summarizes the budget items proposed to be funded.]
  - It is important to make clear in the project summary whether the project will help to support current operations or expand existing operations.
- Problem Statement/Needs Justification: Briefly describe why the proposed project is needed and, therefore, important to pursue. Identify the most significant issues, problems, trends, or opportunities that will be addressed via the proposed project.
  - Please also describe the number of individuals the program will target and provide a demographic description of the target community. This problem statement/needs justification must describe how the program will impact the target population in reference to the jurisdictional information provided by MOOR. You can find information on substance use and overdose statistics for your region at [The Maryland Dashboard](#).
- Program Measurement/Performance Indicators: Identify performance measures you will use to evaluate the project goal's success and the target for the fiscal year. Each defined performance measure must be SMART: (a) Specific (i.e., clear and unambiguous); (b) Measurable (i.e., observable and quantitative (numeric)); (c) Attainable (i.e., realist and achievable); (d) Relevant (i.e., pertinent to stated purpose and scope of project); and (e) Time-Bound (i.e., have defined starting and end points). Performance measures should be unique to

this grant, and only include impacts directly related to this grant (e.g. individuals served by the grant-funded staff, rather than 100% of the organization). These should include only significant performance measures that demonstrate project impact, rather than a greater number of less meaningful performance measures. These should include **Processes, Outcomes, and Key Performance Indicators**.

*FOR EXAMPLE:* Activity Type: Employment and workforce development. Required Performance Measures and Targets:

- **Process:** Establish 5 partnerships with employers and job training programs within the first 6 months of the grant period
- **Outcome:** 33% increase in client employment referrals quarter-over quarter from historic performance.
- **KPI:** 7 participants will be employed by the end of the grant period.

#### **Reporting Requirements for Program Measurement/Performance Indicators:**

Grantees will be required to report on program performance, as it pertains to the grant's goals. Progress towards each performance measure, including support for progress achieved, must also be provided to MOOR on a quarterly basis (instructions will be provided upon award). Documentation is required to substantiate the reported progress. MOOR has the right to use information reported by grantees for distribution on the state dashboard and for other purposes. If such information is restricted by law, grantees must advise as to the specific restriction in writing and shall provide deidentified data as may be needed so that it can be reported to MOOR and publicly disclosed. Grantees are solely responsible for ensuring compliance with all confidentiality laws and State of Maryland data policies in the provision of such information, and obtaining any consents necessary. In addition, MOOR has the right to reproduce, with attribution, and share any and all materials and documents generated as a result of a MOOR grant. Grantees will provide deidentified information to MOOR upon request and will identify any confidentiality restrictions prior to provision of such information.

The following is a sample list and is not inclusive of all potential performance measures:

Activity Type	Performance Measure(s)
<ul style="list-style-type: none"> <li>● Information campaigns</li> </ul>	<ul style="list-style-type: none"> <li>● Number of individuals exposed to messaging about Good Samaritan Laws, Narcan, Anti-Stigma, Fentanyl, Recovery Resources (communications platform: _____): [target #]</li> </ul>
<ul style="list-style-type: none"> <li>● Education/training</li> </ul>	<ul style="list-style-type: none"> <li>● Number of individuals who received education/training (target audience: _____): [target #]</li> </ul>
<ul style="list-style-type: none"> <li>● Referral to treatment or recovery services</li> </ul>	<ul style="list-style-type: none"> <li>● Number of individuals referred to treatment and/or recovery services (service type: _____): [target #]</li> <li>● Number of individuals referred to treatment and/or recovery services who were admitted to treatment or recovery programs (follow up) (service type: _____): [target #]</li> </ul>

Activity Type	Performance Measure(s)
<ul style="list-style-type: none"> <li>Peer recovery specialists</li> </ul>	<ul style="list-style-type: none"> <li>Number of individuals engaged by peer recovery specialists (referred from: _____): [target #]</li> <li>Number of individuals referred to treatment by peer recovery specialists who were admitted to treatment (follow up _____): [target #]</li> </ul>
<ul style="list-style-type: none"> <li>Screening, brief intervention, &amp; referral to treatment (SBIRT), Narcan, administration, Certified Peer Training</li> </ul>	<ul style="list-style-type: none"> <li>Number of individuals trained in SBIRT (SBIRT setting: _____): [target #]</li> <li>Number of individuals screened (SBIRT setting: _____): [target #]</li> <li>Number of individuals trained in Narcan Administration : [target #]</li> <li>Number of Certified Peers trained during the project</li> <li>Number of Peers placed at recovery organizations after completing certification</li> </ul>
<ul style="list-style-type: none"> <li>Treatment/crisis stabilization/recovery</li> </ul>	<ul style="list-style-type: none"> <li>Number of individuals who received services (service type: _____): [target #]</li> </ul>

- Timeline:** Applicants must submit a detailed timeline/work plan. This timeline/work plan should reflect the individual, intermediate steps needed to achieve program goals and must include the following: (a) key tasks that must be carried out to implement the program successfully; (b) person(s) responsible for seeing that each task is completed within the proposed timeline; (c) how you will measure success or completion of each task/activity; (d) target dates for task/activity completion; and (e) deliverables. A table format is required for this section (sample table is provided in application). Steps in timeline must be clearly broken out, and dates assigned that demonstrate the project's progression.
- Budget Narrative:** Clearly define the major categories contained in the budget and provide the basis and justification for cost projections, as they relate to the grant project goals and objectives, in narrative form. Please also include a brief summary of any other grant opportunities which the organization may be seeking to support this project. Grantees will identify any other funding sources used to achieve program outcomes. State, local, or federal funds that are being used will also be identified by agency along with the funding source/grant name, and describe how the budgets will work together and not overlap. Applicants should identify why funding through MOOR is appropriate for the project, and identify other potential funding sources which are not appropriate for the project. MOOR will refer Applicants to appropriate funding sources such as MDH Behavioral Health Administration/ Governor's Office of Crime Prevention and Policies ("GOCPP") where applicable.
- Program Sustainability Plan:** Briefly describe how this program will be sustained financially in future fiscal years. MOOR's competitive grant awards are not intended to be a continuous source of funds.
- Applicant Signature:** The application should be signed by the organization's authorized representative. The signatory for the application warrants and represents that they have been duly authorized to sign and to bind the Applicant and has obtained any necessary legally binding approvals, and will provide documentation of such authority upon request.



**4.3.2 Nongovernmental Documentation Checklist:** The Applicant shall submit documentation required to establish eligibility to receive an award under this NOFA (see Section 2), including:

- Proof of IRS federal tax-exempt status and/or letter of affirmation. The Applicant organization's name and EIN on all documents must match that shown on the IRS letter;
- Proof of your organization's status in good standing with the State of Maryland's Department of Assessments and Taxation (SDAT), or your exemption from registration. Submit a PDF of the webpage showing your good standing status or a PDF copy of your organization's SDAT certificate dated within 90 days of the application.
- Current IRS W-9 with EIN (must be signed and dated; and include contact person name and phone number);
- Copy of organization's 2025 Form 990 Return of Organization Exempt from Income Tax filing.
- The most recent completed financial audit for the organization, within the past year, including the statement of financial position, statement of activities, and statement of cash flows.
- Current copies of any licensures/certifications necessary to operate in the State of Maryland. Please also disclose any investigations that your organization may be undergoing (licensure or otherwise);
- Current copies of any licensures/certifications necessary to operate in the State of Maryland for all service contractors.
- Federal Indirect Cost (IDC) Rate Agreement with the Applicant's relevant federal cognizant agency (if applicable), Indirect costs must be supported by actual costs and proof of expenditures
- MOOR reserves the right to request additional documentation as may be needed under applicable laws, regulations and policies of the State of Maryland.
- Letters of support from partnered organizations are not required, but are welcome to be included as substantiation of community synergy. except when implementing project activities at a partner organization.
  - Applicants are not eligible to submit an application for products/services that will be utilized by another organization unless that organization has previously documented that they are seeking this product/service and has selected the Applicant as their top choice to provide that product/service. A detailed letter of recommendation from each agency, organization, or business where products/services will be provided is required, in order for Applicants to be considered for grant funding for those products/services. As an example, an Applicant who seeks to provide training opportunities in schools should include a letter of recommendation from the schools where training will be provided, endorsing the Applicant and proposed project.

**4.3.3 ENOUGH COMMUNITY ORGANIZATIONS** Applicants that are coordinating with an ENOUGH community quarterback, as defined by the Governor's Office of Children, to deliver services should include a letter of support from that organization with their application. This will identify that application for separate consideration for funding.

## 4.4 Budget Template and Budget Detail

### General

- 4.4.1 All budget documents submitted shall be for the one-year award period covering state FY2027 (July 1, 2026, to June 30, 2027).
- 4.4.2 The total amount of funding requested in the Budget Template shall not exceed the Applicant-specific annual funding limit, as determined by MOOR (see Section 2.2).
- 4.4.3 Applicants shall ensure that the Budget Template does not include any costs that are unallowable under the MOOR FY27 CGP Grant Program. Unallowable costs will not be reimbursable, even if included in the application budget, and should not be included in award.

### Budget Detail

- 4.4.4 Applicants must submit a completed MOOR FY27 CGP Budget Template Microsoft Excel workbook detailing all proposed costs for the FY2027 award period, also known as “Exhibit B” or the “Budget Template”. The Grantor and Applicant understand the budget to be an estimate of costs throughout the period, and that the budget does not serve to establish any regular amount or rate of expense for reimbursement, except for indirect costs. Reimbursement may be made only for actual expenditures. When completing the budget form, please review the FY2027 Allowable/Unallowable Costs Document.

### Budget Narrative

- 4.4.5 All Applicants must submit a MOOR FY27 CGP Budget Template Microsoft Excel workbook (Exhibit B) that provides a narrative calculation and justification for each line item in the Budget Detail & Narrative section contained in Exhibit A, which are posted with the NOFA on MOOR’s website on <https://stopoverdose.maryland.gov/grants>. Line items in the Budget Template shall be organized by the following budget categories:

- 4.4.6 **Salary:** The salaries for staff required to implement the project are listed in the personnel category. Timesheets must be maintained for all personnel and contractual positions included in the grant project. Additionally, please include an attachment with the name, title, job description, hours worked per week, and wage amount for all personnel included in this section of the budget.

FOR EXAMPLE: The justification for a sample salary line item is as follows: “The Community Outreach Trainer makes presentations at hospitals and other medical facilities. Annual salary is \$40,000. She will be devoting 25 percent of her time to this project. We are requesting  $\$40,000 \times .25 = \$10,000$  in grant funds to support her time on this project. Her hourly rate is \$19.23.”

This grant funding is intended to support staff who are involved in direct services provision, and not to support executive and leadership staff who have minimal impact on the grant project. MOOR will review budgets and request justification for positions that do not appear to be directly involved in the grant project day-to-day.

- 4.4.7 **Fringe:** Fringe benefits, comprised of retirement/pension subsidies, unemployment insurance, FICA, Medicare insurance, health insurance, and retiree health insurance, may be budgeted not to exceed 30 percent of any staff member’s reported salary costs for non-government organizations, and are only allowable for staff required to implement the project and supported by this grant. Fringe will be reimbursed at 10% of personnel salary costs, or up to 30% for non-government organizations, with documentation of actual expenditures, or record actual expenditures for government agencies. Documentation to exceed the 10% fringe allowance will

include the employer's share of the cost of fringe expenses via the actual invoices with grant employees identified from benefit providers (E.G. Health Insurance), and the proof of payment to those vendors. The 10% allowance represents the employer's share of FICA, UI, and WCI. Actual costs for fringe for the employee must be substantiated for reimbursement, through payments to the fringe benefit providers and proof of coverage. Health Coverage stipends provided by the employer are limited to \$250 per 1.0 FTE per month.

FOR EXAMPLE: The justification for fringe benefits may be: "Fringe benefits budgeted @ 30 percent of salary. Annual salary is \$50,000 \* .30 = \$15,000 for [Name of Employee]." Reimbursement of this may be processed at 10% without documentation, or up to 30% with documentation of actual costs, to the extent they exceed 10% for health insurance, retirement contributions, or other fringe costs. This documentation will include the vendor payment with proof of coverage for the individual.

State Agencies, during the award process, will receive an adjustment to their budget to combine their fringe lines, such as 0121, 0141, 0161, etc. into one line per employee marked "Fringe." During reimbursement, modification will not be necessary to adjust the individual fringe lines for overages.

- 4.4.8 **Travel:** Travel expenses for staff and travel required to implement this project, and supported by this grant, may include mileage and/or other transportation costs, meals, and lodging consistent with the local jurisdictions travel regulations and cannot exceed the State of Maryland reimbursement rate specified below. Travel is only allowable for staff required to implement the project and supported by this grant and as permitted by state policy. Documentation for Reimbursement of Travel and Transportation Expenditures must include the date, individual, purpose (within the allowable uses), and mileage. On a testing basis, MOOR will sample the documentation for travel and transportation to include the start and end addresses to confirm mileage, and confirm the purpose to the destination addresses. Failed tests will result in reduced reimbursement in future payments and the full documentation requirement.
- a. Mileage maximum: Cannot exceed the State of Maryland's mileage reimbursement rate (\$.70 cents/mile as of 7/1/2025).
  - b. Meal Allowance as given by the Maryland Meal & Incidental Expenses Reimbursement Rates for FY25. Per diem meal allowances during travel are reimbursable to the lower of actual expenditures or organization's **documented** per diem rate. In either case, actual expenditures must be substantiated. Meal reimbursement is based on an employee's time in travel status, defined as the time commuting to and from a work location, as well as time at a work location that is not their regular place of work.
  - c. The cost of breakfast is reimbursable when an employee in travel status must leave home on official business 2 hours or more before the beginning time of the employee's place of business.
  - d. The cost of dinner is reimbursable when an employee in travel status cannot get home within 2 hours after the employee's normal quitting time.
  - e. In both cases, the 2 hours are in addition to the normal commuting time. In cases when an employee meets the conditions of both breakfast and lunch, and is in travel status for the entire day, but not overnight, the employee's lunch is also reimbursable. When an employee is in travel status involving absence from home overnight, all meals are reimbursable. If the registration fee for a conference, convention, seminar, or training meeting includes the cost of meals, no additional reimbursement will be made for those meals.
  - f. Reimbursement for lodging shall be in an amount equal to the actual cost of the least expensive available rate for reasonable accommodations based on single occupancy. Grantees must document review of a minimum of three (3) accommodations when selecting lodging for an event. Grantees should select the most cost appropriate lodging based on lodging expense and location. Lodging reimbursement is only allowable when the destination is more than 50 miles from the home office and the event begins before 8am for lodging the night before, or ends after 8pm for lodging the night of the event, and the traveler is in travel status (reasonable round-trip travel time plus event time) for at least 12 hours.

- 4.4.9 Equipment:** Equipment is defined as having a useful life in excess of one year and a cost of \$5,000 or more. Costs may include taxes, delivery, installation, and similarly related charges. The procurement process used must be consistent with the Applicant's written procurement guidelines. Please include a description of the equipment, quantity, and unit cost as an attachment to the budget template.
- 4.4.10 Supplies:** Please include a description of the materials/supplies, quantity, and unit cost as an attachment to this budget. Please review the Allowable/Unallowable Costs document when budgeting for supplies.
- 4.4.11 Trainings/Conferences/Development:** Trainings and Conferences should be limited to those primarily covering Prevention, Drug User Health, Recovery, Treatment, and Public Safety topics related to Substance Use, and supporting People Who Use Drugs. Training should not be geared primarily toward alcohol, cannabis, tobacco, or vaping. Please provide a description and justification for any training activities that are noted in the application form. Training and Conferences for grantee staff should be limited to staff that are supported by grant funds. This funding is not intended to support executive or leadership staff attendance to conferences, who otherwise do not impact the grant project. Exceptions may be made for expenditures related to Opioid-Associated Disease Prevention and Outreach Program training/conferences/travel. Contact MOOR grant staff for pre-approval.
- 4.4.12 Contractual:** Please specify the vendor's name in the justification section of this document. Each vendor should be listed on a separate row. The various contractor costs, such as salary, medication must additionally be broken out into separate line items by personnel and expense type. Subcontract administrative/indirect expenses are included in, and not additional to, the amount of indirect costs in the awarded budget from MOOR to the Grantee. Indirect costs for Grantee subcontractors and subrecipients are not in addition to the initial award, unless required by law. **Subcontracts should be monitored responsibly and will be held to the same standards of agreement, including documentation, as grantee.** Subcontracts with vendors should be provided with the Application Package as necessary. Applicants submitting subcontracts that identify a payment schedule for services provided, e.g. Hourly, should prepare the subcontractor to submit documentation of hourly work, and cost. If contract pricing is based on an estimated number of work hours, and those hours have not been demonstrated to have been reached by the end of the grant period, excessive hours billed for the grant period will be deducted from the final reimbursement.
- 4.4.13 Recovery Housing:** Recovery residences must submit copies of current MCORR certification. MCORR certified recovery residences must allow MOUD/clients participating in any form of FDA-approved MOUD. Maryland Recovery Net (MDRN) funding must be shown to have been exhausted for individuals in recovery residences which are MDRN certified. Grantees will need to provide name, date of birth, residence address, start and end date of stay, and dates for reimbursement for joint review by MOOR and the BHA MDRN team.
- 4.4.14 Residence Eligibility, MCORR Certification, and MDRN funding:** MOOR supports MCORR housing nights for individuals that meet the following criteria, depending on the residence's participation in the MDRN program. The eligibility of MOOR funding also depends on the crosscheck of dates by BHA. There should be no overlap of dates between MOOR funding and MDRN funding. **Please take note of this eligibility checklist, when reviewing individual eligibility for MOOR funding.**
- If an individual's MDRN funding is not exhausted, and the individual is in an MDRN-participating residence, and is eligible for MDRN – they are ineligible for MOOR funding. MDRN funding should be exhausted first.
  - If an individual's MDRN funding IS exhausted, and the individual is in an MDRN-participating residence, and is eligible for MDRN – they are eligible for MOOR Funding
  - If the individual is in an MCORR certified residence, that does not participate in the MDRN program – they are eligible for MOOR Funding
  - If the individual is not MDRN-eligible, and is at an MCORR certified recovery residence – they are eligible for MOOR funding

- 4.4.15 Other:** Include all other anticipated expenditures which are not included in the previous categories (e.g., registration fees). For each line item entered, you must include a justification that ties that item to the goals described in your application.
- 4.4.16 Total Direct Costs:** This row is set up to automatically calculate the total of all categories above.
- 4.4.17 Indirect Costs:** Indirect costs, defined as costs that are not directly tied to the grant's provision of services, may not be budgeted to exceed 15 percent of direct project costs, or the rate identified as appropriate in the Applicant's Federal Indirect Cost (IDC) Rate Agreement with the Applicant's relevant federal cognizant agency (if applicable) as required by State Finance and Procurement 2-208. Specific indirect expenditures, such as rent, administrative salaries/services/costs, payroll expenses, office supplies, insurance, utilities, etc. may not be included elsewhere in the budget. During reimbursement, indirect costs will be reimbursed at a rate consistent with the awarded budget. Indirect costs must directly support the awarded project and grantees may not use multiple state grants to pay for the same line item expense.

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## **SECTION 5 – EVALUATION COMMITTEE, EVALUATION CRITERIA, AND SELECTION PROCEDURE**

### **5.1 Evaluation Committee**

The grant review process consists of three stages. MOOR staff will first perform an initial review to confirm that the application conforms to the grant eligibility and requirements, addresses at least one MOOR strategic priority, has a timeline and request amount that match grant criteria, and is complete in its entirety. Any applications that are considered incomplete will be removed from consideration by the Grants Evaluation Committee. The Evaluation Committee will review and evaluate Applications in accordance with the Application Form and Budget Template evaluation criteria established in Sections 5.2 and 5.3, below. MOOR reserves the right to utilize the services of individuals outside of the established Evaluation Committee for advice and assistance, as deemed appropriate. Then, MOOR's Grants Evaluation Committee will submit a recommendation to the Special Secretary of Overdose Response. The Special Secretary of Overdose Response will make the final determination regarding the Committee's recommendations.

### **5.2 Application Form Evaluation Criteria**

The criteria to be used to evaluate each eligibility of the Application Form are listed below.

- 5.2.1 The Applicant meets the Mandatory Requirements as detailed in Section 2 of the NOFA, including the minimum eligibility requirements detailed in Section 2.1, and the Application Form includes all required documentation listed in Section 4.3.1, and the documentation checklist in 4.3.2. Applications that do not meet these requirements may be excluded from further review and consideration for award.
- 5.2.2 The Applicant's proposed project aligns with the priorities of Prevention, Drug User Health, Recovery, Treatment and Public Safety:
- 5.2.3 The Applicant demonstrates strong prior work in outreach and engagement with people who use drugs, and specifically individuals at high-risk for overdose, and indicates a willingness to build capacity and competency.
- 5.2.4 The organization and staff information in the Applicant's Project Narrative demonstrates sufficient capacity to perform the proposed activities.
- 5.2.5 The Applicant's population of focus is appropriate given the project activities.
- 5.2.6 The Applicant acknowledged agreement to meet the American with Disabilities Act Statement in Section 3.2 and will meet all requirements.

### **5.3 Budget Template & Narrative Evaluation Criteria**

The Budget Template will be evaluated based on the following criteria:

- 5.3.1 Alignment with the Applicant-specific annual funding limit. Budget justifications should be detailed, clearly stated, and sufficient to understand intended use of funds.
- 5.3.2 Reasonableness and appropriateness of the costs given the time and effort described in the Project Narrative.

- a. Costs directly align with grant project priorities, goals and objectives, and relate to strategic priorities
  - b. Personnel positions, time commitments, and salaries are reasonable for tasks outlined in project summary, and relate to strategic priorities
  - c. Services, purchases, and other expenditures are explained, and directly in line with scope of project, and relate to strategic priorities
- 5.3.3 There are no other known funding streams available for the services/purchases included in the project. Applicants should identify why funding through MOOR is appropriate for the project, and identify other funding sources which are not appropriate for the project. MOOR will refer Applicants to appropriate funding sources such as the MDH Behavioral Health Administration / GOCPP where applicable.
- 5.3.4 Alignment with allowable costs under the MOOR Grant program (see Attachment C ).

<b>5.4 Selection Procedures</b>
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**General**

- 5.4.1 Unless otherwise determined by MOOR, grants will be awarded in accordance with the Standard Grant Agreement method outlined in this NOFA.
- 5.4.2 MOOR may determine an Applicant to be non-responsive and/or an Applicant's Application to be not reasonably susceptible of being selected for award at any time after the initial closing date of this NOFA. If MOOR finds an Applicant to be not responsive and/or an Applicant's Project Narrative to be not reasonably susceptible of being selected for award, that application will be removed from consideration or award.

**Determination of Awards**

- 5.4.3 Upon completion of the evaluation of the Application Form and Budget Template of each Application, the Evaluation Committee will determine the overall score and ranking for each Applicant and report the results to the Grant Monitor.
- 5.4.4 The Grant Monitor will recommend awards to responsible Applicants that submitted Applications determined to be the most advantageous to MOOR. Award Decisions will be conveyed to Applicants Friday, May 29, 2026 (Tentative)

## **NOFA ATTACHMENTS**

### **ATTACHMENT A – NOFA DOCUMENT CHECKLIST**

Use this checklist to ensure that the required documents for the Application are completed.

### **ATTACHMENT B – STANDARD GRANT AGREEMENT**

### **ATTACHMENT C – ALLOWABLE/UNALLOWABLE COSTS DOCUMENT**

### **ATTACHMENT D – ENOUGH COMMUNITY QUARTERBACKS**

### **EXHIBIT A – APPLICATION FORM**

### **EXHIBIT B – BUDGET TEMPLATE**

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## ATTACHMENT A – NOFA Document Checklist

### Project Narrative Checklist:

- ☐ Application Form (*See Exhibit A, Application Form*)
- ☐ Nongovernmental Organization
  - Proof of IRS federal tax-exempt status and/or letter of affirmation. The Applicant organization's name and EIN on all documents must match that shown on the IRS letter;
  - Proof of your organization's status in good standing with the State of Maryland's Department of Assessments and Taxation (SDAT) or exemption as a governmental entity. Submit a PDF of the webpage showing your good standing status or a PDF copy of your organization's SDAT certificate. This must be dated within 90 days of the application..
  - Current IRS W-9 with EIN (must be signed and dated; and include contact person name and phone number);
  - Copy of organization's 2025 Form 990 Return of Organization Exempt from Income Tax filing.
  - Current copies of any licensures/certifications necessary to operate in the State of Maryland. Please also disclose any investigations that your organization may be undergoing (licensure or otherwise);
  - Current copies of any licensures/certifications necessary to operate in the State of Maryland for all service contractors.
  - Federal Indirect Cost (IDC) Rate Agreement with the Applicant's relevant federal cognizant agency (if applicable)
  - Letters of support from partnered organizations are not required but are welcome to be included as substantiation of community synergy. Please be sure that letters relate to the appropriate project submitted in the application.
  - Applicants that are coordinating with an ENOUGH community quarterback to deliver services should include a **letter of support** from that organization with their application. This will identify that application for separate consideration for funding.

### Budget Template Checklist:

- ☐ Budget Form (*See Exhibit B – Budget Form in Excel*)

## ATTACHMENT B STANDARD GRANT AGREEMENT

STATE OF MARYLAND  
MARYLAND DEPARTMENT OF HEALTH  
Maryland's Office of Overdose Response  
100 Community Place, 4<sup>th</sup> Floor • Crownsville, Maryland 21032

### FY2027 COMPETITIVE GRANT PROGRAM GRANT AGREEMENT

<b>Grant Number:</b> {{Grant #}}	<b>Grantee Organization:</b> {{Applicant Organization}}	
<b>Title of Project:</b> {{Project Name}}		
<b>Amount of Grant:</b> \${{Award Amount}}	<b>Period of Grant:</b> 7/1/2026 – 06/30/2027	<b>Date of Award:</b> {{Date of Award}}
<b>Grantee Project Officer:</b>		
Name: {{First Name}} {{Last Name}} Title:		Title: {{Title}}
Grantee Name: {{Applicant Organization}}		Address, City/State/Zip: {{Address}} {{City}}, MD {{Zip}}
Email: {{Email}}		
<b>MOOR Project Officer:</b>		
Name: <i>Khalil Cutair</i> Agency Name: <i>Maryland Department of Health,          Maryland's Office of Overdose Response</i> Email: <a href="mailto:khalil.cutair@maryland.gov">khalil.cutair@maryland.gov</a>		Title: <i>Grants Program Director - MOOR</i> Address, City/State/Zip: <i>100 Community Place, 4<sup>th</sup> Floor          Crownsville, Maryland 21032</i> Phone: <i>(443) 381-3695</i>

1. **Scope of Work:** Grant funds shall be used exclusively by the Applicant (hereinafter known as the “Grantee”) for the purposes and in the manner described in the Application for the Notice of Funding Availability issued on March 6, 2026 by the Maryland Office of Overdose Response (“NOFA”) and grant award ( the “Project”) dated **{{Application Approval Date}}** The Project include Application form (Exhibit A) and the Budget template (Exhibit B). The NOFA, the

Grantee's Application and the final grant award, shall be incorporated by reference into this FY2027 Competitive Grant Program Grant Agreement (the "Agreement" or "grant").

2. **Grant Period:** The grant period shall begin on **July 1, 2026** and end on **June 30, 2027** (the "Grant Period"). The performance of work under this contract may be terminated by MOOR for convenience in accordance with this clause in whole, or from time to time in part, whenever MOOR shall determine that such termination is in the best interest of the State of Maryland with thirty days notice. MOOR will pay all reasonable costs associated with this contract that the Grantee has incurred up to the date of termination that are compliant with the terms of the grant, this clause does not create any independent rights in third parties such as subrecipients or vendors hired by the Grantee. However, the Grantee or its vendors or subrecipients shall not be reimbursed for any anticipatory profits that have not been earned up to the date of termination. After receipt of a notice of terminations, and except as otherwise directed by the procurement officer, the Grantee shall: (a) stop work as specified in the notice of termination or under any stop work or show cause order issued by MOOR; (b) place no further orders or subcontracts for materials, services or facilities, and provide no further services for the purpose of payment and reimbursement except as the parties mutually agree may be necessary for completion of the portion of the work under the grant that is not terminated; (c) terminate all orders and subcontracts to the extent that they relate to the performance of work terminated by the notice of termination. MOOR may also terminate this agreement for default in whole or in part for a failure to comply with any term or condition of this grant agreement.
3. **Approved Budget:** The grant shall have a budget of {{Award Amount}}. Grant funds shall be expended in accordance with the budget and budget justifications submitted, which shall be incorporated by reference into the Agreement and attached as Exhibit B. Grantee and Grantor understand Exhibit B to be an estimation of costs during the project period, and that actual costs may vary during the grant period. The grant budget does not establish a regular recurring reimbursement amount, nor any other rate of cost-reimbursement, aside from indirect costs. Budget items that do not conform to MOOR's allowable charges, as stated in Attachment C, will not be reimbursable. Any additional funding provided by Maryland's Office of Overdose Response ("MOOR") shall be subject to the terms and conditions of the Agreement. Notwithstanding any other term or condition of the Agreement, MOOR reserves the right to make adjustments to the approved budget, including, but not limited to, the postponement, reduction, or cancellation of grant payments for any reason.
4. **Conditions of Funding:**
  - a. **Performance-Based Conditions:** Funding under this grant is contingent upon the Grantee's, and any subgrantee's or subcontractor's, compliance with the terms and conditions of the Agreement and on MOOR's periodic assessment of the Grantee's, and any subgrantee's or subcontractor's, progress towards achieving the goals and objectives described in the project. MOOR grantee organizations consider the following guiding principles in their day-to-day and long-term planning, development, and delivery of services: Stigma Reduction, Equity, Data, Community Voice, and Collaboration. The Grantee will continue to incorporate these principles in their work through the grant period.
  - b. **Appropriations-Based Conditions:** If the General Assembly fails to appropriate funds, or if funds are not otherwise made available for continued performance of the Agreement, MOOR may cancel the Agreement at the time the funds are not appropriated or otherwise made available. The effect of cancellation of the Agreement will be to discharge both the Grantee

and MOOR from future performance of the Agreement, but not from their obligations existing at the time of cancellation. MOOR shall notify the Grantee as soon as it has knowledge that funds may not be available for the continuation of the Agreement.

## **5. Disbursement and Expenditure of Grant Funds:**

- a. **Disbursement of Grant Funds:** Grant funds shall be disbursed quarterly on a cost-reimbursement basis. All required forms, documentation of actual costs and project reporting including documentation to substantiate the performance measures, must be provided in order to receive disbursement. Supporting documentation must clearly provide evidence that funding was spent as per the grant budget justification, and that these expenses have already been paid and satisfactorily performed and are not subject to reimbursement. All reimbursement requests must be accompanied by itemized receipts and other direct evidence of actual expenditures that comply with all state laws and policies. MOOR may request documentation of compliance with the grant as a condition precedent to reimbursement or require a corrective action plan for continued reimbursement for a default of any provision of this Agreement, which incorporates all requirements of the notice of funding opportunity.
- b. **Advance Payment of Grant Funds:** Grant funds may be partially awarded in advance of the quarter's expenditures at the discretion of MOOR, with consideration to organization size and financial capacity after review of written justification submitted by the Grantee. Expenditures towards funds awarded in advance will be held to the same standards of substantiation as reimbursable funds. MOOR may adjust the reimbursement schedule based on its assessment of the Grantee's implementation of the project in accordance with the approved budget..
- c. **Budget Revisions:** Transfers among line items of the approved budget must receive prior written approval from MOOR, as must any transfer of funds to a new line item. Additionally, any deviance from a given budget line justification must receive prior written approval from MOOR. Expenditures made in advance of notification and approval will not be reimbursed.
- d. **Unapproved Expenditures:** Grantees shall not use funds for any purposes given in the unallowable costs section of the Allowable/Unallowable Costs documents (Attachment C). Grantees shall not use funds for purposes outside of those explicitly described in the grant application (Exhibit A) or grant budget (Exhibit B) without previously receiving an approved project modification to incorporate those costs into the grant. Expenditures made without an approved modification are not reimbursable.

## **6. Property and Equipment**

- a. **Procurement:** If the purchase of furniture or equipment is part of this grant project and the grantee is a governmental agency, it is required that such purchases are made by competitive bid or through the approved governmental procurement process. If the grantee does not have written procurement guidelines, the grantee must refer to the State of Maryland Procurement Policy and Procedures, which includes the consideration of Minority Business Enterprises (MBE). An overview of Maryland Procurement may be accessed via the internet at: <https://procurement.maryland.gov/>. The grantee must comply with all applicable policies of the Maryland Department of Health, state law and regulations with expenditures of state

funding. Grantees must provide contracts, subrecipient agreements and any financial documentation needed by MOOR upon request without delay, and are responsible for ensuring compliance by third parties funded by the grant. Grantees must include a “No Obligation” clause in any agreement funded by MOOR that states “The State of Maryland is not a party to this contract, grant or agreement and is not subject to any obligations or liabilities to the non-state entity, contractor, or any other party pertaining to any matter resulting from the contract or grant agreement.”

- b. **Inventory Reporting:** Grantee purchased equipment, unless otherwise prohibited by State law, will be accounted for as follows:
  - (i) Equipment property records will be maintained, and reported annually to MOOR using the Property Inventory Report Form (PIRF). The PIRF will include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, and cost of the property, the location, use and condition of the property.
  - (ii) A physical inventory of the property will be taken and the results reconciled with the previous grantee property records reported to the grantor.
  - (iii) A control system must be developed by the grantee to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated and reported.
  - (iv) Adequate maintenance procedures must be developed by Grantee to keep the property in good condition.
- c. **Disposition of Property or Equipment:** When original or replacement equipment purchased with grant funding is no longer needed for MOOR Program, disposition of the equipment will be as follows: (1) Items of equipment with a current per-unit book value or fair market value, whichever is higher, of less than \$1,000 may be retained or otherwise disposed of with no further obligation to MOOR. (2) Items of equipment with a current per unit book value or fair market value, whichever is higher, more than \$1,000 must be returned to MOOR, unless mutually agreed upon by both parties.

## 7. Conflict of Interest:

- a. **General Conflict of Interest:** The Grantee must maintain written standards of conduct covering conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent must participate in the selection, award, or administration of a contract supported by this award if they have a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of their immediate family, their partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an entity or party considered for a contract. The officers, employees, and agents of the Grantee must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, vendors, subrecipients or parties to subcontracts in exchange for funding pursuant to this agreement.

The standards of conduct should provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the Grantee.

- b. Organizational Conflicts of Interest:** If the Grantee has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the Grantee must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the Grantee is unable or appears to be unable to be impartial in conducting a grant or procurement action involving a related organization.. No employee, officer, agent, or board member with a real or apparent conflict of interest may participate in the selection, award, or administration of a contract supported by the grant award. A conflict of interest includes when the employee, officer, agent, or board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an entity considered for a contract or agreement. An employee, officer, agent, and board member of the Grantee may neither solicit nor accept gratuities or favors, from vendors, subrecipients or contractors. Indirect costs where the grantee has a financial or other interest in or a tangible personal benefit in a subrecipient or vendor may be ineligible for reimbursement. Indirect costs made to related entities or entities under common ownership should (1) avoid payment of a profit factor through the related organization, and (2) must avoid the payment of artificially inflated costs which may be generated from less than arms-length bargaining.

## **8. Project Administration:**

- a. Administration of Grant Funds:** The Grantee will directly administer the project supported by the grant and agrees that no grant funds shall be disbursed to any organization, individual, or entity, whether or not formed by the Grantee, other than as specifically set forth in the project and budget, or as provided for in the Agreement.
- b. Project Officer:** MOOR considers the leadership of the project by the Project Officer crucial to its success and therefore reserves the right to terminate funding in the event the Project Officer leaves the project or the Grantee's organization and the Grantee fails to make adequate arrangements for oversight of the project. The decision to continue or terminate funding would be made after careful consideration of the Grantee's interest in and capacity to continue the project. The Grantee agrees to notify MOOR at least thirty (30) days in advance of the departure of the designated Project Officer or as soon as practicable. If the Grantee fails to do so, MOOR may discontinue funding as of the date of the Project Officer's departure, and the Grantee would be liable for any project expenses incurred after this date. This Paragraph applies only to agreements or contracts made with a nongovernmental organization.
- c. Subcontracts:** Any subcontracts with another organization or consulting agreements with an individual or firm for any amount must be approved by MOOR in writing prior to execution. A copy of each executed subcontract or consulting agreement must also be submitted to MOOR. The Grantee must ensure that all subcontracts and consulting agreements are subject to and in compliance with the terms of the Agreement. Grantees will be responsible for

ensuring that subcontracts will be held to the same standards of reporting and disclosure as the Grantee's.

- d. **Project Revisions:** Except as expressly stated in the Agreement, any changes to the Grantee's project, budget, or monitoring and data tracking plan must receive prior written approval from MOOR. All requested revisions shall be submitted to MOOR in writing via a Modification Request, which must contain an explanation of the rationale for the requested revision(s).

## 9. Invoicing:

- a. In order to receive any funding, the Grantee is required to provide a quarterly report and reimbursement request on a quarterly basis, due 30 days after the end of the quarter. Each invoice must contain the vendor's name, remittance address, and federal taxpayer identification number or, if owned by an individual, his/her social security number. The invoice should be submitted via the form provided by MOOR. All requests for reimbursements must include sufficient supporting documentation to show evidence of adherence to budget justifications and that the expenses have been paid.
- b. MOOR can only issue payments in accordance with applicable law and the grant agreement, which was competitively awarded. Furthermore, MOOR cannot issue payments without a proper invoice. State Finance and Procurement article § 2-211.4.ii requires that:
  - (4) "Proper invoice" means a bill, a written document, or an electronic transmission readable by the State grant-making entity, provided by a grant recipient, that:
    - (ii) meets the requirements of subsection (e) of this section.
    - (e) A proper invoice, required as payment documentation, shall include without error:
      - (3) any documentation required by regulation or the grant agreement.

## 10. Evaluation and Grant Monitoring:

- a. **External Evaluation.** The Grantee agrees to participate in an external evaluation of MOOR's grant programs, including assisting with any data collection and information gathering required, such as participation in surveys, site visits, meetings, and interviews with MOOR. In the event of a subcontract, the Grantee must incorporate Section 10 into any agreement.
- b. **Grant Monitoring:**
  - i. MOOR will require the Grantee quarterly to submit to MOOR a completed Quarterly Project Report and complete performance measures with sufficient supporting documentation.
  - ii. The Grantee must use the reporting templates provided by MOOR. Reports in other formats will not be accepted;
  - iii. The Quarterly Project Report must be provided to MOOR 30 days following the close of the quarter. Quarter 1 (July – September); Due: October 31; Quarter 2 (October – December); Due January 31; Quarter 3 (January – March); Due: April 30; and

Quarter 4 (April – June); Due: July 31.

- c. If the Grantee identifies a problem or barrier to meeting project goals as set forth in the project, the Grantee shall notify MOOR in writing immediately. Notification shall include specific strategies to deal with or overcome the problem or barrier and shall include any required revisions to the project or budget. Upon approval by MOOR, the proposed revisions shall be incorporated as amendments to the existing project or budget. Unless and until a proposed revision is approved by MOOR, the Grantee shall be responsible for completing all goals and objectives, as set forth in the existing project.
  - d. If MOOR determines that the Grantee's quarterly reports fail to comply with the requirements set forth in the Agreement, MOOR will notify the Grantee in writing. Following such notification, the Grantee shall have 30 days to provide new or additional documentation or information that responds to the deficiencies noted. If the Grantee fails to provide documentation or information satisfactorily to MOOR, it may result in the suspension of further funding until satisfactory reporting is achieved and could result in cancellation of grant funds.
  - e. Should the Grantee receive funding from another source for the same project or a portion of the project, the Grantee shall notify MOOR in writing of the other funding source and provide the dollar amount and award conditions for the additional funding. Should this additional funding impact on the manner or timing of grant funding from MOOR, the Grantee shall provide MOOR with a proposed revision to the project and budget, which reflects the incorporation of activities and funding from the other source and may include alterations to the goals, objectives, and timelines set forth in the existing project and budget. Upon approval by MOOR, the revision(s) to the project and budget shall be incorporated as amendments to the existing project.
  - f. All provisions related to grant reporting and monitoring noted above should be incorporated into any subcontract agreements.
11. **Financial Records:** The Grantee agrees to maintain complete records of revenues and expenses for the project, together with appropriate supporting documentation. These records shall indicate precisely how the grant funds were expended by the Grantee and shall be included by the Grantee in submission of quarterly reimbursement requests. MOOR may audit or have audited the records of the Grantee insofar as they relate to the disposition of the funds awarded by MOOR, and the Grantee shall provide all necessary assistance in connection therewith. Records must be kept for at least five years after completion of the grant. In addition to those records referred to above, records to be kept and maintained for this period include all invoices, bills of sale, receipts, payroll reports, and employee time sheets. This provision must also be incorporated into any subcontracts. Any financial records related to third party contracts, subrecipient agreements or agreements paid for with grant funding must be made available for inspection or audit by the State of Maryland at any reasonable time. All accounting records must be maintained until a final audit report has been issued by the State of Maryland or until five years have elapsed since the close of the grant/contract period. Grantees expenditures and financial records must be undertaken, kept and maintained in accordance with generally accepted accounting principles and State of Maryland policies and procedures. MOOR has the right to withhold payments for a failure to abide by financial and performance record



requirements.

12. **Performance Records:** The Grantee agrees to maintain complete records of program implementation and performance for the project, together with appropriate supporting documentation. These records shall indicate how the program was implemented, whom the program served, and include outcome measures, in accordance with the Grantee's project. MOOR, at its expense, may audit or have audited the records of the Grantee insofar as they relate to program performance and implementation, and the Grantee shall provide all necessary assistance in connection therewith. Records must be kept for at least four years after completion of the grant. This provision must also be incorporated into any subcontracts.

**13. Publicity:**

- a. **Press Announcements:** Prior to release, the Grantee Organization shall submit to the Maryland Department of Health ("MDH") and MOOR for review drafts of any press releases announcing the grant or reporting project accomplishments or findings. In any press release concerning or mentioning this project, the Grantee Organization must acknowledge the MDH's and MOOR's support as follows:

(i) *Supported by Maryland's Office of Overdose Response of the Maryland Department of Health. The views presented here are those of the grantee organization and not necessarily those of the MDH, MOOR, its Special Secretary of Overdose Response, or its staff.*

- b. **Publications:** The Grantee Organization shall submit to MOOR an electronic copy of any publications, advertisements, or other outreach produced under the grant.

- c. **Acknowledgements:** In any publications or media resulting from this project, the Grantee Organization must acknowledge MOOR's support as follows. At MOOR discretion, the acknowledgment may be abbreviated upon review.

(i) *Supported by Maryland's Office of Overdose Response of the Maryland Department of Health. The views presented here are those of the grantee organization and not necessarily those of the MDH, MOOR, its Special Secretary of Overdose Response, or its staff.*

- d. **Copyright Interests:** All copyright interests in materials produced as a result of this grant are owned by the Grantee Organization. MDH and MOOR, however, retains a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, and otherwise use and to authorize others to use any such materials for MOOR purposes. Such a license includes posting the materials on MOOR's website.

14. **Limitations:** Except as stated in the Agreement, MOOR has no obligation to provide other or additional support to the Grantee for this or any other project or purpose.

15. **Human Subjects:** If the grant is to be used in whole or in part for research involving human subjects, the Grantee hereby certifies that an institutional review board, which applies the ethical standards and the criteria for approval of grants set forth in U.S. Department of Health and Human

Services policy for the protection of human research subjects (45 CFR part 46, as amended from time to time), has determined that the human subjects involved in this grant will not experience risk over and above that involved in the normal process of care and are likely to benefit from the proposed research program.

16. **Non-Discrimination:** Grantee agrees not to discriminate in any manner against an employee or applicant for employment because of race, color, religion, creed, age, sex, sexual orientation, gender identification, marital status, national origin, ancestry, genetic information, or any otherwise unlawful use of characteristics, or disability of a qualified individual with a disability unrelated in nature and extent so as reasonably to preclude the performance of the employment, or the individual's refusal to submit to a genetic test or make available the results of a genetic test. Grantee agrees to include a provision similar to that contained above in any underlying subgrant except a subgrant for supplies or raw materials. Grantee agrees to post and to cause any subgrantees to post in conspicuous places available to employees and applicants for employment, notices setting forth the substance of above. The Grantee shall provide equal access to public services to individuals with limited English proficiency in compliance with MD. Code Ann., State Government Article, §10-1101 et seq., and Maryland Annotated Code, State Government Article, § 20-601 et seq., and Maryland Department of Health Policy 01.02.05.
17. **Collusion or Other Offenses:** The person executing the Agreement on behalf of the Grantee certifies, to the best of that person's knowledge and belief, that:
  - a. Neither the Grantee, nor any of its officers or directors, has engaged in collusion with respect to the Grantee's application for the grant or the Agreement or has been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or of the United States;
  - b. The Grantee has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the Grantee, to solicit or secure the grant or this Agreement, and the Grantee has not paid or agreed to pay any such entity any fee or other consideration contingent on the making of the grant or the Agreement;
  - c. The Grantee, if incorporated, is registered or qualified in accordance with the Corporations and Associations Article of the Annotated Code of Maryland, is in good standing, has filed all required annual reports and filing fees with the Department of Assessments and Taxation, and the Department of Labor, and has paid or arranged for the payment of all taxes due to the State;
  - d. No money has been paid to or promised to be paid to any legislative agent, attorney, or lobbyist for any services rendered in securing the passage of legislation establishing or appropriating funds for the grant; and
  - e. Neither the Grantee, nor any of its officers or directors, nor any person substantially involved in the contracting or fund-raising activities of the Grantee, is currently suspended or debarred from contracting with the State or any other public entity or subject to debarment under the Code of Maryland Regulations, COMAR 21.08.04.04.

## 18. Indemnification

- a. To the extent permitted by State law, the Grantee shall hold harmless and indemnify MOOR, the MDH, and the State of Maryland from and against any and all losses, damages, claims, suits, actions, liabilities, and/or expenses, including, without limitation, attorneys' fees and disbursements of any character that arise from, are in connection with or are attributable to the performance or nonperformance of the Grantee or its subcontractors under this Agreement, including claims from third parties.
- b. This indemnification clause shall not be construed to mean that the Grantee shall indemnify MOOR the MDH, and the State of Maryland against liability for any losses, damages, claims, suits, actions, liabilities, and/or expenses that are attributable to the sole negligence of MOOR, the MDH, the State of Maryland or the State's employees.
- c. MOOR, the MDH, and the State of Maryland have no obligation to provide legal counsel or defense to the Grantee or its subcontractors in the event that a suit, claim, or action of any character is brought by any person not party to this Agreement against the Grantee or its subcontractors as a result of or relating to the Grantee's performance under this Agreement
- d. MOOR, the MDH, and the State of Maryland have no obligation for the payment of any judgments or the settlement of any claims against the Grantee or its subcontractors as a result of or relating to the Grantee's performance under this Agreement.
- e. The Grantee shall immediately notify the Project Officer of any claim or lawsuit made or filed against the Grantee or its subcontractors regarding any matter resulting from, or relating to, the Grantee's obligations under the Agreement, and will cooperate, assist, and consult with MOOR, the MDH, and the State of Maryland in the defense or investigation of any claim, lawsuit, or action made or filed against MOOR, the MDH, or the State of Maryland as a result of, or relating to, the Grantee's performance under this Agreement
- f. This Section 18 shall survive termination of this Agreement.

#### **19. General Provisions:**

- a. The Grantee shall comply with Md. Ann. Code, State Finance and Procurement Art. §§ 7-402 and 7-403, as applicable.
- b. The laws of Maryland shall govern the interpretation and enforcement of the Agreement. Grantee expressly warrants and represents that they will comply with all laws, regulations and policies of the Maryland Department of Health and the State of Maryland in the performance of this agreement.
- c. Unless the context requires otherwise, (a) all defined terms shall be deemed to include both singular and plural forms, (b) all pronouns shall be deemed to include the masculine, feminine, and neuter, (c) the headings are for convenience only and shall not affect the interpretation of this Agreement, (d) references to "herein" refer to the entire Agreement, and (e) capitalized terms not defined in this Agreement shall have the meanings assigned to them in the NOFA.

- d. This Agreement, the NOFA and the Grantee's Application constitutes the entire agreement between the parties and supersedes and extinguishes all previous drafts, agreements, arrangements and understandings between them, whether written or oral, relating to this subject matter. Each party acknowledges that in entering into this agreement it does not rely on, and shall have no remedies in respect of, any representation or warranty (whether made innocently or negligently) that is not set out in this Agreement. Nothing in this clause shall limit or exclude any liability of the Grantee for fraud
- e. This Agreement shall be governed by the laws of Maryland, without regard to its conflict of laws principles. All disputes shall be resolved exclusively in the courts of Baltimore County, Maryland or the U.S. District Court for the District of Maryland (Baltimore/Greenbelt Division), waiving any objections to personal jurisdiction or inconvenient forum for any suit, action, or proceeding arising out of or relating to this Agreement
- f. The Grantee must comply with all applicable laws, regulations and policies of the State of Maryland, and will perform all work and services in a good and workmanlike manner. The Grantee must follow all federal, state, and local laws, codes, and ordinances, including securing permits and paying taxes at their own expense
- g. The Agreement shall bind the respective successors and assigns of the parties.
- h. The Grantee may not sell, transfer, or otherwise assign any of its obligations under the Agreement, or its rights, title, or interest in the Agreement, without the prior written consent of MOOR.
- i. No amendment to the Agreement is binding unless it is in writing and signed by all parties.
- j. The Agreement is not subject to the Administrative Procedure Act, Md. Code Ann., State Gov't Art. §§ 10-201, *et seq.*
- k. The parties agree that this Agreement shall be construed without regard to any presumption or rule requiring construction or interpretation against the party drafting an instrument.

20. **Public Document:** The Grantee understands that MOOR considers all documents provided to MOOR under the Agreement as public documents. The Grantee shall clearly indicate any document or any portion of a document that it believes is "confidential" at the time that it first provides the document to MOOR. The Grantee shall do so by stamping or marking the document as "**CONFIDENTIAL.**" Any such designation shall be accompanied by a written explanation of the applicable exception under the Maryland Public Information Act ("MPIA"), Md. Ann. Code, Gen. Prov. Art. §§ 4-101, *et seq.*, that supports the confidentiality of the document or the information contained therein. MOOR retains final authority over the decision to disclose documents or information provided by the Grantee in accordance with the MPIA, Grantee will cooperate in the response, review and defense of any MPIAs received by MOOR in a timely manner at no expense to MOOR. The Grantee is responsible for any liability, claims, suits or demands arising from a disclosure in response to a MPIA arising from the Grantee's failure to mark specific information confidential or to provide an adequate justification and will indemnify, defend and hold harmless MOOR for such claims from third parties.

## **21. Postponement, Cancellation, Reversion and Repayment of Grant Funds:**

- a. In addition to other powers set forth in the Agreement including the right to terminate the grant agreement and award for convenience with thirty days notice, MOOR may postpone or cancel unpaid installments and recover unspent grant funds if, in MOOR's sole judgment, the Grantee becomes unable to carry out the purposes of the grant or ceases to be an appropriate means for accomplishing the purposes of the grant, violates any provision of the Agreement, uses grant funds in an inappropriate manner or in a manner inconsistent with the approved project and Application, or if MOOR determines that the Grantee is not meeting the goals and objectives of the project or the requirements set forth in the Agreement. In the event that one or more of the above violations occurs, MOOR shall provide the Grantee with written notice of the violation, and the Grantee shall have 30 days to cure the violation. Following such notice and opportunity to cure, MOOR shall notify the Grantee of its decision in writing via first-class United States mail.
  - (i) At any time during the grant, or whenever MOOR identifies a default in the Grantee's performance or a violation of a term or condition of this grant agreement, MOOR may terminate the grant for default. A default is any violation of a term or condition of this agreement or applicable law with respect to use of funds provided hereunder. If a default or deficiency is identified and MOOR provides the Grantee an opportunity to cure in its sole discretion, the Grantee must provide a written plan (the "Corrective Action Plan") detailing the cause of, and procedure for, correcting such deficiency or default in a timely manner (MOOR will be afforded the time necessary to review and approve the proposed Corrective Action Plan or require the Grantee to make revisions). The Grantee will (a) implement the Corrective Action Plan as approved by MOOR ; and, (b) provide MOOR with satisfactory assurance that such deficiency will not reoccur following the implementation of the Corrective Action Plan. MOOR may suspend payments until a Grantee who has a deficiency and/or default has submitted an approved Corrective Action Plan with satisfactory assurances. A Corrective Action Plan shall delineate the time and manner in which each deficiency is to be corrected. If grant funds have been improperly expended, MOOR may require that the Corrective Action Plan include a proposed remedy that will make the state whole. If the Grantee fails to comply with a Corrective Action Plan or to remedy a deficiency or default, MOOR reserves the right to terminate the grant agreement, in whole or in part, and to pursue all remedies in law and equity.
- b. In addition to the powers and remedies set forth in Paragraph A, if MOOR determines that the Grantee violated any provision of the Agreement or used grant funds in an inappropriate manner or in a manner inconsistent with the approved project, MOOR shall notify the Grantee of any such decision in writing to the grant project officer and party identified in Exhibit A via first-class United States mail or email.
- c. Failure to repay or return any misapplied grant funds within 30 business days of final reconciliation will result in the outstanding account balance being considered past due. An

account is considered delinquent at 90 business days past due. In accordance with COMAR Title 17, MOOR may be required to forward all delinquent accounts to the State Central Collection Unit (SCCU). Once a balance has been transferred to SCCU, the Grantee agrees to be responsible for reasonable attorneys fees and costs of the State Central Collection Unit in a successful claim or suit against the Grantee.

## **22. Debarment**

- a. The Grantee may be debarred or prevented from entering into a grant agreement with MOOR if any of its officers, partners, controlling stockholders, principals, or other persons substantially involved in its grant or contracting activities has been:
  - (i) Convicted under the laws of the State of Maryland or by the federal government of any of the following offenses, committed in furtherance of obtaining a grant or contract with a public body:
    - 1. Bribery;
    - 2. Attempted bribery; or
    - 3. Conspiracy to bribe
  - (ii) Convicted under any state or federal law of a criminal offense, other than bribery, incident to obtaining, attempting to obtain, or performing a public or private grant or contract;
  - (iii) Convicted under any state or federal law of fraud, embezzlement, theft, forgery, identity theft, falsification or destruction of records, or receiving stolen property;
  - (iv) Convicted of a criminal violation of a state or federal antitrust statute;
  - (v) Convicted of a conspiracy to commit any act or omission that would constitute grounds for conviction or liability under any law described in sections (i) - (iv) of this paragraph; or
  - (vi) Debarred from federal contracts under the Federal Acquisition Regulation, as provided in 48 C.F.R. Chapter 1.
- b. Additionally, the Grantee may be debarred from entering into a grant agreement with MOOR if MOOR finds that the Grantee has deliberately failed, without good cause, to perform in accordance with the specifications or within the time provided in the Grant Agreement, or has failed to perform, or performed unsatisfactorily, in accordance with the terms of one or more grants within the preceding 5 years unless the failure to perform or the unsatisfactory performance was caused by acts beyond the control of the Grantee.
- c. The Grantee also may be debarred for any other cause MOOR determines to be so serious as to affect the integrity of MOOR's grant making process, including, for example and not by limitation, intentional misrepresentations or omissions in a letter of intent or grant application submitted to MOOR.

**[This space is intentionally left blank]**

**Acceptance of Terms and Conditions:** The Agreement shall be signed by the Special Secretary of Overdose Response, the Project Officer, and the individual legally authorized to execute contracts on behalf of the Grantee, signifying agreement to comply with all of the terms and conditions specified above. The Grantee warrants and represents that the party signing this grant agreement has been duly authorized to sign and to bind the Grantee.

The above terms and conditions of the grant are hereby accepted and agreed to as of the date specified:

For: **Maryland’s Office of Overdose Response**  
Grantor

By: \_\_\_\_\_  
Emily Keller, Special Secretary of Overdose Response  
Date: \_\_\_\_\_

For **{{Organization Name}}**

By: \_\_\_\_\_  
Signature of Project Officer  
(if different from the Authorized Official)  
Signature of Authorized Official

\_\_\_\_\_  
Title: Title:

\_\_\_\_\_  
Date: Date:



**Maryland Department of Health  
Maryland Office of Overdose Response (“MOOR”)  
FY27 Competitive Grant Program  
DEBARMENT, LOBBYING AND OTHER RESPONSIBILITIES AFFIDAVIT**

**1. Authorized Representative**

**I HEREBY AFFIRM THAT:**

I am the duly authorized representative of [TYPE: Organization’s Legal Name] (the “Grantee” or “Awardee”), and that I possess the legal authority to make this Affidavit on behalf of the Awardee for which I am acting.

**2. Certification of Corporation Registration and Tax Payment**

**I FURTHER AFFIRM THAT:**

The Awardee named above is a governmental entity of the State of Maryland or a non profit organization that it is in good standing and has filed all of its annual reports, together with filing fees, with the Maryland State Department of Assessments and Taxation, and that the name and address of its resident agent filed with the Maryland State Department of Assessments and Taxation is:

Awardee’s Legal Name: [TYPE: Organization’s Legal Name]

Resident Agent’s Address on File: [TYPE: Address of Resident Agent]

Except as validly contested, the Awardee has paid, or has arranged for payment of, all taxes due the State of Maryland and has filed all required returns and reports with the Comptroller of the Treasury, the Maryland State Department of Assessments and Taxation, and the Department of Health, as applicable, and will have paid all withholding taxes due to the State of Maryland prior to final settlement.

**3. Affirmation Regarding Bribery Convictions**

**I FURTHER AFFIRM THAT:**

Neither I, nor to the best of my knowledge, information, and belief, the above organization (including a business or entity as defined in §16-101(b) of the State Finance and Procurement Article of the Annotated Code of Maryland), or any of its officers, directors, partners, members, or any of its employees directly involved in obtaining or performing contracts with the public bodies (as defined in §16-101(f) of the State Finance and Procurement Article of the Annotated Code of Maryland), has been convicted of, or has had probation before judgment imposed pursuant to §6-220 of the Criminal Procedure Article of the Annotated Code of Maryland, or has pleaded nolo contendere to a charge of bribery, attempted bribery, or conspiracy to bribe in violation of Maryland law, or of the law of any other state or federal law, except as follows [indicate the reasons why the affirmation cannot be given and list

any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of person(s) involved, and their current positions and responsibilities with the business]:

4. **Affirmation Regarding Other Conviction, and Other Responsibility Matters**

**I FURTHER AFFIRM THAT:**

Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, members, or any of its employees directly involved in obtaining or performing contracts with public bodies, has:

- ☐ Been convicted under the state or federal statute of a criminal offense incident to obtaining, attempting to obtain, or performing a public or private contract;
- ☐ Within three years preceding this application been convicted of or had a civil judgment rendered against them for the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- ☐ Been presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State, or local) with the commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and
- ☐ Within the three years preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default
- ☐ Admitted in writing or under oath, during the course of an official investigation or other proceeding, acts or omissions that would constitute grounds for conviction or liability under any law or statute described above, except as follows [indicate reasons why the affirmations cannot be given, and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of the person(s) involved and their current positions and responsibilities with the business, and the status of any debarment]:  

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- ☐ Been convicted of any criminal violation of a state or federal antitrust statute;
- ☐ Been convicted under the provisions of Title 18 of the United States Code for violation of the Racketeer Influenced and Corrupt Organization Act. 18 U.S.C. §§1341, et seq., for acts arising out of the submission of bids or proposals for a public or private contract;
- ☐ Been convicted of a violation of the State Minority Business Enterprise Law, Section 14-308 of the

State Finance and Procurement Article of the Annotated Code of Maryland;

- ☐ Been convicted of conspiracy to commit any act or omission that would constitute grounds for conviction or liability under any law or statute described in subsection (1), (2), (3), or (4) above;
  - ☐ Been found civilly liable under a state or federal antitrust statute for acts or omissions in connection with the submission of bids or proposals for a public or private contract;
  - ☐ Been paid or will be paid state, local or federal appropriated funds, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of the General Assembly or Congress, in connection with the awarding of any state or federal contract, grant award or loan, including the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state or federal contract, grant, loan, or cooperative agreement. If any funds other than appropriated funds have been paid or will be paid to any person for influencing or attempting such influence in connection with this grant, the undersigned shall disclose the specifics below and will complete any disclosure regarding lobbying requested by MOOR:
- 
- ☐ The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

##### **5. Affirmation Regarding Debarment**

###### **I FURTHER AFFIRM THAT:**

Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, members, or any of its employees directly involved in obtaining or performing contracts with public bodies, has ever been suspended, voluntarily excluded or debarred (including being issued a limited denial of participation) by any public entity, except as follows [list each debarment or suspension providing the dates of the suspension or debarment, the name of the public entity and the status of the proceedings, the name(s) of the person(s) involved and their current positions and responsibilities with the business, the grounds for the debarment or suspension]:

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##### **6. Affirmation Regarding Debarment of Related Entities**

###### **I FURTHER AFFIRM THAT:**

- The Awardee was not established, and it does not operate in a manner designed to evade the application of or defeat the purpose of debarment pursuant to §§16-101, et seq., of the State Finance and Procurement Article of the Annotated Code of Maryland; and

- The Awardee is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business, except as follows [indicate the reasons(s) why the affirmations cannot be given without qualification]:

**7. Sub-Contract and Sub-Award Affirmation**

**I FURTHER AFFIRM THAT:**

The Awardee acknowledges that subcontracts and subrecipient grant awards may not be made to debarred or suspended entities or who are otherwise ineligible to receive funds from the State of Maryland, including reimbursement from the grant award.

**8. Acknowledgment**

**I ACKNOWLEDGE THAT** this Affidavit is to be furnished to MOOR, a unit of the Maryland Department of Health and may be distributed to units of: 1. the State of Maryland; 2. counties or other subdivisions of the State of Maryland; 3. other states; and 4. the federal government and is subject to the public information act of Maryland.

**I FURTHER ACKNOWLEDGE THAT** this Affidavit is subject to applicable laws of the United States and the State of Maryland, both criminal and civil, and that nothing in this Affidavit or any agreement resulting from the submission of this Affidavit shall be construed to supersede, amend, modify, or waive, on behalf of the State of Maryland, or any unit of the State of Maryland having jurisdiction, the exercise of any statutory right or remedy conferred by the Constitution and the laws of Maryland with respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the above Awardee with respect to: 1. this Affidavit, 2. the Agreement, and 3. other Affidavits comprising part of the Agreement.

**I FURTHER ACKNOWLEDGE THAT** any inability to make the above affirmations without qualification may affect the ability of the Department of Health and MOOR to engage in or continue to engage in any Agreement with the Awardee.

**I FURTHER ACKNOWLEDGE THAT** any non-compliance with this Affidavit or any other term or condition of the grant awarded by MOOR is a default subject to termination of the grant agreement.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK**

**I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.**

**WITNESS/ATTEST:**

**[TYPE: LEGAL NAME OF ORGANIZATION]**

By: (SEAL)

Print Name:

Title:

Date: \_\_\_\_\_

# ATTACHMENT C ALLOWABLE/UNALLOWABLE COSTS

## ALLOWABLE AND UNALLOWABLE COSTS

Allowable	
Cost	Clarifying Details
Academic detailing	Costs for educational outreach to physicians to provide unbiased, non-commercial, evidence-based information about medications and other therapeutic decisions.
Advertising or promotional activities	Should be directly tied to the success of the project objective. Must be approved by MOOR, and include language in fine print "Supported by Maryland's Office of Overdose Response of the Maryland Department of Health. The views presented here are those of the grantee organization and not necessarily those of the MDH, the MOOR, its Special Secretary of Overdose Response, or its staff."
Fuel and maintenance for outreach vehicles	Commensurate with vehicle use for project activities, supported by actual expenditures. Limited to either actual fuel and maintenance costs, or reimbursement of mileage at the current state rate of \$.70 per mile as of 7/1/25. Documentation must be provided to attest to the recipient, start and end locations, mileage, date, and purpose (within the allowable uses described in this document and approved in grant budget)
Salary and fringe for staff	Reimbursable at actual expenditures. Documentation will include the provider invoice for fringe costs (Health Insurance, Retirement, etc) and proof of payment relevant to the personnel.
Staff training and conference attendance	Training relevant to overdose response, prevention, or behavioral health and substance use topics. This funding is not intended to support executive or leadership staff attendance to conferences, who otherwise do not impact the grant project. This is generally limited to individuals paid salary in this grant, unless previous authorization is provided.
Substance use treatment (staff time, medication, etc.)	Subject to additional reporting and implementation requirements, substance use treatment is allowable for Maryland residents
Medications for SUD	Individual must be a Maryland resident. For example, buprenorphine doses, vivitrol. Does not include medications for co-existing conditions or illnesses.
Syringe disposal kiosks	
PPE, Ancillary supplies for outreach activities, naloxone kits	Including gloves, rescue breathing face shields, and bags for kits. Other items may be allowable, if approved in advance.

Allowable	
Cost	Clarifying Details
Pharmacy vouchers for syringes	
Wound care supplies	Intended for use by people who use drugs.
Safer use supplies including syringes and needles, and safer smoking devices for the purposes of opioid associated disease prevention	
Pregnancy tests and safe sex supplies	Intended for distribution to people who use drugs. Must be detailed in application budget
Miscellaneous client assistance costs	Transportation to substance use treatment and recovery services, government service cost for IDs. Must be detailed in the application budget. Limited to Maryland Residents
Transportation for clients	<p>To access services at applicant organization and other in-state locations, recovery support services (described below), government services (IDs, SSA, etc.) in a timely, safe, clean and reliable manner by a properly licensed party. If a Grantee uses a staff, volunteer, or organization's vehicle, mileage costs cannot exceed the State's current mileage rate of \$.70/mile as of 7/1/25. Documentation must be provided to attest to the recipient, start and end locations, mileage, date, and purpose (which must fall within the allowable uses described in this document). Limited to Maryland residents.</p> <p>Non-emergency medical transportation services are to be used when the individual receiving recovery supports and services lacks both means and mode to arrange for their transportation and the Applicant is arranging the transportation.</p>
Recovery Support Services	Recovery Support Services are non-clinical services that directly assist individuals and families that are residents of Maryland to recover from alcohol or drug problems. They include social support, linkage to allied service providers (e.g., TANF, Medicaid), and a full range of human services that facilitate recovery and wellness contributing to an improved quality of life (e.g., housing linkages, childcare, vocational, educational, legal, and transportation services, etc.). These services may be provided prior to, during, and/or after, treatment. Recovery Support Services do not include medical services that are non-SUD related.

<b>Allowable with limitations</b>	
<b>Cost</b>	<b>Clarifying Details</b>
Recovery Housing	Non-governmental recovery residences must submit copies of current MCORR certification. MCORR certified recovery residences must allow MOUD/clients participating in an FDA-approved MOUD program. MDRN funding must be shown to have been exhausted for recovery residences which are MDRN certified, with no overlap in funding dates. Grantees will need to provide name, date of birth, residence address, start and end date of stay, and dates for reimbursement for joint review by MOOR and the BHA MDRN team. Individuals must be residents of Maryland
Consultant/ Subcontract costs	The Grant Agreement requires subcontracts to be submitted with the application, or when establishing the contract. The contracted service will be relevant to the project. Subcontracts and subrecipient agreements should be monitored responsibly and held to the same standards of agreement and backup documentation as the grantee. Subcontracts that indicate the vendor will invoice at a given level of effort (hours per week) will be reimbursed at the corresponding level of effort. If the subcontract is not submitted with the application, or approved by MOOR before execution, the grantee risks not being reimbursed. Bidding processes should demonstrate that Maryland companies were given preference, and that at least 3 bids were received and reviewed. If lowest bid was not accepted, explanation should be provided.
Indirect Costs	Such as utilities, office supplies, organization rent, phone, insurance, accounting, business administration/support. Up to 15% of indirect costs may be requested in an application, and if requesting 15%, no other indirect costs may be requested. Applicants with a negotiated indirect cost rate from a federal award may be reimbursed at that rate, as determine by the award budget.



Allowable with limitations	
Cost	Clarifying Details
Per Diem costs for travel	<p>Costs for travel are reimbursable at the lower of actual costs, or per diem rate. In either case, actual expenses (invoices/receipts, proof of payment) must be provided.</p> <p>In order to be considered as travel status: - The employee would need to be more than 2 hours from their home and main business location.</p> <p>- In order to be reimbursed for accommodations the night prior to the in-state event/activity, the employee must be in travel status for more than 2 hours prior to the start of their regular workday (so, if their normal office hours are 9-5, then they would be required to leave either home or office prior to 7am in order to be considered for accommodations the night before). The fastest route available is the one that should be utilized.</p> <p>- In order to be reimbursed for accommodations the night following the in-state event/activity, the employee must be in travel status for more than 2 hours beyond the end of their regular workday (so, if their normal office hours are 9-5, then they would not arrive back to either home or office until after 7pm in order to be considered for accommodations following the event/activity). The fastest route available is the one that should be utilized.</p> <p>- In order to select accommodations, estimates should be received from at least three viable options, selecting the least expensive overall (after consideration of room charge, mandatory fees, and transportation).</p> <p>- Mileage will be reimbursed to the work location, less the distance to their main business location. If multiple individuals ride together in the same vehicle, only the vehicle utilized for travel can have mileage reimbursed.</p> <p>The fastest route available is the one that should be utilized.</p>

<b>Allowable with limitations</b>	
<b>Cost</b>	<b>Clarifying Details</b>
Food for staff during travel	<p>Costs related to food or meals for grant supported staff during travel are allowable. The below describes the procedures for establishing appropriate meal reimbursement to be applied to grant expenditures.</p> <ul style="list-style-type: none"> <li>o Meal Allowance as given by the Maryland Meal &amp; Incidental Expenses Reimbursement Rates for FY26. Per diem meal allowances during travel are reimbursable to the lower of actual expenditures or organization's documented per diem rate. In either case, actual expenditures must be substantiated. Meal reimbursement is based on an employee's time in travel status, defined as the time commuting to and from a work location, as well as time at a work location that is not their regular place of work.</li> <li>o The cost of breakfast is reimbursable when an employee in travel status must leave home on official business 2 hours or more before the beginning time of the employee's place of business.</li> <li>o The cost of dinner is reimbursable when an employee in travel status cannot get home within 2 hours after the employee's normal quitting time.</li> <li>o In both cases, the 2 hours are in addition to the normal commuting time. In cases when an employee meets the conditions of both breakfast and lunch, and is in travel status for the entire day, but not overnight, the employee's lunch is also reimbursable. When an employee is in travel status involving absence from home overnight, all meals are reimbursable. If the registration fee for a conference, convention, seminar, or training meeting includes the cost of meals, no additional reimbursement will be made for those meals.</li> </ul>

<b>May be allowable (justification and approval required, dependent upon funding availability)</b>	
<b>Cost</b>	<b>Clarifying Details</b>
Flexible housing support costs, temporary or emergency housing (deposits, client rental assistance, etc.)	Applicants/grantees should have protocols defining how these client support funds would be administered and monitored. MOOR has limited funding available for temporary housing within Maryland and to Maryland residents, please discuss with the MOOR grant program administrators.
Food for participants/clients	Providing snacks/light meals during client activities, during outreach for engagement, or for drop-in centers must be approved by MOOR. Light snacks/candy, etc during public awareness events are allowable, but should receive limited funding.
Clothing for outreach staff	For example, winter weather gear or identifying uniforms (branded hoodies/tshirts)

<b>May be allowable</b> <b>(justification and approval required, dependent upon funding availability)</b>	
<b>Cost</b>	<b>Clarifying Details</b>
Clothing/hygiene supplies for clients	Clothing and/or hygiene supplies during outreach or for program participants may be allowable for Maryland residents. If approved, distribution logs will be required.
Client incentives, including gifts and cash or cash equivalents	Client incentives to encourage participation in recovery programs in the form of gift cards, cash or cash equivalent are allowable uses of grant funds subject to applicable law. Client incentives can not be provided in violation of Stark Law, anti-kickback statutes. Client incentives such as tangible prizes are also allowable subject to the monetary restrictions below. Grantees need to have an approved contingency management/gift card policy in place. All incentives must be tracked and distributed to clients by the end of the period. Client incentives in the form of cash, cash equivalent or gift card must be of nominal value and consistent with contingency management procedures, and participants must be a Maryland resident. Client incentives are only available to individuals to further personal recovery. Grantees must ensure that all gifts, cash or cash equivalents and client incentives are provided in accordance with all laws, including public ethics laws of the State of Maryland and any granting entity. MOOR will not directly provide any client incentive, including gifts, cash or cash equivalents to recipients. Gifts cannot be provided that would impair impartial judgment by the grantee or have an inherent conflict of interest or or self dealing. Grantees, and their employees, agents and contractors may not solicit client incentives of any kind for their personal gain. Grantees may not provide client incentives to any parties with whom they have a business, regulatory or lobbying relationship.
Vehicle modification	Educational purposes (buildout, identification purpose (wraps), crisis outreach vehicles (equipment)
Construction /Improvements for MCORR certification	Improvements to owner operated locations to attain MCORR certification requirements may be allowable for existing owner operated recovery residences for compliance in accordance with life safety code, NFPA and state and local zoning codes. Construction for ADA accessibility may be an allowable cost in conjunction with a sprinkler system. Construction must align with existing hazard mitigation plans and be performed by a properly licensed contractor. MOOR is not responsible for costs associated with permitting and obtaining all necessary governmental approvals. Funding is contingent on the recovery residence providing housing on a non discriminatory basis. This funding is not intended for new construction,

<b>May be allowable (justification and approval required, dependent upon funding availability)</b>	
<b>Cost</b>	<b>Clarifying Details</b>
	such as development from a concrete slab. Work must be completed within the performance period and in a workmanlike manner. Grantees must ensure that recipients of funding do not sell or transfer the recovery residence for use for another purpose during the performance period.
Renovations	Improvements to locations to attain certification requirements may be allowable
Transportation tips	In certain circumstances tips at the lesser of the State of Maryland's Department of Budget and Management rate or up to 15% for allowable transportation may be allowable for properly licensed taxis and ride share services. Please check with MOOR to see if tips will be allowable for the project. Tips can not be paid directly to Grantees for transportation services provided by the Grantee.

<b>Unallowable</b>	
<b>Cost</b>	<b>Clarifying Details</b>
Indirect Costs above 15%, or the prior Federal Award Rate	When a request for 15% indirect costs is included in the budget, other indirect costs should not be included.
Medication not specific to SUD, Medical Treatment not specific to SUD, or costs related to accessing services that are not specific to SUD	MOOR's funding is intended to primarily support at-risk populations, prevention and public safety efforts around overdose response, and people who use drugs through efforts to protect health and safety, treatment, and recovery. Non SUD-specific services for populations that are at risk are not an intended use of this funding.
Naloxone	Provided free by the Maryland Department of Health
Fentanyl/Xylazine test strips	Provided free by the Maryland Department of Health
Sales tax for Non-profit and Governmental entities	Should not be billed to or from government or non-profit entities
Building/land purchase, Depreciation Costs	This funding may not be used for building/land purchase
Vehicle Purchase	This grant funding may not be used for vehicle purchases.
Research	This grant funding is not intended for research projects
Fundraising and Lobbying	This grant funding may not be used for fundraising or lobbying purposes

Unallowable	
Cost	Clarifying Details
Pre-Award Costs	All costs must pertain to purchases and services received during the grant period. Costs before the start, or after the end, of the grant period are not reimbursable
Supplanted expenses	Supplanting is the use of MOOR grant funds to replace local or federal funds which were previously appropriated for, or otherwise would have been spent on, the specific purpose for which the grant project has been awarded. Any salaries, positions, personnel expenses, contractual expenses, equipment, travel, and other expenses paid for with MOOR grant funds must be used to supplement the organization's existing budget, and may not replace any funds that were already included in your entity's existing or projected budget.

## ATTACHMENT D - ENOUGH COMMUNITY QUARTERBACKS

<b>ENOUGH Community</b>	<b>County</b>	<b>Community Quarterback Organization</b>
South Penn and John Humbird	Allegany	City of Cumberland
Pumphrey/ Brooklyn Park	Anne Arundel	Anne Arundel County Partnership for Children, Youth, and Families
Bay Ridge Gardens	Anne Arundel	One Annapolis, Inc
Cherry Hill	Baltimore City	Cherry Hill Strong
Druid Heights/ Upton and Westside	Baltimore City	Child First Authority
Sandtown-Winchester/ Harlem Park	Baltimore City	Elev8 Baltimore, Inc.
Greater Mondawmin	Baltimore City	Greater Mondawmin Coordinating Council
Belair-Edison	Baltimore City	Leaders Breeders Inc.
Park Heights	Baltimore City	Park Heights Renaissance, Inc.
Brooklyn and Curtis Bay	Baltimore City	South Baltimore Community Land Trust
McElderry Park Community	Baltimore City	Tendea Family INC.
Greater Greenmount in Central Baltimore	Baltimore City	The Central Baltimore Partnership, Inc.
Waverly	Baltimore City	The Y in Central Maryland
Perkins Somerset Oldtown	Baltimore City	Urban Strategies Inc
Essex	Baltimore County	Community Assistance Network, Inc.
Federalsburg	Caroline	Caroline Human Services Council, Inc.
Waldorf	Charles	LifeStyles of Maryland Foundation, Inc.
Cambridge and South Dorchester	Dorchester	Moving Dorchester Forward, INC
Route 40 The Golden Mile	Frederick	Frederick Local Management Board
Edgewood	Harford	Boys & Girls Clubs of Harford and Cecil Counties

<b>ENOUGH Community</b>	<b>County</b>	<b>Community Quarterback Organization</b>
Long Branch	Montgomery	CHEER (Community Health and Empowerment through Education and Research)
Central Gaithersburg/ Montgomery Village	Montgomery	Identity, Inc.
Langley Park	Prince George's	CASA, Inc.
Greater Landover	Prince George's	Good Intentions Foundation Inc.
East Riverdale/ Adelphi	Prince George's	Latin American Youth Center
Hillcrest Heights	Prince George's	Prince George's County Department of Social Services