



Opioid Operational Command Center Operational Period

Approval

OOCC Director

Date 6.24.2017

Operational Period	Start	Monday, June 26, 2017 at 1200 hours
	End	Friday, June 30, 2017 at 1159 hours

Operational Period Objectives and Tasks

- Objective:** Implement OOCC strategic statewide planning and response efforts

Tasks:

Task	Deadline	Responsible Entity
Develop draft OOCC Plan narrative, highlighting OOCC initiatives with a corresponding 1-year work plan, spend plan, and local template	6/30	Planning Section
Develop OOCC reporting template, frequency and process to support state and local situational awareness regarding efforts at the state.	6/30	Planning Section
Finalize and submit OOCC SOE reporting update for legislative leadership	6/30	Planning Section
Share results of OIT status report with local and State stakeholders	6/30	Planning Section

- Objective:** Develop OOCC budget and spend plan to support OOCC operations.

Tasks:

Task	Deadline	Responsible Entity
Compile SUD and heroin/opioid inventory items and related financial data received from agencies.	6/30	Finance/Admin
Approve FY 2018 Spend Plan	6/30	Finance/Admin
Compile personnel tracker submissions and provide to OOCC Command and General Staff	6/30	Finance/Admin
Confirm a mechanism for distribution of OOCC funds to the local Opioid Intervention Teams (OITs).	6/30	Finance/Admin
Coordinate the development of guidance, protocol, and schedule for implementing a grant-based program to support the local Opioid Intervention Teams (OITs).	6/30	Finance/Admin
Share inventory of heroin/opioid programs listed in the Inter-Agency Heroin and Opioid Coordinating Council's February 2016 Report with the OOCC Resources Section	6/30	Finance/Admin
Continue to assess bulk purchasing order contract for opioid antagonist measures	6/30	Finance/Admin

- 3. Objective:** Implement transition strategy that shifts the OCCC from crisis management to project management phase.

Tasks:

Task	Deadline	Responsible Entity
Continue development of OCCC-specific objectives and tasks to guide the transition from the crisis management phase to a more sustainable project management model	6/30	Planning Section
Collect defined roles and responsibilities from OCCC Sections and corresponding branches/ units	6/30	Planning Section
Discuss staffing plan to align with the transition objectives and tasks	6/30	Planning Section
Finalize the year-1 project management work plan and structure with clear roles for State and local agencies	6/30	Planning Section

- 4. Objective:** Standardize care across all 49 acute care hospital emergency departments for patients who present with an overdose

Tasks:

Task	Deadline	Responsible Entity
Plan the process for developing an ED standard protocol based on best practices for patients who present with an overdose	6/30	Health and Medical
Create a briefing document outlining hiring barriers for peer-recovery specialists, incorporating job description activities, for local health departments	6/30	Health and Medical
Evaluate streamlining the hiring process for Peer Recovery Support Specialists by local health departments, including assessment of DBM classification and job descriptions (sent to BHA for review and input)	6/30	Health and Medical

- 5. Objective:** Track and report on overdose related statistics on an ongoing basis

Tasks:

Task	Deadline	Responsible Entity
Coordinate creation of standing automated report format of eMEDS confidential health information to DHMH and then to local health departments	6/30	Planning-Data Unit
Schedule and coordinate third meeting for data sharing coordination purposes to populate a Maryland Opioid Addiction Indicators dashboard for initial demonstration	6/30	Planning-Data Unit
Support logistical coordination of data collection to populate a Maryland Opioid Addiction Indicators dashboard for initial demonstration	6/30	Planning-Data Unit
Schedule and coordinate follow-up demo of Maryland Opioid Addiction Indicators data dashboard from ESRGC	6/30	Planning-Data Unit
Render legal opinion on the use of OD Map	6/30	Legal
Draft overdose-related monthly reporting template to support state and local situational awareness and response efforts [e.g. number of nonfatal ED visits, fatal overdose rates, narcan distribution]	6/30	Health and Medical
Conduct non-fatal opioid overdose analysis stratified by type of drug and explore feasibility of including drug stratification in existing reports (e.g. PPHSA report)	6/30	Health and Medical



Complete 6-month naloxone administration eMEDS data analysis (MIEMSS to DHMH; 10/16 - 3/17)	6/30	Health and Medical
Establish monthly reporting of MSP seizure data and performance measures from the W/B HIDTA Heroin Response Strategy	6/30	Public Safety

6. Objective: Implement OCCC Communications Strategy

Tasks:

Task	Deadline	Responsible Entity
Launch OCCC internal SharePoint website	6/30	JIS/Communications
Schedule a series of information sessions with media outlets where each agency can share work regarding heroin and opioid-related initiative (e.g. WBAL and MPTV).	6/30	JIS/Communications
Develop a press release and provide template to state and local partners	6/30	JIS/Communications
Create OCCC letterhead template	6/30	JIS/Communications
Create series of videos for health professionals and educators on the "Before it's too late" website	6/30	JIS/Communications
Develop communications plan for internal and external stakeholders	6/30	JIS/Communications
Schedule a half day workshop for state PIOs	6/30	JIS/Communications
Schedule a half day workshop for local PIOs	6/30	JIS/Communications
Coordinate logistics for OCCC WebEX presentations to State and local partners outside of Operational Period Briefings including but not limited to legislative updates, crisis hotline and education	6/30	JIS/Communications + Planning
Initiate planning for statewide conference	6/30	JIS/Communications + Planning

7. Objective: Facilitate operational coordination among state agencies and local partners working on heroin and opioid-related initiatives

Tasks:

Task	Deadline	Responsible Entity
Convene a meeting between DHMH and MSDE regarding the School Naloxone Administration Policy Development Frequently Asked Questions to outline updates regarding recently passed legislation.	6/30	Health and Medical/Education
Set a date for upcoming Academic Deans meeting based upon partner availability late July / early August)	6/30	Health and Medical
Identify jurisdiction points of contacts for each of the identified promising practices	6/30	OCCC Local Liaison Branch
Contact local points of contact to gather information on identified promising practices and write up a short profile for each practice	6/30	OCCC Intern
Publish and share promising practices profiles with local jurisdictions and other partners as appropriate	6/30	Communications
Convene the last scheduled Crisis Hotline workgroup meeting to provide recommendations for improvements to the hotline	6/30	Health and Medical
Distribute materials outlining the appeal process for denial of substance use disorder treatment/ payment for treatment with provider associations	6/30	Health and Medical



Determine a strategy for engaging the non-profit and Faith-based social service providers	6/30	Social Services
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8. Objective: Reduce inappropriate or unnecessary opioid prescribing through education and awareness activities

Tasks:

Task	Deadline	Responsible Entity
Continue to engage healthcare providers in opportunities for continuing education around appropriate opioid and Naloxone prescribing and dispensing.	6/30	Health and Medical
Conduct an educational webinar for hospital providers describing new requirements (PDMP, Medicaid updates) going into effect July 1, 2017.	6/30	Health and Medical
Package the materials used for the DHMH Townhall and video from the Townhall for state agency partners to use to engage their employees	6/30	Health and Medical
Identify and collect OOCC State-agency employee education and awareness materials to develop a toolkit, e.g. including packaged materials used for the DHMH Townhall and video from the Townhall for state agency partners to use to engage their employees	6/30	Operations Section Chief

9. Objective: Identify detention center gaps and challenges in the provision of opioid treatment services, identify promising practices in Maryland, and work to close gaps

Task:

Task	Deadline	Responsible Entity
Analyze results of survey on intake/assessment, treatment/testing and release/re-entry that was sent out to detention services. Currently 19 out of 23 have responded.	6/30	Public Safety
Schedule presentation by OOCC Director and DPSCS representative at upcoming MCAA Meeting (projected for August 2018)	6/30	Public Safety
Establish monthly reporting procedure for referrals of overdose victims on active Parole / Probation to DPSCS	6/30	Public Safety

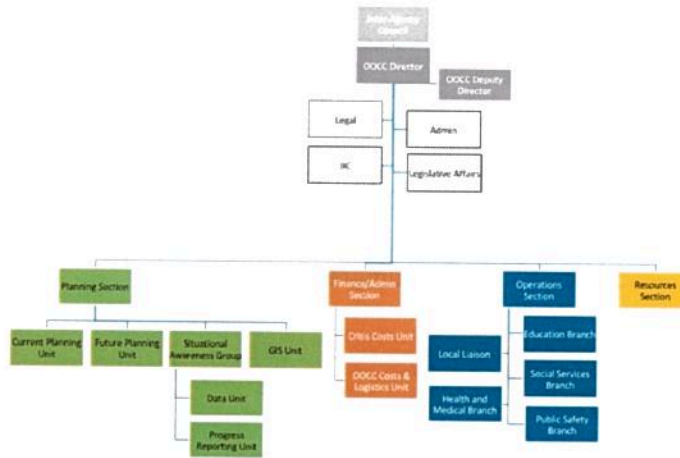
10. Objective: Support and standardize referral and linkage to treatment of repeat non-fatal overdose victims identified by law enforcement partners

Tasks:

Task	Deadline	Responsible Entity
Convene meeting of partners to review Heroin Response Strategy and referral process of repeat non-fatal overdose victims	6/27	Public Safety + Health and Medical
Review Heroin Coordinator roles / responsibilities and current assignments across Maryland in supporting referral process	6/30	Public Safety
Identify current best practices of referrals in jurisdictions from law enforcement to local health department partners	6/30	Public Safety



OOCC Organizational Structure



Staffing List and Contact Information

Command and General Staff

Position	Lead Agency	Name
OOCC Director	OOCC	Clay Stamp
OOCC Deputy Director	OOCC	Birch Barron
Admin Support	MEMA	Lydia Simonaire
Legislative Affairs	Governor's Legislative Office	Chris Shank
Communications Director	OOCC	Katie Kuehn
Legal	DHMH	Linda Bethman

Position	Lead Agency	Name
Planning Section Chief	DHMH	Jessica Goodell
Current Planning Unit	DHMH	Genevieve Polk
Situational Awareness Group - Data Unit	GOCCP	Angelina Guarino
Situational Awareness Group – Data Unit	DHMH	Michael Baier
Situational Awareness Group – Progress Reporting Unit	DHMH	Smita Sarkar
Future Planning Unit	MEMA	Kyle Overly
GIS Unit	MEMA	MEMA GIS Unit

Position	Lead Agency	Name
Finance/Admin Section Chief	DBM	Nick Napolitano
Center Costs & Logistics Unit	MEMA	Donald Lumpkins
Crisis Costs Unit	DBM	Nick Napolitano

Position	Role	Agency	Name
Operations Section Chief		MEMA	John Broaddus Jr.
Social Services Branch	Lead	DHR	Bethany Brown
Health and Medical Branch	Lead	DHMH	Sara Barra
	Support	MIEMSS	Randy Linthicum
	Support	MIA	Joy Hatchette



Public Safety Branch	Lead	MSP	Michael Parker
	Support	DPSCS	Zola Rowlette and/or Latawyna Stallworth
Education Branch	Support	DJS	Terrence Proctor
	Lead	MSDE	Reginald Burke
	Support	MHEC	Emily Dow
Local Liaison Branch	Lead	MEMA	John Dulina and/or Terry Thompson
	Support	Baltimore Regional IMT	John Scholz

Position	Lead Agency	Name
Resources Section Chief	GOCCP	

Operational Tempo

Date	Time	Item	Participants
Mon 6/26	0930	OOCC Operational Briefing	OOCC Lead and Support Members
Mon 6/26	1130	Final versions of OOCC Action Plan and Operational Period Summary due to OOCC Director for signature	Situational Awareness Unit and Future Planning Unit
Mon 6/26	1200	Distribute Operational Period Summary and OOCC Action Plan for next operational period	Planning Section
Mon 6/26	1045	Planning Section Meeting	Planning Section
Weds 6/28	0930	Operations Section Meeting 1	Operations Branch
Thurs 6/29	1300	Planning Section - Data Unit Meeting	Planning Section
Fri 6/30	0930	JIC Meeting	JIC/Communications