



Opioid Operational Command Center Operational Period

Approval

OOCC Director _____

Chris Stapp

Date _____

6/12/2017

Operational Period	Start	Monday, June 12, 2017 at 1200 hours
	End	Monday, June 26, 2017 at 1159 hours

Operational Period Objectives and Tasks

1. **Objective:** Implement OOCC strategic statewide planning and response efforts

Tasks:

Task	Deadline	Responsible Entity
Develop draft OOCC Plan narrative, highlighting OOCC initiatives with a corresponding 1-year work plan, spend plan, and local template	6/26	Planning Section
Develop OOCC reporting template, frequency and process to support state and local situational awareness regarding efforts at the state.	6/26	Planning Section
Develop OOCC SOE reporting update for legislative leadership	6/26	Planning Section
Collect and analyze results of OIT status report	6/26	Planning Section
Develop OIT status report performance tracking measures	6/26	Planning Section
Share results of OIT status report with local and State stakeholders	6/26	Planning Section

2. **Objective:** Develop OOCC budget and spend plan to support OOCC operations.

Tasks:

Task	Deadline	Responsible Entity
Compile SUD and heroin/opioid inventory items and related financial data received from agencies.	6/26	Finance/Admin
Approve FY 2018 Spend Plan	6/26	Finance/Admin
Compile personnel tracker submissions and provide to OOCC Command and General Staff	6/26	Finance/Admin



Confirm a mechanism for distribution of OOCC funds to the local Opioid Intervention Teams (OITs).	6/12	Finance/Admin
Coordinate the development of guidance, protocol, and schedule for implementing a grant-based program to support the local Opioid Intervention Teams (OITs).	6/26	Finance/Admin
Share inventory of heroin/opioid programs listed in the Inter-Agency Heroin and Opioid Coordinating Council's February 2016 Report with the OOCC Resources Section	6/26	Finance/Admin
Continue to assess bulk purchasing order contract for opioid antagonist measures	6/26	Finance/Admin

3. Objective: Implement transition strategy that shifts the OOCC from crisis management to project management phase.

Tasks:

Task	Deadline	Responsible Entity
Identify OOCC-specific objectives and tasks to guide the transition from the crisis management phase to a more sustainable project management model	6/26	Planning Section
Discuss staffing plan to align with the transition objectives and tasks	6/26	Planning Section
Finalize the year-1 project management work plan and structure with clear roles for State and local agencies	6/26	Planning Section
Begin development of five-year project management work plan and structure with clear roles for state and local agencies corresponding to OOCC strategy	6/26	Planning Section

4. Objective: Standardize care across all 49 acute care hospital emergency departments for patients who present with an overdose

Tasks:

Task	Deadline	Responsible Entity
Plan the process for developing an ED standard protocol based on best practices for patients who present with an overdose	6/26	Health and Medical
Create a briefing document outlining hiring barriers for peer-recovery specialists, incorporating job description activities, for local health departments	6/26	Health and Medical
Evaluate streamlining the hiring process for Peer Recovery Support Specialists by local health departments, including assessment of DBM classification and job descriptions (sent to BHA for review and input)	6/26	Health and Medical



5. Objective: Track and report on overdose related statistics on an ongoing basis

Tasks:

Task	Deadline	Responsible Entity
Coordinate creation of standing automated report format of eMEDS confidential health information to DHMH and then to local health departments	6/26	Planning-Data Unit
Convene second meeting for data sharing coordination purposes to populate a Maryland Opioid Addiction Indicators dashboard for initial demonstration	6/21	Planning-Data Unit
Support logistical coordination of data collection to populate a Maryland Opioid Addiction Indicators dashboard for initial demonstration	6/26	Planning-Data Unit
Receive Maryland Opioid Addiction Indicators data dashboard demo from ESRGC	6/16	Planning-Data Unit
Render legal opinion on the use of OD Map	6/26	Legal
Draft overdose-related monthly reporting template to support state and local situational awareness and response efforts [e.g. number of nonfatal ED visits, fatal overdose rates, naran distribution]	6/26	Health and Medical
Conduct non-fatal opioid overdose analysis stratified by type of drug and explore feasibility of including drug stratification in existing reports (e.g. PHPSA report)	6/26	Health and Medical
Complete 6-month naloxone administration eMEDS data analysis (MIEMSS to DHMH; 10/16 - 3/17)	6/26	Health and Medical

6. Objective: Implement OOC Communications Strategy

Tasks:

Task	Deadline	Responsible Entity
Launch OOC internal SharePoint website	6/26	JIS/Communications
Schedule a series of information sessions with media outlets where each agency can share work regarding heroin and opioid-related initiative (e.g. WBAL and MPTV).	6/26	JIS/Communications
Develop a press release and provide template to state and local partners	6/26	JIS/Communications
Create OOC letterhead template	6/26	JIS/Communications
Create series of videos for health professionals and educators on the "Before it's too late" website	6/26	JIS/Communications
Develop communications plan for internal and external stakeholders	6/26	JIS/Communications

7. Objective: Facilitate operational coordination among state agencies and local partners working on heroin and opioid-related initiatives

Tasks:

Task	Deadline	Responsible Entity
Convene a meeting between DHMH and MSDE regarding the School Naloxone Administration Policy Development Frequently Asked Questions to outline updates regarding recently passed legislation.	6/26	Health and Medical/Education
Convene a conference call with partners to discuss strategy for the upcoming Academic Deans meeting (Mid-July).	6/26	Health and Medical/Education
Review summary report to determine out of the 24 school jurisdictions across Maryland how many provide at least 5 assemblies each year supporting the dangers associated with the Opioid Crisis. Ten of twenty-four have met this criteria.	6/26	Education
Schedule OOCC WebEX presentations including but not limited to legislative updates, crisis hotline and education	6/26	Planning Unit
Identify jurisdiction points of contacts for each of the identified promising practices	6/26	OOCC Local Liaison Branch
Contact local points of contact to gather information on identified promising practices and write up a short profile for each practice	6/26	OOCC Intern & Extern to be assigned
Publish and share promising practices profiles with local jurisdictions and other partners as appropriate	6/26	Communications

8. Objective: Reduce inappropriate or unnecessary opioid prescribing through education and awareness activities

Tasks:

Task	Deadline	Responsible Entity
Continue to engage healthcare providers in opportunities for continuing education around appropriate opioid and Naloxone prescribing and dispensing.	6/26	Health and Medical
Package the materials used for the DHMH Townhall and video from the Townhall for state agency partners to use to engage their employees	6/26	Health and Medical
Conduct an educational webinar for hospital providers describing new requirements (PDMP, Medicaid updates) going into effect July 1, 2017.	6/26	Health and Medical



9. Objective: Identify detention center gaps and challenges in the provision of opioid treatment services, identify promising practices in Maryland, and work to close gaps.

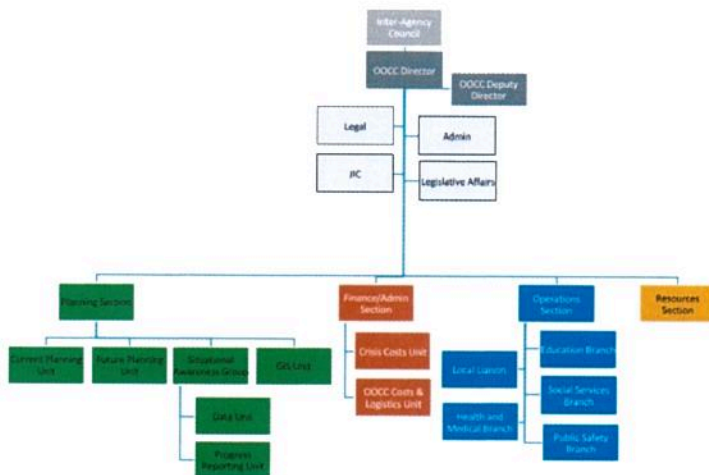
Tasks:

Task	Deadline	Responsible Entity
Analyze results of survey on intake/assessment, treatment/testing and release/re-entry that was sent out to detention services. Currently 17 out of 23 have responded.	6/26	Public Safety
Schedule presentation by Clay and Corey Pack at upcoming MCAA Meeting (TBD)	6/26	Public Safety

Upcoming Events of Interest

- GMAC meeting on Tuesday, June 13th from 1-3pm
- On 6/14/2017 - Medicaid to present at the Local Health Officer’s Roundtable re: opioid prescribing guidelines taking effect 7/1/2017
- On 6/16/2017 - Data Dashboard demonstration to OOC Leadership
- Inter-agency Council meeting on Tuesday, June 20th 1-2pm

OOC Organizational Structure





Staffing List and Contact Information

Position	Lead Agency	Name
OCC Director	OCC	Clay Stamp
OCC Deputy Director	OCC	Birch Barron
Admin Support	MEMA	Lydia Simonaire
Legislative Affairs	Governor's Legislative Office	Chris Shank
Communications Director	OCC	Katie Kuehn
Legal	DHMH	Linda Bethman

Position	Lead Agency	Name
Planning Section Chief	DHMH	Jessica Goodell
Current Planning Unit	DHMH	Genevieve Polk
Situational Awareness Group - Data Unit	GOCCP	Angelina Guarino
Situational Awareness Group – Data Unit	DHMH	Michael Baier
Situational Awareness Group – Progress Reporting Unit	DHMH	Smita Sarkar
Future Planning Unit	MEMA	Kyle Overly
GIS Unit	MEMA	MEMA GIS Unit

Position	Lead Agency	Name
Finance/Admin Section Chief	DBM	Nick Napolitano
Center Costs & Logistics Unit	MEMA	Donald Lumpkins
Crisis Costs Unit	DBM	Nick Napolitano

Position	Role	Agency	Name
Operations Section Chief		MEMA	John Broaddus Jr.
Social Services Branch	Lead	DHR	Bethany Brown
Health and Medical Branch	Lead	DHMH	Sara Barra
	Support	MIEMSS	Randy Linthicum
	Support	MIA	Joy Hatchette
Public Safety Branch	Lead	MSP	Michael Parker
	Support	DPSCS	Zola Rowlette and/or Latawyna Stallworth
	Support	DJS	Terrence Proctor
Education Branch	Lead	MSDE	Reginald Burke
	Support	MHEC	Emily Dow
Local Liaison Branch	Lead	MEMA	John Dulina and/or Terry Thompson
	Support	Baltimore Regional IMT	John Scholz

Operational Tempo

Date	Time	Item	Participants
Mon 6/12	0930	OOCC Operational Briefing	OOCC Lead and Support Members
Mon 6/12	1130	Final versions of OOCC Action Plan and Operational Period Summary due to OOCC Director for signature	Situational Awareness Unit and Future Planning Unit
Mon 6/12	1200	Distribute Operational Period Summary and OOCC Action Plan for next operational period	Planning Section
Weds 6/14	TBD	Ops Branch Meetings	Operations Branch
Weds 6/14	0930	Operations Section Meeting 1	Operations Branch
Thurs 6/15	TBD	Ops Branch Meetings	Operations Branch
Fri 6/16	0930	JIC Meeting	JIC/Communications
Mon 6/19	0930	Command and General Staff Check-in	OOCC Director, Operations Section Chief & Planning Chief
Tues 6/20	1300	Quarterly Interagency Council Meeting	Agency Leads, OOCC Lead and Support Members
Weds 6/21	0930	Operations Section Meeting 2	Branch Leads only & Planning Section Chief
Thurs 6/22	1300	Planning Meeting	OOCC Director, Section Chiefs, Lead PIO, Legal & Legislative
Mon 6/26	0930	OOCC Operational Briefing	OOCC Lead and Support Members
Mon 6/26	1130	Final versions of OOCC Action Plan and Operational Period Summary due to OOCC Director for signature	Situational Awareness Unit and Future Planning Unit
Mon 6/26	1200	Distribute Operational Period Summary and OOCC Action Plan for next operational period	Planning Section