Maryland's Office of
Overdose Response

Notice of Funding Availability

MOUD Telehealth Hotline

Released: November 17, 2026

100 Community Pl, Crownsville, MD, 21032 · *Email: StopOverdose@maryland.gov* · *Web: StopOverdose.maryland.gov*

KEY INFORMATION SUMMARY SHEET

STATE OF MARYLAND
MARYLAND'S OFFICE OF OVERDOSE RESPONSE
NOTICE OF FUNDING AVAILABILITY (NOFA)

Notice of Funding Availability:
MOUD Telehealth Hotline

NOFA Issue Date:
November 17, 2026

NOFA Issuing Office:
Maryland's Office of Overdose Response

Primary Contact:
Avery Meyer, ORF Program Director
Maryland's Office of Overdose Response
100 Community Place
Crownsville, MD 21032
orf.grants@maryland.gov

Applications are to be sent to:
Maryland's Office of Overdose Response
Smartsheet Submission Link[1]

Closing Date and Time:
January 6th, 2027, 4:59:59 pm, Eastern Time

[1] https://app.smartsheet.com/b/form/01a1d186461a7e30814c531d9233a9af

SECTION 1: General Information

1.1 Summary Statement

1.1.1 Maryland's Office of Overdose Response (MOOR) promotes collaboration across all state and local agencies working to address substance use and overdose in the state. It coordinates the inter-agency process to identify Maryland's strategic priorities for preventing overdoses and promotes the Governor's policy agenda by promoting programs and policies under five pillars: *Prevention*, *Meeting People Where They Are, Treatment*, *Recovery*, and *Public Safety*.

1.1.2 MOOR is issuing this Notice of Funding Availability (NOFA) pursuant to the authority to award grants for purposes related to the uses authorized under Exhibit E of the national settlements and codified in Maryland State Finance and Procurement Ann. Section 7-331 et seq. Pending the review of grant applications submitted by the stated deadline and following review by the evaluation committee, agreements for awards may be entered into by selected applicants and MOOR.

1.1.3 In this section, "grant"means the bestowing of a power, money, privilege, property, or other item of value that may be conditional, although without other consideration, by the State upon another party. Grants are identified specifically by formula or specific allocation in law or in the annual operating budget act, bond authorizations, or other acts of the legislature.

1.1.4 The anticipated initial project period of performance for grant funding issued pursuant to this NOFA begins in March 2027and will continue through March 2032, subject to grantee's acceptable performance of the approved project(s) and subject to fiscal resources. The grantee acknowledges that the submission of an application that results in a binding grant agreement with MOOR shall be subject to termination for failure by grantee to comply with required cost and expenditures included herein, and grantee may be subject to audit by MOOR or MDH for purposes of determining compliance with the financial obligations incorporated as part of the NOFA and the grant agreement executed by MOOR and a grantee.

1.1.5 MOOR may decide to offer grant awards as a result of applications received due to the publication of this NOFA. All awards are subject to availability of funding each fiscal year of the period of performance stated above, and continued financial support for selected grant recipients is contingent upon demonstration of identifiable and measurable key performance indicators that demonstrate tangible, successful implementation of the proposed services specified in the grant application that aligns with the specifications of the published NOFA, as well as compliance with reporting and other agreement terms and conditions, and compliance with applicable federal and state laws relevant to the identified project supported via MOOR grant funds.

1.1.6 Applicants, either directly or through their identified subcontractor(s) and/or subrecipient(s), must be able to provide all supports and/or services, and also meet all legal and programmatic requirements identified in this NOFA. Successful grant award recipients are legally responsible for performance objectives and goals, which include oversight and enforcement of the requirements among any selected subrecipient and/or subcontractors utilized in the performance of the grant services outlined in the submitted application. The primary applicant

who is awarded the grant funds must ensure all subcontracts and/or subrecipient agreements contain legally required provisions that ensure accountability for the obligations as outlined in the NOFA, materials incorporated above in the NOFA, and the executed grant agreement, if applicable.

1.1.7 MOOR award decisions are final in nature and up to the discretion of the MOOR evaluation committee, without any right of appeal for applicants who fail to obtain grant funds through the application process.

1.1.8 MOOR may conduct site visits to grantees providing services under the proposed award consistent with state laws and regulations.

1.1.9 Any grant awards issued pursuant to this NOFA shall be consistent with the applicable provisions of the Human Services Agreement Manual, National Settlement Agreements, State Laws, and the executed Grant Agreement between the Grantee and MOOR.

1.2 Award Type

1.2.1 The issuance of funds under this NOFA shall be considered a "grant" as defined under COMAR 21.01.02.01(b)(46).

1.3 Questions

1.3.1 Written questions from prospective applicants will be accepted by the MOOR Primary Contact. Questions to the Primary Contact shall be submitted via e-mail to the e-mail address above. Please identify in the subject line the Application Organization and Project Title.

1.3.2 Questions are requested to be submitted at least 10 days prior to the Application due date. The Primary Contact, based on the availability of time to research and communicate an answer, shall decide whether an answer can be given before the Application due date.

1.4 Application Closing Date & Time

1.4.1 Applications, in the number and form set forth in the NOFA, including Section 4.2 "Applications," must be submitted to the Smartsheet submission portal no later than 4:59:59 (Eastern Time), on January 6th, 2027, to be considered for award under this NOFA.

1.4.2 Requests for extension of this time or date will not be granted. Applications received after, or not completed by, the due date and time listed in this section shall not be considered for review. Questions regarding this Application should be directed (**by e-mail only**, no phone calls will be accepted) to the MOOR Primary Contact.

1.4.3 Applications may be modified or withdrawn by written notice received by the MOOR Primary Contact before the time and date set forth in this section for receipt of Application.

1.5 Changes of the NOFA

1.5.1. If it becomes necessary to revise this NOFA before the due date for Applications, MOOR will provide notice of the addendum to all potential applicants and the public on the website where the NOFA is posted. Addenda made after the due date for Applications will be sent only to those applicants that submitted a timely Application and that remain under award consideration as of the issuance date of the addenda.

1.5.2. Acknowledgment of the receipt of all addenda to this NOFA issued before the Application due date shall be included in the Application. Acknowledgement of the receipt of addenda to the NOFA issued after the Application due date shall be in the manner specified in the addendum notice. Failure to acknowledge receipt of an addendum does not relieve the grant applicant ("Applicant") from complying with the terms, additions, deletions, or corrections set forth in the addendum.

1.6 Cancellation and Process of Awarding under the NOFA

1.6.1. In the event a Grantee is unable to fulfill the necessary obligations under the Grant Agreement terms, MOOR reserves the right to terminate the notice of award to the Grantee prior to execution of the Grant Agreement. If that occurs, MOOR reserves the right to issue grant awards to the next highest qualifying applicants under this NOFA, and any grant award that is selected under the NOFA shall be required to execute a signed Grant Agreement with MOOR, without modification by the grantee. The executed agreement shall be signed by an authorized official with the legal authority to bind the grantee to the agreement as evidenced by official documentation evidencing the authority to execute and bind the grantee to the Grant Agreement with MOOR.

SECTION 2: Mandatory Requirements

2.1 Applicant Eligibility

2.1.1 Applicants must meet the minimum requirements listed below to be eligible for consideration under this NOFA. Applicants must include documentary proof of meeting these eligibility requirements with their application as detailed in Section 4.2 "Applications." Applications that do not include required eligibility documentation may be excluded from review and further consideration for award.

2.1.2 MOOR will consider applicants that fall within the following categories:

I. Nonprofit entities.

II. Public and private colleges and universities.

2.2 Funding of Grant Projects

2.2.1 All proposed applications must comply with the specified use of funds that are within the allowable uses of the National Settlement Agreement Exhibit E List of Opioid Remediation, hereafter referred to as "Exhibit E."[2] These include the Core Strategies, Approved Uses, and Other Strategies. Expenditures under the project shall be consistent with Maryland laws and regulations governing state grants, including determination of indirect cost rates available for reimbursement under the NOFA. Any confidential legal or accounting matters should be directed to the applicant's independent counsel or advisors.All applicants' projects must include a budget for 4 years and 10 months of funding, with the funding for each calendar year separated in the given columns. Applicants will describe the budget narratively in the budget/ spend plan section of the application.

2.2.2 Applications may not include a funding request that exceeds $2,500,000 in total funding for the entire project period (3/1/2027-12/31/2032).

[2] https://nationalopioidsettlement.com/wp-content/uploads/2023/02/TEVA-Exhibit-E.pdf

SECTION 3: Scope of Work

3.1 Background

3.1.1 The purpose of the MOUD Telehealth Hotline Grant is to support the development of a hotline where Marylanders can access MOUD via telehealth, with programming distributed across the entire state. MOOR intends to fund services and activities, as specified in this NOFA, through Agreements between selected Applicants and Maryland's Office of Overdose Response.

3.1.2 This focus for funding is a result of a recommendation from the Maryland Buprenorphine Access Workgroup and the Opioid Restitution Fund Advisory Council.

3.2 Scope of Work – Requirements

3.2.1 Project:

I. **All services must be for individuals:**

a. **with Opioid Use Disorder "OUD";**

b. **with OUD and any co-occurring substance use disorder (SUD) or mental health conditions; or**

c. **at risk of opioid overdose/OUD.**

II. The project should at its core be a phone line offering medications for opioid use disorder (MOUD via telehealth treatment). The project may begin as a pilot in certain jurisdictions but should plan to scale statewide during the project period.

The project must:

a. Offer initiation and bridge prescriptions of MOUD.

b. Offer connections to treatment providers in the community to continue prescriptions.

c. Refer to various treatment facilities, and not just one the applicant may be affiliated with.

d. Offer case coordination for those interested in methadone that cannot be served via telehealth.

III. The applicant may also consider including the following elements in their project:

a. Offering peer support services.

b. Partnering with detention facilities to serve those leaving incarceration.

c. Prescribing other behavioral health medications.

d. Partnering with 988 to connect with individuals calling for a substance use related issue.

e. Partnering with local EMS agencies providing buprenorphine induction.

Note: Please refer to Attachment B for more information about specific allowable uses.

3.2.2 The Americans with Disabilities Act (ADA) protects all individuals with disabilities from discrimination on the basis of disability in services, programs, and activities that are provided by the state and local government regardless of whether a contractor is providing the service or technology.[3] Accessibility and inclusion of diverse populations are essential to reduce health disparities for vulnerable populations. Grant recipients must comply with all ADA requirements, including the state regulations governing nonvisual accessibility for websites and applications, in their work to ensure the needs of persons with disabilities and other vulnerable populations are met. Additionally, grantees must include a provision requiring compliance with these ADA requirements in any contract or subgrant agreement. This includes, but is not limited to:

I. Facilities and any venues used for meetings/conferences are accessible;

II. Requested accommodations are provided in a timely manner; and

III. Written and printed materials developed in accessible formats (easy to read, large print, etc.), in conformance with DOJ Title 2 requirements on web accessibility, satisfying the WCAG Level 2 2.1 standard.

3.2.3 For grants involving the provision of direct patient care or service delivery through a program, the ADA requires entities to provide full and equal access for people with disabilities. This includes but is not limited to: making accessibility an integrated and existing element, providing reasonable modifications of policies, practices, and procedures; effective communication if requested; and accessible facilities that allow everyone to obtain services without barriers that prevent access.

3.2.4 The approval of a grant application is subject to the grantee fully complying with applicable federal and state medical records, privacy, data protection, and federal substance use disorder (SUD) laws pursuant to 42 USC.

3.2.5 The grantee shall not be afforded any other consents or approvals to conduct research on human subjects, which are subject to Institutional Review Board (IRB) approval and federal and state laws governing research on human subjects.

3.2.6 Upon grant award, the grantee must provide adequate insurance coverage for liability incurred on behalf of the grantee's employees, consultants, contractors, subcontractors, and

[3] https://www.ada.gov/

subrecipients. The State of Maryland shall not be liable for any acts or actions taken by the grantee or any agents acting on behalf of the selected grantees.

3.2.7 The Applicant shall ensure all providers are licensed and in good standing in the State of Maryland and under federal law to provide anticipated services to recipients of the proposed grant project. As proof of meeting this requirement, the Applicant shall provide with its Application a list of subcontractors and subrecipients as well as licensed MOUD providers as that term is defined under state and federal law.

3.2.8 MOOR is acting only as a granting entity, and any future grant agreements entered into resulting from the final application process are to be construed solely as a grantor-grantee relationship. No such contemplated grant agreements under this NOFA shall be construed as a business associate agreement or as a grantee acting as a unit of the State or a "State Actor." No contemplated grant agreement entered into under this NOFA shall be construed as that of an "Affiliated Entity" with MOOR as defined by Maryland law.

3.2.9 The entity must not be subject to debarment under state law. MOOR staff will review the state's database on debarred agencies prior to award.

3.2.10 Grantees are prohibited from utilizing banned telecommunications equipment as determined by the Cybersecurity Infrastructure and Security Agency, and must comply with necessary data security protections and safeguards to secure patient privacy and data confidentiality, integrity, and availability during the provision of services to residents using grant funds provided under this NOFA.

3.3 Invoicing & Expenditure Reporting

General

3.3.1 All Grantees are required to submit quarterly reporting, consisting of reimbursement requests and project reports to MOOR for expenses properly approved in the submitted budget and actually incurred as a result of an award.

3.3.2 MOOR will provide a Reimbursement Form and Project Report Form. These two documents must be included with the quarterly reporting submissions. Documentation substantiating actual costs and documentation to demonstrate achievement of key performance indicators must be provided in order to receive disbursement. Supporting documentation must clearly provide evidence that funding was spent as per the proposed project and grant budget justification, consistent with the requirements of Exhibit E, and must affirm that these expenses have already been paid and are not subject to reimbursement via a federal, state, or other privately funded source of reimbursement for costs.

3.3.3 "Proper invoice" means a bill, a written document, or an electronic transmission readable by the State grant-making entity, provided by a grant recipient, that:

I. requests an amount that is due and payable by law under a written grant agreement;

3.3.4 A proper invoice, required as payment documentation, shall include without error:

I. the grant recipient's federal employer identification number;

II. the grant agreement identification number or another adequate description of the grant agreement; and

III. any documentation required by regulation or the grant agreement.

3.3.5 For the purposes of determining a payment due date and the date on which interest will begin to accrue if a payment is late, an invoice shall be deemed to be received:

I. for invoices that are mailed, when a proper invoice is received by the State grant-making entity, as of the date the State grant-making entity annotates the invoice with the date and time of receipt; or

II. for invoices electronically transmitted, on the date the transmission is received by the State grant-making entity, or the next business day if received after 5 PM Eastern Time.

NOTE: FAILURE TO PROVIDE NECESSARY FINANCIAL INFORMATION MAY RESULT IN CHANGES TO GRANTEE STATUS, FUTURE GRANT REDUCTIONS, OR TERMINATION OF THE AGREEMENT. MOOR HAS THE RIGHT TO ENTER ON THE GRANTEE PREMISES WITHOUT WARNING FOR SITE CHECKS TO CONFIRM STATED ACTIVITIES AS REPORTED BY GRANTEE. THE GRANTEE AGREES THAT MOOR HAS THE RIGHT TO CONDUCT AUDITS OF FINANCIAL RECORDS IN THE POSSESSION OF GRANTEE AND FURTHER AGREES THAT THE GRANTEE SHALL INCLUDE IN ANY AND ALL OTHER LEGAL AGREEMENTS (e.g., subrecipient grant, procurement, third-party vendor) INVOLVING THE USE OF MOOR FUNDS, THE RIGHT OF MOOR TO INSPECT THE FINANCIAL RECORDS AND CONDUCT AN APPROPRIATE AUDIT IF MOOR DEEMS IT NECESSARY TO MAINTAIN THE INTEGRITY OF MOOR GRANT FUNDS.

3.3.6 All reimbursement requests must be accompanied by itemized receipts and other direct evidence of actual expenditures. Examples of documentation are given in the table below.

3.3.7 Before utilizing ORF grant funds, grantees agree to pursue existing funding resources.

3.3.8 Unauthorized expenditures become the liability of the grantee. Unauthorized expenditures include but are not necessarily limited to:

I. those which cause total expenditures to exceed the approved budget total;

II. unbudgeted expenditures;

III. those which differ from the approved budgeted amount; and

IV. those which are at variance with an explicit provision of the funding agreement.

3.3.9 A grantee must submit a budget modification to the program administration for proposed changes whenever:

I. a change would affect any of the budget line items, including:

a. individual personnel salaries, consultants, special payments, and/or fringe costs from the amounts stated in the awarded grant budget;

b. equipment costs; and

c. purchase of services or costs for subrecipients.

II. the program administration has specified in the grant agreement a condition requiring the submission of a budget modification, and that condition occurs.

3.3.10 The grantee may use funds for expenditures required to carry out an approved project-program limited to the budget approved by MOOR.

3.3.11 A cost may be considered unreasonable on the basis of either its nature or amount. In determining the reasonableness of a given cost, consideration shall be given to any and all relevant circumstances including but not necessarily limited to the following:

I. grant agreement regulations;

II. requirements imposed by the terms and conditions of the grant/contract;

III. whether or not the cost is of a type generally recognized as ordinary and/or necessary to the provision of contracted goods or services;

IV. sound business practice; and/or

V. the general public interest. Reasonableness requires that the cost be such an amount as would ordinarily be paid for comparable goods or services by a comparable purchaser, depending on the facts and circumstances in each case. Reasonable cost is usually limited by fair market value.

3.3.12 Any costs that are or can be specifically identified with a particular cost object (budget line item) and are allocable to the approved project/program for which the grant is awarded are considered direct costs. The grantee shall attribute all costs directly unless it is specifically authorized by MOOR to allocate certain costs as indirect costs.

3.3.13 Indirect costs are further defined and discussed in Section 4.4.

3.3.14 Applicants with a negotiated indirect cost rate from a federal award may be reimbursed at that rate, as determined by the award budget. All indirect costs must be tied to a program that supports opioid remediation. Grantees will have to agree in the grant agreement that they will not use indirect costs to support non-opioid remediation administrative costs.

Table 1: Supporting Documentation Examples

Expenditure Type	Examples of Supporting Documentation
Personnel and Fringe Costs	● Methodology used to track time charged to the grant ● Itemized budget line items that provide details for every reimbursement request ● The information related to any and all entities operating as a subrecipient or subgrantee, including any vendors providing services and supplies, even if there is no cost to the grantee. ● Job title & name of the individual in that role, along with a description of the person's training, credentials, and experience that is appropriate for such a position. ● Receipts for payment of any fringe benefits to employees, including the employer's payments to fringe benefit providers ● Invoices for expenses that are not provided with the necessary official documentation. ● Payroll registers and proof of employment via enrollment in the payroll system. Failure to provide any employee with the correct amount as provided in the reimbursement form will be subject to recoupment to MOOR. ● Grantees are now able to request and receive 10% of salary costs as fringe without additional backup after providing regular payroll.
Equipment	● Purchase orders and proof of payment ● Contracts for procurement of goods and services, including ANY subcontractor agreements as well, if applicable. ● Invoices/Receipts ● Proof of payment
Other Costs	● Contracts ● Cooperative Agreements ● Memoranda of Understanding ● Intergovernmental Cooperative Purchasing Agreements ● Master Contract Invoices ● Task Orders ● Purchase orders ● Invoices/Receipts ● Proof of payments ● Subrecipient Agreements ● Interagency Agreement

Expenditure Type	Examples of Supporting Documentation
Travel/Transportation Costs	● Grantees should document transports to include the date, a de-identified client identifier such as a client number, purpose (within the allowable uses), and mileage. The documentation should include the origination and destination points for all travel requests seeking reimbursement. ***Note:*** *MOOR does NOT require the disclosure of Protected Health Information (PHI) or Personally Identifiable Information (PII), and the Grantee must implement and enforce a media sanitization procedure that protects all PHI and PII. The de-identified information must remain protected by the Grantee, and MOOR disclaims any and all liability for the unauthorized disclosure or breach of the data because it is the Grantee who is in possession of the information.*
Subcontract Costs	● Request for Proposal or Invitation for Bid Documentation. ● Responses to the RFP or IFB and a list of the places the notice was made available to the public. ● Any procurement policies and procedures utilized in selecting the vendor for procurement of the necessary supplies, services, or goods. If applicable, the number of bids/proposals deemed non-responsive or not responsible by the procurement officer. ● The total number of received bids or proposals for the relevant procurement. ● The disclosure of vendor financial statements that demonstrate the responsibility of the vendor in accordance with the state procurement policies. ● Confirmation of the vendor's status with SDAT dated within the last 60 days, payment of taxes to SDAT, and confirmation that the vendor is not disbarred under state law. ● Signed agreements with the chosen vendor that demonstrate the costs as provided in the vendor's bid or proposal. ● Agreements must contain required state law provisions for vendors conducting procurement activities in Maryland, including those related to consequential damages, and must not include prohibited provisions as defined by Maryland law. ● Proof of task orders, change orders, purchase orders, invoices, or receipts for purchases obtained by the vendor for approved projects. ● Proof of payment to the vendor consistent with the bid/quote contained in the submitted vendor proposal/bid. ● Subcontractor's backup/cost substantiation materials

Expenditure Type	Examples of Supporting Documentation
Supplies	● Documentation of the necessary supplies based on project or program requirements as outlined in the project. ● Documentation via receipt or invoice that shows the line item costs and total costs of the supplies.

Partial Invoice Payment

3.3.15 MOOR may, at times, choose to issue partial invoice payments while it is reviewing additional financial supporting documentation. Specifically:

I. Any grantee who has not submitted adequate financial documentation or has outstanding issues in their financial documentation based on the documentation requirements above might receive a partial payment of funds.

II. MOOR will communicate the decision to process partial payment to the grantee through a memorandum sent by email.

III. The grantee will approve an invoice for the partial payment and will include an explanation in the memo section of their invoice.

IV. MOOR will include the memo as an attachment to the invoice submission in Smartsheet to ensure a proper audit trail.

3.3.16 Grantees are advised that the information provided in the memorandum is evidence that the grantee certifies that certain payments are compliant with all applicable federal and state laws, as well as Exhibit E requirements. The submission of false information to MOOR under this section may be cause for suspension or termination of the grant award. When full documentation is submitted and approved by MOOR, the grantee can submit another invoice for the balance of the payment amount.

SECTION 4: Application Format

4.1 Submission

4.1.1 As referenced above, the full application package must be submitted through the Smartsheet portal to MOOR no later than January 6th, 2027 at 4:59:59 PM Eastern Time. Late or incomplete applications will not be accepted. The full application package includes the following components.

I. Complete application form Exhibit A (in both PDF and Microsoft Word formats). No longer than 10 pages.

II. Complete budget template Exhibit B with the related attachments (PDF and Microsoft Excel formats).

III. Complete Exhibit C Timeline (in both PDF and Microsoft Word formats).

IV. SDAT Proof of Good Standing Certificate dated within the last 60 days;

V. If applicable, a copy of the Federal Indirect Cost Rate Agreement to be requested for the project in lieu of the de minimus rate of 15%.

VI. Documentation of the operational structure, including any and all affiliated and auxiliary organizations that are not directly named in the application but still have a legal or financial affiliation with the organization and are integrated into the organization regardless of role or extent of control and involvement in the organization's daily operations. You must include any organization type, whether for-profit or non-profit in nature.

VII. Contact person, organization name, and phone number or email address from at least two references that have engaged in activities or conducted partnership activities with the Applicant similar to those proposed in the project contained in the application. These references may be contacted in advance of the award of funds for due diligence purposes.

VIII. Current copies of any licensures and/or certifications for the applicant and any related parties involved in the provision of grant award project services or projects as necessary to operate in the State of Maryland and under federal law.

IX. Any subrecipient agreements entered into by the grantee must be recorded in a written agreement in the form of a subrecipient agreement containing all required terms and conditions hereunder, and the grantee must provide such agreements with the application for approval and, if entered into after approval by MOOR, the grantee is required to promptly notify MOOR of any modifications, revisions, and/or changes and additional subrecipient agreements and submit such agreements for approval, which is at the full discretion of MOOR. Grantees shall comply with the requirement to conduct outreach to Historically Black Colleges and Universities (HBCUs) under Maryland law.

X. Additionally, the grantee shall submit any contractors and/or subcontractors used in their services or programs, along with the procurement agreement, for prior approval by MOOR in order to utilize such subcontractors in the MOOR-approved project. All grantees are required to utilize a competitive procurement process for selection of third-party vendors. For government entities, the use of applicable procurement procedures is acceptable. Private entities shall utilize competitive procurement procedures as codified in COMAR Title 21, to ensure the best cost and quality of services to the recipients of grantee services. Grantees shall comply with the requirement to conduct outreach to Historically Black Colleges and Universities (HBCUs) under Maryland law.

4.1.2 MOOR reserves the right to request additional documentation as may be needed under applicable laws, regulations, and policies of the State of Maryland.

4.2 Applications

4.2.1 The Application Package should be submitted through MOOR's Smartsheet form, with the link provided above. Please complete all fields on the submission form. Contact the MOOR Primary Contact with any questions. Please note that the submission form is limited to 10 attachments, totaling less than 25Mb. Zipped files may be necessary to reduce the number of files included in your submission.

4.2.2 "Grant application form" means a grant application template and related materials required to be submitted by grant applicants.

4.2.3 Applications will be shown only to State employees, members of the Evaluation Committee, or other persons deemed by MOOR to have a legitimate interest in them.

NOTE: All information submitted as part of this application is subject to release under the Maryland Public Information Act (PIA). If an Applicant submits any information that they believe to be confidential commercial or confidential financial information, or trade secret information, the Applicant must include a separate redacted copy of the application materials and MUST identify the specific PIA exclusion that applies to that information. The disclosure of Applicant materials will be subject to review and disclosure by MOOR and the OAG, consistent with the PIA.

4.3 Application Form

4.3.1 The **Application Form Exhibit A** should be no longer than 8 pages.

4.3.2 The **Application Form Exhibit A** shall include the following documents and information in the order specified as follows:

I. Project Title: The project title should be brief, precise, and should reflect what is being funded. For example, "Baltimore County Youth Substance Use Prevention Program."

II. Applicant Organization: Please provide the name of the entity that is eligible to apply for grant funds. If the project is being administered for the direct benefit of any other entity, include the names of all applicable entities and all other entities associated with the applicant organization.

III. Application Organization Type: Identify applicant organization type to verify eligibility. Nonprofit entities and public and private colleges/universities are eligible to apply.

IV. Applicant FEIN: Please supply the Federal Employer Identification Number for the organization. This is used by MOOR during grant reimbursement.

V. Point of Contact: Please provide a position, phone, and email for a contact person for this grant.

VI. Total Project Cost: Please provide the total project budget (i.e., the requested award amount) and the total project cost. Priority may be given to projects that are not fully funded by the state at MOOR's discretion.

VII. Project Summary: Please provide a brief summary about the Applicant entity performing the work. Please include a description of your entity and the specific program or unit performing the project. The project summary should provide a concise summary of the Applicant and project for the grant and be limited to 300 words or less. Please use the following template:

   a. The Applicant [*Organization Name*] was founded in [*year*] and [*Provide description of general activity and/or mission*]. [*Organization Name*]'s [*Project Name*] aims to [*Indicate what the program proposes to do in general terms (e.g., reduce existing gaps in services, foster collaboration and cooperation among partner agencies and stakeholders, etc.)*]. The program [*1-2 sentences describing the program's main function and who the program benefits/serves*. [*The last sentence summarizes the budget items proposed to be funded*.] Also include the organizational structure, including whether staff have lived experience, and affiliated and auxiliary organizations or entities that are not explicitly named in the application but related to the applicant as a matter of corporate structure.

VIII. Problem Statement/Needs Justification: Identify the most significant issues, problems, trends, gaps, or opportunities that will be addressed via the proposed project. Please also describe how this addresses opioid abatement.

IX. Project Details: Please provide a detailed narrative about the project. Include information about how requirements in 3.2.2 II will be addressed, and which, if any, from 3.2.2 III will be addressed.

X. Program Measurement/Performance Indicators: Identify performance measures you will use to evaluate the project's success and the target for the fiscal year. Each defined

performance measure must be SMART: (a) Specific (i.e., clear and unambiguous); (b) Measurable (i.e., observable and quantitative (numeric)); (c) Attainable (i.e., realistic and achievable); (d) Relevant (i.e., pertinent to stated purpose and scope of project); and (e) Time-Bound (i.e., have defined start and end points). Performance measures should be unique to this grant, and only include impacts directly related to this grant (e.g., individuals served by the grant-funded staff, rather than 100% of the organization). These should include only significant performance measures that demonstrate project impact, rather than a greater number of less meaningful performance measures. These must include **Processes, Outcomes, and Key Performance Indicators**.

a. *FOR EXAMPLE:* Activity Type: Employment and workforce development. Required Performance Measures and Targets:

   i. **Process:** Establish 5 partnerships with local treatment providers within the first 6 months of the grant period

   ii. **Output:** 100 patients transferred to community care for MOUD prescriptions.

   iii. **KPI**: 80% of callers remain on MOUD beyond the telehealth prescribing timeframe.

XI. **Reporting Requirements for Program Measurement/Performance Indicators:** Grantees will be required to report on program performance, as it pertains to the grant's goals. Progress towards each performance measure, including support for progress achieved, must also be provided to MOOR on a quarterly basis (instructions will be provided upon award). Documentation is required to substantiate the reported progress. MOOR may collaborate with grantees to revise performance measures prior to the project start.

XII. Timeline: Applicants must submit a detailed timeline/work plan **as Exhibit C.** This timeline/work plan should reflect the individual, intermediate steps needed to achieve program goals and must include the following: (a) key tasks that must be carried out to implement the program successfully; (b) person(s) responsible for seeing that each task is completed within the proposed timeline; (c) how you will measure success or completion of each task/activity; (d) target dates for task/activity completion; and (e) deliverables. A table format is required for this section (sample table is provided in application). Steps in the timeline must be clearly broken out, and dates assigned that demonstrate the project's progression.

XIII. Budget Narrative: Clearly define the major categories contained in the budget and provide the basis and justification for cost projections, as they relate to the grant project goals and objectives, in narrative form. Please also include a brief summary of any other grant opportunities which the organization may be seeking to support this project. Grantees will identify any other funding sources used to achieve program outcomes. State, local, or federal funds that are being used will also be identified by agency along with the funding source/grant name, and describe how the budgets will work together and not overlap. Applicants should identify why funding through MOOR and the ORF is

appropriate for the project, and identify other potential funding sources which are not appropriate for the project.

XIV. Applicant Signature: The application should be signed by the organization's authorized representative. The signatory for the application warrants and represents that they have been duly authorized to sign and to bind the Applicant and have obtained any necessary legally binding approvals, and will provide documentation of such authority upon request.

4.4 Budget Template & Budget Detail

General

4.4.1 All budget documents submitted shall be for the period starting March 1, 2027. Projects may extend through December 31, 2032. A budget should be prepared for each calendar year.

4.4.2 The total amount of funding requested in the Budget Template shall not exceed the funding limit, as determined by MOOR (see Section 2.2).

4.4.3 Applicants shall ensure that the Budget Template does not include any costs that are unallowable under the NOFA requirements, or any applicable conditions stated in statute, the executed Grant Agreement, and incorporated materials. Unallowable costs will not be reimbursable, even if included in the application budget.

Budget Detail

4.4.4 Applicants must submit a completed Budget Template Microsoft Excel workbook detailing all proposed costs for the calendar year award period, also known as "Exhibit B" or the "Budget Template." The Applicant understands the budget to be an estimate of costs throughout the period, and that the budget does not serve to establish any regular amount or rate of expense for reimbursement, except for indirect costs. Reimbursement may be made only for actual expenditures. When completing the budget form, please review the Allowable/Unallowable Costs Document, Exhibit B.

4.4.5 All Applicants must submit a Budget Template Microsoft Excel workbook (Exhibit B) that provides a narrative calculation and justification for each line item in the Budget Detail & Narrative section contained in Exhibit A, which is posted with the NOFA on MOOR's website, StopOverdose.maryland.gov/Grants. Line items in the Budget Template shall be organized by the following budget categories:

4.4.6 **Salary**: The salaries for staff required to implement the project are listed in the personnel category. Timesheets must be maintained for all personnel and contractual positions included in the grant project. Additionally, please include an attachment with the name, title, job description, hours worked per week, and wage amount for all personnel included in this section of the budget.

I. **FOR EXAMPLE:** The justification for a sample salary line item is as follows: "The Community Outreach Trainer makes presentations at hospitals and other medical facilities. Annual salary is $40,000. She will be devoting 25 percent of her time to this project. We are requesting $40,000 *.25 = $10,000 in grant funds to support her time on this project. Her hourly rate is $19.23."

II. This grant funding is intended to support staff who are involved in the grant project. MOOR will review budgets and request justification for positions that do not appear to be directly involved in the grant project day-to-day.

4.4.7 **Fringe**: Fringe benefits, comprised of retirement/pension subsidies, unemployment insurance (UI), Federal Insurance Contributions Act (FICA), Medicare insurance, health insurance, and retiree health insurance, may be budgeted not to exceed 30 percent of any staff member's reported salary costs for non-government organizations, and are only allowable for staff required to implement the project and supported by this grant. Fringe will be reimbursed at 10% of personnel salary costs, or up to 30% with documentation of actual employer-share fringe expenditures. Documentation to exceed the 10% fringe allowance will include the employer's share of the cost of fringe expenses via the actual invoices with grant employees identified from benefit providers (e.g., Health Insurance), and proof of payment to those vendors. The 10% allowance represents the employer's share of FICA, UI, and Workers' Compensation Insurance. Actual costs for fringe for the employee must be substantiated for reimbursement through payments to the fringe benefit providers and proof of coverage. Health Coverage stipends provided by the employer are limited to $250 per 1.0 FTE per month.

I. FOR EXAMPLE: The justification for fringe benefits may be: "Fringe benefits budgeted @ 30 percent of salary. Annual salary is $50,000 * .30 = $15,000 for [Name of Employee]." Reimbursement of this may be processed at 10% without documentation, or up to 30% with documentation of actual costs, to the extent they exceed 10% for health insurance, retirement contributions, or other fringe costs. This documentation will include the vendor payment with proof of coverage for the individual.

4.4.8 **Travel**: Travel expenses for staff and travel required to implement this project, and supported by this grant, may include mileage and/or other transportation costs, meals, and lodging consistent with the State of Maryland travel regulations and cannot exceed the State of Maryland mileage reimbursement rate specified below, as updated by the State of Maryland. Travel is only allowable for staff required to implement the project and supported by this grant and as permitted by state policy.

I. Mileage maximum: Cannot exceed the State of Maryland's mileage reimbursement rate ($0.7250/mile as of 1/1/2026).

II. Meal Allowance as given by the current Maryland Meal & Incidental Expenses Reimbursement Rates. Per diem meal allowances during travel are reimbursable to the lower of actual expenditures or the organization's **documented** per diem rate. In either case, actual expenditures must be substantiated. Meal reimbursement is based on an employee's time in travel status, defined as the time commuting to and from a work location, as well as time at a work location that is not their regular place of work.

III. The cost of breakfast is reimbursable when an employee in travel status must leave home on official business 2 hours or more before the beginning time of the employee's place of business.

IV. The cost of dinner is reimbursable when an employee in travel status cannot get home within 2 hours after the employee's normal quitting time.

V. In both cases, the 2 hours are in addition to the normal commuting time. In cases when an employee meets the conditions of both breakfast and lunch, and is in travel status for the entire day, but not overnight, the employee's lunch is also reimbursable. When an employee is in travel status involving absence from home overnight, all meals are reimbursable. If the registration fee for a conference, convention, seminar, or training meeting includes the cost of meals, no additional reimbursement will be made for those meals.

VI. Reimbursement for lodging shall be in an amount equal to the actual cost of the least expensive available rate for reasonable accommodations based on single occupancy.

VII. Grantees must document review of a minimum of three (3) accommodations when selecting lodging for an event. Grantees should select the most cost-appropriate lodging based on lodging expense and location. Lodging reimbursement is only allowable when the destination is more than 50 miles from the home office, and the event begins before 8 am for lodging the night before, or ends after 8 pm for lodging the night of the event, and the traveler is in travel status (reasonable round-trip travel time plus event time) for at least 12 hours.

4.4.9 For client/participant transportation, documentation must be kept by the grantee, including the date, as appropriate, any de-identified information on the clients served, purpose (within the allowable uses), and mileage. De-identified information may include redacted names, or client IDs in the form of numbers or another Key ID that conceal a person's identity, while still demonstrating unique clients receiving services. On a testing basis, MOOR will sample the documentation for travel and transportation to include the start and end addresses to confirm mileage, and confirm the purpose of the destination addresses. Failed tests will result in reduced reimbursement in future payments, subject to the discretion of MOOR.

4.4.10 **Equipment:** Equipment is defined as having a useful life in excess of one year and a cost of $5,000 or more. Costs may include taxes, delivery, installation, and similarly related charges (documentation required). The procurement process used must be consistent with the Applicant's written procurement guidelines. Please include a description of the equipment, quantity, and unit cost as an attachment to the budget template. For vehicle purchases, the State may take a lien on the vehicle for a period of time to ensure the vehicle is used for intended purposes beyond the grant period. Further required terms will be provided in the grant agreement for the applicable provisions under state law for disposal of capital equipment obtained with state funds.

4.4.11 **Supplies:** Please include a description of the materials/supplies, quantity, and unit cost as an attachment to this budget. Please review the Allowable/Unallowable Costs document when budgeting for supplies.

4.4.12 **Training/Conferences/Development:** Training and Conferences should be limited to those covering topics in Exhibit E. Training should not be geared primarily toward alcohol, cannabis, tobacco, or vaping. Please provide a description and justification for any training activities that are noted in the application form.

4.4.13 **Subcontractor Costs**: Subcontractors are identified through competitive procurement processes by the grantee to provide services. Specify the services to be provided in the justification section of this document. Each service for which a competitive procurement will be made should be listed on a separate row. The various contractor costs, such as salary, must additionally be broken out into separate line items by personnel and expense type. Subcontract administrative/indirect expenses are included in, and not additional to, the amount of indirect costs in the awarded budget from MOOR to the Grantee. Indirect costs for Grantee subcontractors are not in addition to the initial award. **Subcontractors should be monitored responsibly and will be held to the same standards of this agreement, including documentation, as the grantee.** Subcontracts with vendors should be provided with the Application Package as necessary. Applicants submitting subcontracts that identify a payment schedule for services provided (e.g., "Hourly") should prepare the subcontractor to submit documentation of work performed in accordance with that schedule and any associated costs. If contract pricing is based on an estimated number of work hours, and those hours have not been demonstrated to have been reached by the end of the grant period, excessive hours billed for the grant period will be deducted from the final reimbursement.

4.4.14 **Subrecipients/Subgrantee Costs:** Subrecipients/Subgrantees are specific vendors selected to provide project services. Specify the subrecipient/subgrantee's name in the justification section of this document. Each subrecipient should be listed on a separate row. The various subrecipient costs, such as salary, must additionally be broken out into separate line items by personnel and expense type. Subrecipient administrative/indirect expenses are included in, and not additional to, the amount of indirect costs in the awarded budget from MOOR to the Grantee. Indirect costs for subrecipients are not in addition to the initial award's indirect costs. **Subrecipients should be monitored responsibly and will be held to the same standards of this agreement, including documentation, as the grantee.** Subrecipient contracts/MOUs should be provided with the Application Package as necessary. Applicants submitting subrecipient contracts that identify a payment schedule for services provided*(e.g., "hourly") should prepare the subcontractor to submit documentation of the work performed in accordance with that schedule and any associated costs t. If contract pricing is based on an estimated number of work hours, and those hours have not been demonstrated to have been reached by the end of the grant period, excessive hours billed for the grant period will be deducted from the final reimbursement.

4.4.15 **Other:** Include all other anticipated expenditures which are not included in the previous categories (e.g., registration fees). For each line item entered, you must include a justification that ties that item to the goals described in your application.

4.4.16 **Total Direct Costs:** This row is set up to automatically calculate the total of all categories above**.**

4.4.17 **Indirect Costs:** State law does not require government grantees to receive reimbursement for indirect costs, but the approval of an indirect cost rate shall be subject to MOOR approval and

consistent with state law. Entities are required to comply with the state laws governing indirect cost rates.

4.4.18 If a nonprofit organization is a direct recipient or subrecipient of a grant or contract for the provision of services that is funded wholly with State funds or with a combination of State and other nonfederal funds, the terms of the grant or contract shall allow for reimbursement of indirect costs at the same rate the nonprofit organization has negotiated and received:

(i) for indirect costs under a direct federal award; or

(ii) from a nonfederal entity based on the cost principles in Subpart E of OMB Uniform Guidance; or

If the nonprofit organization has not negotiated and received an indirect cost rate described in item (1) of this subsection, at a rate equal to the greater of the de minimis rate established in Subpart E of OMB Uniform Guidance or 15% of the costs that would be considered modified.

4.4.19 Specific indirect expenditures, such as rent, administrative salaries/services/costs, payroll expenses, office supplies, insurance, utilities, etc., may not be included elsewhere in the budget. **All indirect costs must be tied to a program that supports opioid remediation. If an organization provides services outside of the scope of Exhibit E, indirect costs cannot be used to support those services.** Grantees will affirm in the grant agreement that they will not use indirect costs to support non-opioid remediation administrative costs.

4.4.20 During reimbursement, indirect costs will be reimbursed at a rate consistent with the awarded budget. Indirect costs must directly support the awarded project, and grantees may not use multiple state grants to pay for the same line item expense.

SECTION 5: Evaluation Committee, Evaluation Criteria, and Selection Procedure

5.1 Evaluation Committee

5.1.1 The grant review process consists of three stages. MOOR staff will first perform an initial review to confirm whether the application conforms with the grant eligibility and submission criteria requirements, addresses the Scope of Work requirement, has a timeline and request amount that match the grant criteria, and is complete in its entirety. Any applications that are considered incomplete will be removed from consideration by the Grants Evaluation Committee. The Evaluation Committee will review and evaluate Applications in accordance with the Application Form and Budget Template evaluation criteria established in Sections 5.2 and 5.3, below. MOOR reserves the right to utilize the services of individuals outside of the established Evaluation Committee for advice and assistance, as deemed appropriate. Then, MOOR's Grants Evaluation Committee will submit a recommendation to the Special Secretary of Overdose Response. The Special Secretary of Overdose Response will make the final determination regarding the Committee's recommendations.

5.2 Application Form Evaluation Criteria

5.2.1 The criteria to be used to evaluate the eligibility of the Application Form are listed below.

I. The Applicant meets the Mandatory Requirements as detailed in Section 2 of the NOFA, including the minimum eligibility requirements detailed in Section 2.1, and the Application Form includes all required documentation listed in ATTACHMENT A: NOFA Document Checklist. Applications that do not meet these requirements may be excluded from further review and consideration for award.

II. The Applicant demonstrates strong prior work in outreach and engagement with people who use drugs, and specifically individuals at high risk for overdose, and indicates a willingness to build capacity and competency.

III. The Applicant's provided references support the integrity and responsibility of the Applicant in other non-ORF programs, operations, and activities, for the purposes of demonstrating a commitment to fulfillment of proposed and outlined project goals and timelines.

IV. The organization and staff information in the Applicant's Project Narrative demonstrates sufficient capacity to perform the proposed activities.

V. The Applicant acknowledged agreement to meet the Americans with Disabilities Act and nondiscrimination Statement in Section 3.2 and will meet all requirements.

VI. Applicant and affiliated organizations/subrecipients/subcontractors are compliant with all relevant federal and state laws, and are not debarred entities.

5.3 Budget Template & Narrative Evaluation Criteria

5.3.1 The project narrative will be evaluated on the following criteria:

I. project activities are well defined and address required scope outlined in 3.2.2 II;

II. the degree to which project activities address additional activities outlined in 3.2.2 III;

III. the Applicant has established relationships and coordination with necessary entities ;

IV. performance metrics are identified in detail, measurable, and demonstrate meaningful outcomes; and

V. quality and feasibility of the project timeline.

5.3.2 The Budget Template will be evaluated based on the following criteria:

I. Alignment with the Applicant-specific annual funding limit. Budget justifications should be detailed, clearly stated, and sufficient to understand intended use of funds, preferably consistent with Government Acceptable Accounting Practices.

II. Reasonableness and appropriateness of the costs given the time and effort described in the Project Narrative.

a. Costs directly align with grant project focus areas, goals, and objectives.

b. Personnel positions, time commitments, and salaries are reasonable for tasks outlined in the project summary.

c. Services, purchases, and other expenditures are competitively obtained, and the process for procurement is explained and directly in line with the scope of the project.

III. Alignment with allowable costs (see Attachment B).

5.4 Selection Procedures

General

5.4.1 Any award decisions are within the discretion of MOOR. Grants will be awarded in accordance with the evaluation criteria outlined in this NOFA and awarded in the form of a written and signed Grant Agreement that is not subject to modification by the Grantee.

5.4.2 MOOR may determine an Applicant to be non-responsive and/or an Applicant's Application to be not reasonably susceptible of being selected for award at any time after the initial closing date of this NOFA. If MOOR finds an Applicant to be not responsive and/or an Applicant's

Project Narrative to be not reasonably susceptible of being selected for award, that application will be removed from consideration or award.

Determination of Awards

5.4.3 Upon completion of the evaluation of the Application Form and Budget Template of each Application, the Evaluation Committee will determine the overall score and ranking for each Applicant and report the results to the Primary Contact.

5.4.4 The Grant Monitor will recommend awards to responsible Applicants that submitted Applications determined to be the most advantageous to MOOR. Award Decisions will be conveyed to the Applicant by February 12th, 2027 (tentative).

NOFA Attachments

ATTACHMENT A: NOFA Document Checklist

Use this checklist to ensure that the required documents for the Application are completed.

ATTACHMENT B: Allowable/Unallowable Costs Document

Use this document to get further detail about what is considered allowable and unallowable costs under this grant opportunity.

EXHIBIT A: Application Form

Complete this document for the narrative part of your application. This form can be accessed at StopOverdose.maryland.gov/Grants.

EXHIBIT B: Budget Template

Complete this document for the budget part of your application. This form can be accessed at StopOverdose.maryland.gov/Grants.

EXHIBIT C: Timeline Template

Complete this document for the budget part of your application. This form can be accessed at StopOverdose.maryland.gov/Grants.

ATTACHMENT A: NOFA Document Checklist

- ❑ Complete application form Exhibit A (PDF and Word).

- ❑ Proof of Good Standing via SDAT Certificate dated within the last 60 days.

- ❑ Copy of the Federal Indirect Cost Rate Agreement (if applicable) to be requested for the project in lieu of the de minimus rate of 15%.

- ❑ Documentation of the operational structure, including any and all affiliated and auxiliary organizations that are not directly named in the application but still have a legal or financial affiliation with the organization and are integrated into the organization regardless of role or extent of control and involvement in the organization's daily operations. You must include any organization type, whether for-profit or non-profit in nature.

- ❑ Contact person, organization name, and phone number or email address from at least two references that have engaged in activities or conducted partnership activities with the Applicant similar to those proposed in the project contained in the application. These references may be contacted in advance of the award of funds for due diligence purposes.

- ❑ Current copies of any licensures/certifications necessary to operate in the State of Maryland.

- ❑ Any subrecipient agreements entered into by the grantee must be recorded in a written agreement in the form of a subrecipient agreement containing all required terms and conditions hereunder, and the grantee must provide such agreements with the application for approval and, if entered into after approval by MOOR, the grantee is required to promptly notify MOOR of any modifications, revisions, and/or changes and additional subrecipient agreements and submit such agreements for approval, which is at the full discretion of MOOR.

  Note: MOOR reserves the right to request additional documentation as may be needed under applicable laws, regulations, and policies of the State of Maryland.

Budget Template Checklist:

- ❑ Budget Form (See Exhibit B – Budget Form in Excel and PDF)

Timeline Template Checklist:

- ❑ Timeline Template Form (See Exhibit C – PDF and Word)

ATTACHMENT B: Allowable/Unallowable Costs

Note: The following tables do not constitute an exhaustive list of allowable and unallowable expenses. Please direct any questions regarding costs not listed below to MOOR grants staff.

Table 2: Allowable Costs

Cost	Clarifying Details
Fuel and maintenance for outreach vehicles	Commensurate with vehicle use for project activities, supported by actual expenditures. Limited to either actual fuel and maintenance costs, or reimbursement of mileage at the current state rate of $0.725/mile as of 1/1/2026. Documentation must be retained by the grantee to attest to the recipient, start and end locations, mileage, date, and purpose (within the allowable uses described in this document and approved in the grant budget). MOOR will sample this documentation from time to time.
Salary and fringe for staff	Fringe will be reimbursed at 10% of personnel salary costs, or up to 30% for non-government organizations, with documentation of actual expenditures. Documentation to exceed the 10% fringe allowance will include the employer's share of the cost of fringe expenses via the actual invoices with grant employees identified from benefit providers (e.g., Health Insurance), and proof of payment to those vendors.
Staff training and conference attendance	Training relevant to overdose response, prevention, or behavioral health and substance use topics. This is generally limited to individuals paid a salary through this grant, unless prior authorization is provided.
OUD and co-occurring SUD/MH conditions, and any other condition increasing the risk of overdose/OUD treatment	Evidence-based substance use treatment is allowable. Includes treatment for co-occurring SUDs, mental health conditions, and any other condition increasing the risk of overdose. If using the "other condition increasing the risk of overdose/OUD" provision, justification may be needed. These conditions may include those that are due to substance use, such as Hepatitis C.
Medications for OUD and co-occurring SUD/MH, and any other condition increasing the risk of overdose/OUD	For example, buprenorphine doses, antidepressants, etc. Includes medication for co-occurring SUDs, mental health conditions, and any other condition increasing the risk of overdose. If using the "other condition increasing the risk of overdose/OUD" provision, justification may be needed. These conditions may include those that are due to substance use, such as Hepatitis C.

Cost	Clarifying Details
PPE, Ancillary supplies for outreach activities, naloxone kits	Including gloves, rescue breathing face shields, and bags for kits. Other items may be allowable if approved in advance. This does not include the naloxone medication itself.
Wound care supplies	Intended for people who use drugs.
Transportation	Transportation to harm reduction, treatment, or recovery support services. Treatment may include SUD or co-occurring mental health appointments. Recovery support services are detailed in the section following this one. Expenses may also include the purchase of scooters, bikes, or other means of transportation under $250 for participants. Transportation to access services at the applicant organization and other in-state locations, recovery support services (described below), and government services (IDs, SSA, etc.) in a timely, safe, clean, and reliable manner by a properly licensed party. If a Grantee uses a staff, volunteer, or organization's vehicle, mileage costs cannot exceed the State's current mileage rate of $0.725/mile as of 1/1/26. Documentation may be requested to attest to the recipient, start and end locations, mileage, date, and purpose (which must fall within the allowable uses described in this document). Non-emergency medical transportation services are to be used when the individual receiving recovery supports and services lacks both means and mode to arrange for their transportation, and the Applicant is arranging the transportation. In certain circumstances, tips at the lesser of the State of Maryland's Department of Budget and Management rate or up to 15% for allowable transportation may be allowable for properly licensed taxis and ride-share services. Please check with MOOR to see if tips will be allowable for the project. Tips can not be paid directly to Grantees for transportation services provided by the Grantee.
Recovery Support Services Related to persons with OUD or co-occurring SUD/MH conditions	Recovery Support Services are non-clinical services that assist individuals and families affected by substance use disorders in establishing stability. This can include a full range of services that facilitate recovery and wellness contributing to an improved quality of life. These services may be provided prior to, during, and/or after treatment and may include: social services appointments (ID, Medicaid, etc.), supervised visits and other activities to comply with DHS/CPS plans of care, costs related to family reunification, Driver's Ed courses, financial education

Cost	Clarifying Details
	courses, costs related to health issues caused by SUD, and job interviews. On a temporary or emergency basis: groceries, rental or utility assistance. Other services that would address a barrier to treatment or recovery identified by a grantee outside of this list may be considered on a case-by-case basis.

Table 3: Allowable Costs with Limitations

Cost	Clarifying Details
Safer use supplies including syringes and needles, and safer smoking devices	Only permissible for opioid associated disease prevention programs.
Miscellaneous client assistance costs	Costs related to IDs and other documents, seeking employment, emergency gap funding to maintain basic needs such as utilities. Other barriers to recovery or treatment identified by a grantee outside of this list may be considered on a case-by-case basis. Must be detailed in the application budget.
Vehicle purchase	There will be technical requirements if this purchase is made. Vehicle must be used for opioid remediation purposes for five years. For example, MOOR may take a lien on the vehicle. More details will be included in the grant agreement.
Childcare	Must be at a licensed facility. This grant may cover the cost of up to three months of full-time childcare. Grantees may opt to cover more months with partial coverage in latter months to ease participants into the cost of childcare.
Support for children impacted by overdose	Costs related to activities that support children who have lost a parent to an overdose. Grantees should be able to explain how the activity reduces ACEs impact and/or builds resilience. Grantees must have a policy for how to continue to engage the individual receiving support. Costs may include: School required supplies, extra-curricular activities, summer camps, co-pays for medications for disorders increasing risk of developing SUD, transportation to medical appointments. Other services identified by a grantee outside of this list may be considered on a case-by-case basis.

Cost	Clarifying Details
Dental care	For medically necessary dental care and dentures (capped at $3000 per arch, $6000 total). If the person is eligible for Medicaid, that resource must be exhausted first.
Consultant/ Subcontract costs	The Grant Agreement requires subcontracts to be submitted with the application, or when establishing the contract. The contracted service will be relevant to the project. Subcontracts and subrecipient agreements should be monitored responsibly and held to the same standards of agreement and backup documentation as the grantee. Subcontracts that indicate the vendor will invoice at a given level of effort (hours per week) will be reimbursed at the corresponding level of effort. If the subcontract is not submitted with the application, or approved by MOOR before execution, the grantee risks not being reimbursed. Bidding processes should demonstrate that Maryland companies were given preference, and that at least 3 bids were received and reviewed. If the lowest bid was not accepted, an explanation should be provided.
Indirect Costs	Such as utilities, office supplies, organization rent, phone, insurance, accounting, business administration/support. Up to 15% of indirect costs may be requested in an application, and if requesting 15%, no other indirect costs may be requested. Applicants with a negotiated indirect cost rate from a federal award may be reimbursed at that rate, as determined by the award budget. All indirect costs must be tied to a program that supports opioid remediation. Grantees will have to agree in the grant agreement that they will not use indirect costs to support non-opioid remediation administrative costs.

Cost	Clarifying Details
Per Diem costs for travel	Costs for travel are reimbursable at the lowest of either the actual cost or the per diem rate. In either case, actual expenses (invoices/receipts, proof of payment) must be provided. In order to be considered as travel status: ● The employee would need to be more than 2 hours from their home and main business location. ● To be reimbursed for accommodations the night prior to the in-state event/activity, the employee must be in travel status for more than 2 hours prior to the start of their regular workday (so, if their normal office hours are 9–5, then they would be required to leave either home or office prior to 7 am to be considered for accommodations the night before). The fastest route available is the one that should be utilized. ● In order to be reimbursed for accommodations the night following the in-state event/activity, the employee must be in travel status for more than 2 hours beyond the end of their regular workday (so, if their normal office hours are 9-5, then they would not arrive back to either home or office until after 7 pm in order to be considered for accommodations following the event/activity). The fastest route available is the one that should be utilized. ● In order to select accommodations, estimates should be received from at least three viable options, selecting the least expensive overall (after consideration of room charge, mandatory fees, and transportation). ● Mileage will be reimbursed to the work location, less the distance to their main business location. If multiple individuals ride together in the same vehicle, only the vehicle utilized for travel can have mileage reimbursed. The fastest route available is the one that should be utilized.

Cost	Clarifying Details
Food for staff during travel	Costs related to food or meals for grant-supported staff during travel are allowable. The below describes the procedures for establishing appropriate meal reimbursement to be applied to grant expenditures. ● Meal Allowance as given by the Maryland Meal & Incidental Expenses Reimbursement Rates for FY27. Per diem meal allowances during travel are reimbursable to the lower of actual expenditures or the organization's documented per diem rate. In either case, actual expenditures must be substantiated. Meal reimbursement is based on an employee's time in travel status, defined as the time commuting to and from a work location, as well as time at a work location that is not their regular place of work. ● The cost of breakfast is reimbursable when an employee in travel status must leave home on official business 2 hours or more before the beginning time of the employee's place of business. ● The cost of dinner is reimbursable when an employee in travel status cannot get home within 2 hours after the employee's normal quitting time. ● In both cases, the 2 hours are in addition to the normal commuting time. In cases when an employee meets the conditions of both breakfast and lunch, and is in travel status for the entire day, but not overnight, the employee's lunch is also reimbursable. When an employee is in travel status involving absence from home overnight, all meals are reimbursable. If the registration fee for a conference, convention, seminar, or training meeting includes the cost of meals, no additional reimbursement will be made for those meals.

Table 4: Unallowable Costs

Cost	Clarifying Details
Indirect Costs above 15%, the prior Federal Award Rate, or not related to opioid remediation programs	Must comply with state laws governing state funded grant awards, and the law does not mandate reimbursement of indirect costs under certain conditions.
Naloxone	Provided free by the Maryland Department of Health
Fentanyl/Xylazine test strips	Provided free by the Maryland Department of Health
Sales tax for Non-profits	Should not be billed to or from non-profit entities
Building/land purchase, Depreciation Costs	This funding may not be used for building/land purchase
Research	This grant funding is not intended for research projects
Fundraising and Lobbying	This grant funding may not be used for fundraising or lobbying purposes
Pre-Award Costs	All costs must pertain to purchases and services received during the grant period. Costs before the start, or after the end, of the grant period are not reimbursable.
Supplanted expenses	Supplanting is the use of MOOR grant funds to replace local, state, or federal funds which were mandatory obligations for appropriations prior to submission under the NOFA, or funded by existing resources, including the applicant's budgeted expenses. Any salaries, positions, personnel expenses, contractual expenses, equipment, travel, and other expenses paid for with MOOR grant funds must be used to supplement the organization's existing budget, and may not replace any funds that were already included in your entity's existing or projected budget.